



## **PROTOS COMMUNITY BENEFIT FUND GUIDELINES**

### **WHO CAN APPLY?**

All not-for-profit organizations such as charities, voluntary groups, community interest companies and industrial providence societies are eligible to apply for community benefit fund support.

Applicant organisations must have a formal constitution and bank account with at least two signatories.

The Protos Community Benefit Fund covers projects which benefit communities within the boundaries of Ince, Elton, Thornton-le-Moor, Little Stanney & District and Helsby Parish Councils and Frodsham Town Council. Please see the postcode listing at the end of these guidelines to check whether your project is eligible.

The following are examples of the types of projects that the Community Benefit Fund will finance:

- Community Buildings – projects which maintain and develop buildings being used and run by the community, especially projects which help ensure their sustainability for the future.
- Community transport initiatives.
- Conservation, wildlife and animal sanctuary projects.
- Education and skills development.
- The elderly – projects focused on improving access to activities and services.
- Energy efficiency and environmental sustainability.
- Health and sport – projects that help provide access to services that aim to improve the health and well-being of the local community.
- Heritage – projects that celebrate protect and promote local culture, history and heritage.
- Regeneration – community projects that help to reduce crime levels, increase employment, housing or the physical environment.
- Self-help groups – community groups that deliver basic services.
- Vulnerable people – projects which enable increased access to services and facilities for people with disabilities, the homeless and those disadvantaged.
- Young people – projects which focus on improving access to services where young people can play a key role in decision making.

### **WHAT WILL NOT BE FUNDED?**

# PROTOS

Community Benefit Fund

Some suggestions of the type of projects not to be included:

- Projects outside the defined area of benefit.
- Fundraising for national or regional charities unless the funds are going directly to a group operating in the area of benefit.
- Projects that are funded by local authority or other statutory bodies or that are deemed to be the statutory obligation of the Government, local authority or agencies thereof.
- Sponsorship.
- Improvements to land that is not open to the general public.
- Projects or activities promoting political or religious objectives/buildings.
- Deficit or retrospective funding (i.e. activities that have already taken place).
- Projects or activities which conflict with the interests of the activities of Protos.
- Projects or activities which supports an individual or individuals who are not acting on behalf of a group or organisation with the capacity to benefit the wider community.
- Projects and activities likely to cause community disharmony.
- Applications for projects made by individuals or agencies where commission or other payment is made to that individual or agency.
- Applications for projects made by individuals or agencies for re-distribution to other separate individuals or agencies.



## INFORMATION TO BE PROVIDED BY APPLICANTS

In order to make a decision on the application applicants should give as much information as possible. This should include:

**Need:** Explain the clear need for the project and what support there is from the local community.

**Use:** Explain the community use of the project.

**Cost:** The cost of the project with budgets, realistic costs

**Legacy:** If projects require ongoing maintenance, applicants should explain how they plan to sustain this.

## THE APPLICATION PROCESS

Applications can be submitted at any time during the year. While an organisation can submit an unlimited number of applications during the year, only **ONE** application will receive funding.

The CBF decision making panel will meet every quarter to discuss and decide on applications made during the period.

The maximum amount per applicant is **£5,000** and is irrespective of the applicant's VAT status. Project costs in the application form should be shown as net of VAT for organisations able to recover VAT and as gross figures for those unable to recover.

Applications will be considered on a 'first come, first served basis'.

An application will lapse if it has not started after six months of being approved or if the project has not been completed within 12 months of approval. The panel may on a case by case basis, agree to extend these deadlines if requested by the applicant and justified by circumstances outside the applicant's control.

Applicants should submit two quotations from established companies.

# PROTOS

## Community Benefit Fund

The decision of the panel on applications will be final and no negotiations or appeals will be entered into with an applicant. All decisions will be reported to the Protos Community Forum.

### **THE DECISION MAKING PANEL**

The panel will consist of the parish councilors from Ince PC, Elton PC, Frodsham TC, Helsby PC, Little Stanney and District PC and Thornton-le-Moors PC, who are representative on the Protos Community Forum. There will be one member from each council, with members from Ince and Elton sharing panel duties. In case of a voting tie – the Chairman will have the deciding vote.

### **THE PAYMENT PROCESS**

Once approval for a scheme has been given by the panel, it is the responsibility of the applicant organization to pay for the completed works.

A member of the Benefit Fund Panel will visit the completed project and once their approval has been received payment will be organized.

# PROTOS

Community Benefit Fund

## ELIGIBLE POSTCODE LIST

### Elton Parish Council:

CH2 4LA	CH2 4PP
CH2 4LD	CH2 4PQ
CH2 4LE	CH2 4PR
CH2 4LF	CH2 4PS
CH2 4LG	CH2 4PT
CH2 4LJ	CH2 4PU
CH2 4LL	CH2 4PW
CH2 4LN	CH2 4PX
CH2 4LP	CH2 4PY
CH2 4LQ	CH2 4QA
CH2 4LR	CH2 4QB
CH2 4LS	CH2 4QD
CH2 4LT	CH2 4QE
CH2 4LU	CH2 4QF
CH2 4LW	CH2 4QG
CH2 4LX	CH2 4QQ
CH2 4LY	CH2 4QZ
CH2 4LZ	CH2 4RD
CH2 4NA	CH2 4RE
CH2 4NB	CH2 4RF
CH2 4ND	CH2 4RH
CH2 4NG	CH2 4RJ
CH2 4NH	CH2 4RL
CH2 4NQ	CH2 4RN
CH2 4NT	CH2 4RP
CH2 4NY	CH2 4RR
CH2 4NZ	CH2 4RS
CH2 4PA	CH2 4RT
CH2 4PB	CH2 4RU
CH2 4PD	CH2 4RW
CH2 4PE	CH2 4RX
CH2 4PF	CH2 4RY
CH2 4PG	
CH2 4PH	
CH2 4PJ	
CH2 4PL	
CH2 4PN	

# PROTOS

Community Benefit Fund

## Frodsham Town Council:

WA6 1AA	WA6 6BT	WA6 6EY	WA6 6QQ	WA6 6SR
WA6 1BA	WA6 6BU	WA6 6HA	WA6 6QR	WA6 6SS
WA6 1BT	WA6 6BW	WA6 6HB	WA6 6QS	WA6 6SU
WA6 1BW	WA6 6BX	WA6 6HD	WA6 6QU	WA6 6SW
WA6 1BY	WA6 6BY	WA6 6HE	WA6 6QW	WA6 6TF
WA6 1BZ	WA6 6DA	WA6 6HF	WA6 6QX	WA6 6UL
WA6 6AB	WA6 6DB	WA6 6HH	WA6 6QY	WA6 6UN
WA6 6AD	WA6 6DD	WA6 6HJ	WA6 6QZ	WA6 6UP
WA6 6AE	WA6 6DE	WA6 6HL	WA6 6RA	WA6 6UR
WA6 6AF	WA6 6DF	WA6 6HN	WA6 6RB	WA6 6UT
WA6 6AG	WA6 6DG	WA6 6HP	WA6 6RD	WA6 6UU
WA6 6AH	WA6 6DL	WA6 6HQ	WA6 6RE	WA6 6UW
WA6 6AJ	WA6 6DN	WA6 6HR	WA6 6RG	WA6 6UX
WA6 6AL	WA6 6DP	WA6 6HS	WA6 6RH	WA6 6UY
WA6 6AN	WA6 6DQ	WA6 6HW	WA6 6RJ	WA6 6UZ
WA6 6AP	WA6 6DR	WA6 6PH	WA6 6RL	WA6 6XA
WA6 6AQ	WA6 6DS	WA6 6PL	WA6 6RN	WA6 6XB
WA6 6AR	WA6 6DT	WA6 6PN	WA6 6RQ	WA6 6XD
WA6 6AS	WA6 6DU	WA6 6PP	WA6 6RR	WA6 6XE
WA6 6AT	WA6 6DW	WA6 6PQ	WA6 6RS	WA6 6XF
WA6 6AU	WA6 6DX	WA6 6PR	WA6 6RT	WA6 6XN
WA6 6AW	WA6 6DY	WA6 6PS	WA6 6RU	WA6 6XP
WA6 6AX	WA6 6DZ	WA6 6PT	WA6 6RW	WA6 6XQ
WA6 6AY	WA6 6EA	WA6 6PU	WA6 6RX	WA6 6XR
WA6 6AZ	WA6 6EB	WA6 6PW	WA6 6RY	WA6 6XT
WA6 6BA	WA6 6ED	WA6 6PX	WA6 6RZ	WA6 6XU
WA6 6BB	WA6 6EE	WA6 6PY	WA6 6SA	WA6 6XW
WA6 6BD	WA6 6EF	WA6 6PZ	WA6 6SB	WA6 6XX
WA6 6BE	WA6 6EG	WA6 6QA	WA6 6SD	WA6 6YA
WA6 6BG	WA6 6EN	WA6 6QB	WA6 6SE	WA6 6YD
WA6 6BH	WA6 6EP	WA6 6QD	WA6 6SF	WA6 7AB
WA6 6BJ	WA6 6EQ	WA6 6QE	WA6 6SG	WA6 7AD
WA6 6BL	WA6 6ER	WA6 6QF	WA6 6SH	WA6 7AE
WA6 6BN	WA6 6ES	WA6 6QG	WA6 6SJ	WA6 7AF
WA6 6BP	WA6 6ET	WA6 6QH	WA6 6SL	WA6 7AH
WA6 6BQ	WA6 6EW	WA6 6QL	WA6 6SN	WA6 7AJ
WA6 6BS	WA6 6EX	WA6 6QP	WA6 6SP	WA6 7AL

# PROTOS

## Community Benefit Fund

WA6 7AN	WA6 7DN	WA6 7JA	WA6 7NN	WA6 7QP
WA6 7AP	WA6 7DR	WA6 7JB	WA6 7NP	WA6 7QR
WA6 7AQ	WA6 7DS	WA6 7JD	WA6 7NQ	WA6 7QS
WA6 7AR	WA6 7DT	WA6 7JG	WA6 7NR	WA6 7QT
WA6 7AS	WA6 7DU	WA6 7JJ	WA6 7NS	WA6 7QU
WA6 7AT	WA6 7DW	WA6 7JL	WA6 7NU	WA6 7QW
WA6 7AU	WA6 7DX	WA6 7JN	WA6 7NW	WA6 7QY
WA6 7AW	WA6 7DY	WA6 7JP	WA6 7NY	WA6 7QZ
WA6 7AX	WA6 7EB	WA6 7JR	WA6 7NZ	WA6 7RA
WA6 7AZ	WA6 7EE	WA6 7JY	WA6 7PB	WA6 7RB
WA6 7BB	WA6 7EJ	WA6 7LD	WA6 7PD	WA6 7RD
WA6 7BD	WA6 7EL	WA6 7LE	WA6 7PE	WA6 7RE
WA6 7BE	WA6 7EN	WA6 7LF	WA6 7PF	WA6 7RF
WA6 7BF	WA6 7EP	WA6 7LG	WA6 7PG	WA6 7RG
WA6 7BG	WA6 7ER	WA6 7LH	WA6 7PH	WA6 7RH
WA6 7BH	WA6 7ES	WA6 7LJ	WA6 7PJ	WA6 7RJ
WA6 7BJ	WA6 7ET	WA6 7LL	WA6 7PL	WA6 7RL
WA6 7BL	WA6 7EW	WA6 7LN	WA6 7PN	WA6 7RQ
WA6 7BN	WA6 7FZ	WA6 7LP	WA6 7PP	WA6 7RT
WA6 7BP	WA6 7GB	WA6 7LQ	WA6 7PQ	WA6 7RU
WA6 7BQ	WA6 7GY	WA6 7LR	WA6 7PR	WA6 7RX
WA6 7BS	WA6 7HA	WA6 7LS	WA6 7PS	WA6 7RY
WA6 7BT	WA6 7HD	WA6 7LT	WA6 7PT	WA6 7RZ
WA6 7BU	WA6 7HE	WA6 7LU	WA6 7PU	WA6 7SA
WA6 7BW	WA6 7HH	WA6 7LW	WA6 7PW	WA6 7SB
WA6 7BX	WA6 7HJ	WA6 7LX	WA6 7PX	WA6 7SN
WA6 7BY	WA6 7HN	WA6 7LY	WA6 7PY	WA6 7WR
WA6 7BZ	WA6 7HP	WA6 7LZ	WA6 7PZ	WA6 7WT
WA6 7DA	WA6 7HQ	WA6 7NA	WA6 7QA	WA6 7WU
WA6 7DB	WA6 7HR	WA6 7NB	WA6 7QB	WA6 7WW
WA6 7DD	WA6 7HS	WA6 7ND	WA6 7QD	WA6 7WY
WA6 7DE	WA6 7HT	WA6 7NE	WA6 7QE	WA6 9WZ
WA6 7DF	WA6 7HU	WA6 7NF	WA6 7QG	
WA6 7DG	WA6 7HW	WA6 7NG	WA6 7QH	
WA6 7DH	WA6 7HX	WA6 7NH	WA6 7QJ	
WA6 7DJ	WA6 7HY	WA6 7NJ	WA6 7QL	
WA6 7DL	WA6 7HZ	WA6 7NL	WA6 7QN	

# PROTOS

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## Helsby Parish Council:

WA6 0AA	WA6 0DA	WA6 0FJ	WA6 0QD	WA6 9LA	WA6 9PJ
WA6 0AB	WA6 0DB	WA6 0FL	WA6 0QE	WA6 9LB	WA6 9PL
WA6 0AD	WA6 0DE	WA6 0FN	WA6 0QF	WA6 9LD	WA6 9PN
WA6 0AE	WA6 0DJ	WA6 0FP	WA6 0QG	WA6 9LE	WA6 9PQ
WA6 0AG	WA6 0DL	WA6 0FQ	WA6 0QJ	WA6 9LF	WA6 9PS
WA6 0AH	WA6 0DN	WA6 0FR	WA6 0QL	WA6 9LG	WA6 9PT
WA6 0AJ	WA6 0DP	WA6 0FS	WA6 0QP	WA6 9LH	WA6 9PU
WA6 0AL	WA6 0DR	WA6 0FT	WA6 0QQ	WA6 9LJ	WA6 9PW
WA6 0AN	WA6 0DS	WA6 0FU	WA6 0QS	WA6 9LL	WA6 9PX
WA6 0AP	WA6 0DT	WA6 0FW	WA6 0QT	WA6 9LN	WA6 9PY
WA6 0AQ	WA6 0DU	WA6 0FX	WA6 0QU	WA6 9LP	WA6 9QA
WA6 0AR	WA6 0DW	WA6 0HF	WA6 0QW	WA6 9LQ	WA6 9QD
WA6 0AS	WA6 0DX	WA6 0HH	WA6 0QX	WA6 9LR	WA6 9QE
WA6 0AT	WA6 0DY	WA6 0HJ	WA6 0QY	WA6 9LW	WA6 9QH
WA6 0AU	WA6 0DZ	WA6 0HS	WA6 0QZ	WA6 9LX	WA6 9QJ
WA6 0AW	WA6 0EA	WA6 0HT	WA6 6XH	WA6 9LY	WA6 9QL
WA6 0AX	WA6 0EB	WA6 0HU	WA6 6XL	WA6 9LZ	WA6 9QN
WA6 0AY	WA6 0ED	WA6 0HX	WA6 6XS	WA6 9NA	WA6 9QQ
WA6 0AZ	WA6 0EE	WA6 0HY	WA6 9AB	WA6 9NB	
WA6 0BA	WA6 0EF	WA6 0HZ	WA6 9AD	WA6 9ND	
WA6 0BB	WA6 0EG	WA6 0JD	WA6 9AE	WA6 9NE	
WA6 0BD	WA6 0EH	WA6 0PH	WA6 9AF	WA6 9NF	
WA6 0BE	WA6 0EL	WA6 0PJ	WA6 9AG	WA6 9NG	
WA6 0BF	WA6 0EN	WA6 0PL	WA6 9AH	WA6 9NH	
WA6 0BG	WA6 0EP	WA6 0PN	WA6 9AJ	WA6 9NJ	
WA6 0BH	WA6 0EQ	WA6 0PP	WA6 9AP	WA6 9NL	
WA6 0BJ	WA6 0ER	WA6 0PQ	WA6 9AQ	WA6 9NN	
WA6 0BL	WA6 0ES	WA6 0PR	WA6 9AR	WA6 9NP	
WA6 0BN	WA6 0ET	WA6 0PS	WA6 9AS	WA6 9NQ	
WA6 0BQ	WA6 0EU	WA6 0PT	WA6 9BA	WA6 9NR	
WA6 0BS	WA6 0EW	WA6 0PU	WA6 9BB	WA6 9NW	
WA6 0BT	WA6 0EX	WA6 0PW	WA6 9BD	WA6 9PA	
WA6 0BU	WA6 0EY	WA6 0PX	WA6 9BE	WA6 9PD	
WA6 0BW	WA6 0EZ	WA6 0PY	WA6 9BQ	WA6 9PE	
WA6 0BX	WA6 0FF	WA6 0PZ	WA6 9JX	WA6 9PF	
WA6 0BY	WA6 0FG	WA6 0QA	WA6 9JY	WA6 9PG	
WA6 0BZ	WA6 0FH	WA6 0QB	WA6 9JZ	WA6 9PH	

# PROTOS

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## **Ince Parish Council:**

CH2 4NJ  
CH2 4NL  
CH2 4NN  
CH2 4NP  
CH2 4NR  
CH2 4NS  
CH2 4NW  
CH2 4NX

## **Thornton Le Moors Parish Council:**

CH2 4HU  
CH2 4JB  
CH2 4JD  
CH2 4JE  
CH2 4JF  
CH2 4JH  
CH2 4JJ  
CH2 4JN  
CH2 4JQ  
CH2 4JY  
CH2 4LH

## **Little Stanney and District Parish Council:**

CH1 6PG  
CH1 6PH  
CH1 6PJ  
CH1 6PN  
CH1 6PQ  
CH2 4BP  
CH2 4BR  
CH2 4BS  
CH2 4BT  
CH2 4BX  
CH2 4BY  
CH2 4BZ  
CH2 4DA  
CH2 4GZ  
CH2 4HF  
CH2 4HH  
CH2 4HJ  
CH2 4HL  
CH2 4HN  
CH2 4HP  
CH2 4HQ  
CH2 4HR  
CH2 4HS  
CH2 4HT  
CH2 4HW  
CH2 4HZ  
CH2 4RA  
CH2 4SA