

# Ince Park Community Forum

...engaging with the  
local community

## Terms of Reference

### Ince Park Air Quality Forum

The Ince Park Air Quality Forum is a sub-committee of the Ince Park Community Forum and is therefore bound by the Constitution of the Forum.

#### **Purpose of the Group**

- To listen to the communities concerns about air quality that might be produced from the Ince Park Resource Recovery Park
- To appoint an independent air quality adviser to the group
- Consider proposals from Cheshire West and Chester Environmental Protection on the type of monitoring for the Park
- To oversee the implementation of an air monitoring system
- To consider reports and review progress on a regular basis
- To provide objective information and feedback to the local community on air quality issues at Ince Resource Recovery Park with the aim of dispelling worries or concerns that may exist in the community.

#### **Membership**

- 1 Councillor from the following: Ince Parish Council, Elton Parish Council, Helsby Parish Council , Frodsham Town Council
- 1 Conservative and 1 Labour Councillor from Councillors on Ince Park Community Forum
- Four local residents
- Environmental Protection officers of Cheshire West and Chester
- Representative from the Environment Agency
- Representative from the Health Protection Agency
- Representative from Ince Park LLP

#### **Time Line**

March 2012

- Initial meeting of the Ince Park Air Quality Monitoring Forum to agree Terms of Reference, Chair, secretary and proposed timeline

Within 3 months

- Appoint an independent air quality consultant
- Organise/agree a community meeting or events to canvass opinion of the communities of the pollutants of concern to them. Advice to be provided to the community by the independent Air Quality Consultant on behalf of the community, together with health impact advice from HPA over benefits of monitoring specific pollutants or monitoring at specific locations.

Within a further 6 months

- CW&C to propose a range of options of monitoring with costs to the group for discussion and identification of the most appropriate methods and locations for monitoring (given geographical spread, technical constraints, quality and quantity of data that each would provide). Advice to be provided to the community by the independent Air Quality Consultant on behalf of the community, together with health impact advice from HPA.
- The group as a whole including the independent Air Quality Consultant then determines the nature and scope of the monitoring that will be actually carried out.

One Year prior to commencement

- One Year prior to the projected commissioning of the Biomass Installation, the RDF plant, or the Incinerator Bottom Ash Aggregate Facility the operation of the monitoring network will be commenced to permit at least one year's baseline data to be obtained. Reporting of data will be via web based accessible real time monitoring for automated processes, and other data will be uploaded monthly on receipt. The longer term trend / data will be reported at public meetings of the Air Quality Forum.

Annually thereafter

- Annual Review of the data being obtained by the network will be considered by the group to determine the current appropriateness of the data being captured and whether evidence exists for confidence in the operation of the industries on the Ince Resource Park emissions and whether any part of the monitoring network can be scaled down as a result.