

Forum Report Progress Update

Forum:	Ince Park Community Forum
Date of meeting:	25 th January 2012
Date of last meeting:	7 th December 2011
Action Items Completed:	<ul style="list-style-type: none"> • Repair of Water Vole Boards have been completed
Action Items In-progress/Pending:	Nothing to report
Communication Strategy Update:	<ul style="list-style-type: none"> • March 2010 – Press Release (Forum Chairman) Press release distributed 19 May 2010 • April / May 2010 – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members • April / May 2010 – Webpage to go live Website live August 2010 • Summer 2010 – Media Releases Press release and website link to increase awareness of biomass plant, post 22 September meeting • September 2010 - Press release to promote Ince Park Community Forum website • January 2011 – Press release to announce planning application submission for Ince Biomass Energy Plant • Exhibition to be held in Ince & Elton to demonstrate construction process and phases of development <i>(Action deferred pending confirmation of commencement of site works – see Construction Update – the exhibition dates will be coordinated with the commencement of development)</i> • Newsletter <i>(Action deferred pending confirmation of commencement of site works)</i>

Planning Update:	<p><u>Conditions:</u></p> <ul style="list-style-type: none"> • CWAC have confirmed formal discharge of the contaminated land condition on the RRP and RDF permission. This follows consultation with the EA confirming no remediation works are required at the site. <p><u>Minor Amendments</u></p> <ul style="list-style-type: none"> • CWAC have also approved the s.96a application for minor amendments to the RDF Facility. <p><u>Planning Applications</u></p> <ul style="list-style-type: none"> • On 20th December Strategic Planning Committee approved the planning application for Timber Facility at Plot 5 but resolved to defer the application for IBAA Facility pending further information on the operational facilities managed by Ballast Phoenix elsewhere in the UK. • On 12th January CWAC Strategic Planning Committee approved the application for Temporary Access Road and Acoustic Screen. • Applications for underground electrical cabling, underground water pipework and a Combined Heat and Power (CHP) pipework were submitted under separate applications on 13th January. • A number of conditions have been discharged on the RRP permission and on the RDF permission. Outstanding submissions include materials and landscaping for the RDF Facility. • The Biomass Application is still awaiting formal grant of planning approval which will be finalised on completion of the s106 Agreement.
Permit Update:	An update on the permit applications to vary the existing permit for the RDF Facility and the separate application for a permit for the IBAA Facility will be provided at the meeting by the Environment Agency.
Market Update:	Covanta partnership announced Peel Energy (Biomass) proposals announced
Construction Update:	Tender documents were issued 24 th August and were returned 15 th November 2010. Construction programmed to commence Q1 2012 – commencement date not yet established.
Questions for the forum:	Nothing to report
Complaints Register:	None received by Peel

Other Notes:

A question has been put to Peel via the forum secretary from a forum member, which was raised by a member of the public regarding traffic movements on Marsh Lane in the early hours of the morning. Peel has confirmed that this is not related to Ince Park.

Ince Park Community Forum Minutes: 25th January, 2011

7:00 pm Ellesmere Port Boat Museum

Present:

Voting Members:

Cllr. Tony Mills, Elton Parish Council (Chairman)
Cllr. J. Ireland, Elton Parish Council
Mrs. Fran Miller
Cllr. Andrew Eardley, Ince Parish Council
Cllr. Tim Lloyd, Ince Parish Council
Cllr. Andrew Dawson, Frodsham ward, Cheshire West & Chester Council
Cllr. Sarah Temple, Helsby Parish Council
Cllr. P. Merrick, Rossmore ward, Cheshire West & Chester Council
Cllr. Graham Bondi, Frodsham Town Council
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Cllr. Roy Greenwood, Little Stanney Parish Council

Advisers

Myles Kitcher, Peel Environmental
Keith Butterick, Secretary
David Massingham, Covanta UK
Rachael Copping, Peel Environmental
Stephen Bell, GVA
Clare Appleyard, Cheshire West & Chester Council
Nick Harbridge, Environment Agency
Rod Brookfield, Cheshire West and Chester Council

Before the start of January business meeting the Forum had three presentations:

1. **Martin Jenkins** of the Environment Agency provided an update on the progress of the consultations on the RDF permit variation and the IBAA application.

He started by outlining the context in which environmental legislation in the UK operated.

He then described the current position in respect of the two consultation processes and where further information and clarification had been requested from the applicant. RDF change of permit – consultation has closed, the EA will shortly be producing its recommendations. Consultation would then start on the recommendations. The OCP would also be used and a press release issued. **ST** requested that the press release be also sent to Forum members for further distribution.

MJ raised the issue that Forum members had in accessing the documents supplied by the applicant. This had now been resolved, CDs were given to members at the meeting and it was now on the OCP. Members could continue to comment on this material until the consultation period ended in approximately 2½ months.

Discussion then followed with Forum members raising a number of points about the work of the EA and the consultation process.

Jl: Credibility of the EA compromised because it never seemed to take action when people had complaints against companies.

GH: Went through the process by which complaints could be made and gave members a freephone number for complaints **(0800 80 70 60)**

2. **Cllr. Sarah Temple:** Spoke on the current work of the Air Quality Forum and urged the Ince Park owners to engage with the Forum.

MK said Ince Park LLP was more than happy to do this but the key question was one of timing.

A discussion then took place about the issue of air quality, and what might be the best means of monitoring air quality in respect of the Ince Resource Recovery Park.

AD raised several points about air quality arguing this was a crucial issue for the community.

MK agreed that perception of the issue was important.

DM stated the following:

- Ince LLP is, as previously advised, committed to undertaking appropriate air quality monitoring as the Ince Park facilities come on stream;
- Recognising that works to implement the RDF Facility will commence in Summer 2012, and wider RDF Facility works such as the access etc in Winter 2012, now is the time for Ince LLP to engage with the Air Quality Forum by becoming a member and, if appropriate, by setting up of a special working group for the Ince Park so as to get this matter moving; and
- Ince LLP will provide information to the Air Quality Forum as appropriate regarding on site activities, including through making available the air quality monitoring reports required under the Environmental Permits on the Park.

3. **David York(DY)** Ballast Phoenix Ltd (BPL), answered questions on the IBAA application which also had a bearing on the air quality debate.

BPL bringing an established model that had worked well at its seven UK plants and similar plants on the continent Company had learned how to deal with problems such as dust – **DY** then explained various water management techniques. **Jl:** What happens to the water. **DY:** explained the water drainage at Ince Park. Never had a formal complaint and the company believed in going further than was required on monitoring. **DY** invited Forum members to visit any BP site.

DM: provided an update on planning application and issues arising from the planning meeting:

- Covanta provided a Clarification Statement to CWaC on 20 Jan. This follows

Members request (20 Dec Committee meeting) for information on air quality issues at BPL's other UK sites. The Statement confirms that the evidence from BPL's existing 7 UK sites shows that dust is not a problem at any of them.

- The Statement also reaffirms the findings of the Environmental Statement that dust from the IBAA Facility will not be unacceptable due to the dust management measures to be put in place to be secured by conditions on any planning permission. It also advises that it is the purpose of the Environmental Permit to control air quality monitoring, not planning permissions;

- The Statement notes that no objections have been raised by the EA and CWaC's EHU subject to conditions being imposed.

- Covanta has suggested to CWaC that two additional conditions be imposed on any permission: that HGVs be sheeted/covered; and that Covanta will seek to become a member of the Air Quality Forum and provide air quality monitoring reports to the Forum;

- Following a meeting with local councillors on Monday, Covanta will also suggest to CWaC that, whilst it does not consider it to be operationally necessary, additional dust monitoring could be provided at Helsby to deal with the perception/fears of local people. This monitoring would be in addition to that already proposed at the IBAA site boundary, where monitoring will be at its most effective. Covanta will suggest to CWaC that this is secured via the planning condition requiring an Environmental Management Plan. Covanta is in discussions with CWaC to agree what this additional dust monitoring scheme should comprise. Feedback from the Ince Community Forum would also be welcomed.

- Covanta's present thinking is that the Helsby monitoring could comprise sticky discs (same as will be provided at the IBAA site boundary) to be provided 6 months before construction commences and during construction and operation of the IBAA Facility.

RB: Reported he had been undertaking an investigation into the BPL Sheffield site at Beeley Wood. He reported there had been no complaints from the EA or from Sheffield City Council. There had been one complaint about dust but that proved to come from a timber site.

A discussion then followed around a statement made in the GVA document that had been circulated – **SB** said this was a planning document and an opinion.

CA: Described the noise conditions proposed for the IBAA application in relation to protecting residential amenity. Other control measures including the role of good housekeeping in controlling dust emissions were also referred to. The IBAA plant December committee report proposed an environmental management plan as a condition to control dust emissions. The Environment Agency and the permitting

process were raised as other pollution control measures that would cover the operating of the IBAA facility.

ST: What people want is monitoring where they live – and although there might not be any legal framework urged the operators of Ince Park to respond to the communities needs.

TM: Requested that Peel/Covanta and the local authority take on board the issues about air quality monitoring and the need to deal with the communities perception on this issue and then come back to Forum with a definitive response to the issues raised.

KB: Cllr Sherlock and Graham Aveyard of the Air Quality had been invited to the February meeting of the Forum.

<u>Items on Agenda</u>	<u>Discussion</u>	<u>Action by</u>
1. Apologies	Cllr. Graham Heatley, Elton ward Cheshire West & Chester Council Cllr. L. Ford, Helsby ward, Cheshire West & Chester Council	
2. Minutes of Last Meeting	The minutes of the November meeting (held on the 7 th December) were accepted as a true record of the meeting.	
3. Matters arising	There were no matters arising from the minutes.	
4. Progress Report	MK: introduced the Progress Report. SB: CDs with the details on the infrastructure work relating to the RDF plant had been sent to relevant Parish and town clerks – Forum members could collect. ST: When would building work actually start. MK: Hope to be on site to start the infrastructure work in Quarter 2 this year. Main construction would then start at the back end of this year.	
5. Forum webpage	The OCP had been updated with the relevant material for the EA IBAA consultation	
6. Any other business	AD: Returned to the issue of air quality. MK: Totally committed to working with the AQF. Not been an issue until now and it is a question of timing. Will report back to the Forum the details of the progress made	
7. Date of the Next Meeting	29th February 2012	

**Forum Report
Progress Update**

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Date of last meeting:	25 th January 2012
Action Items Completed:	Nothing to report
Action Items In-progress/Pending:	Nothing to report
Communication Strategy Update:	<ul style="list-style-type: none"> • March 2010 – Press Release (Forum Chairman) Press release distributed 19 May 2010 • April / May 2010 – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members • April / May 2010 – Webpage to go live Website live August 2010 • Summer 2010 – Media Releases Press release and website link to increase awareness of biomass plant, post 22 September meeting • September 2010 - Press release to promote Ince Park Community Forum website • January 2011 – Press release to announce planning application submission for Ince Biomass Energy Plant • Exhibition to be held in Ince & Elton to demonstrate construction process and phases of development <i>(Action deferred pending confirmation of commencement of site works – see Construction Update – the exhibition dates will be coordinated with the commencement of development)</i> • Newsletter <i>(Action deferred pending confirmation of commencement of site works)</i>

<p>Planning Update:</p>	<p><u>Conditions:</u></p> <ul style="list-style-type: none"> No conditions have been discharged since the last Forum Meeting. Recent submissions have been made seeking the approval of RDF conditions 6 (HGV monitoring), 14 (Upgrading Berth works), 10 (vehicle access), 17 (works to Kemira Road), 32 (soft landscaping), 34 (hard landscaping), 35 (material samples), 43 (bicycle storage) and RRP conditions 8 (HGV monitoring), 11 (vehicle access), 14 (works to Kemira Road) and 16 (Berth upgrade), 47 (upgrade works to Kemira Road/Pool Lane Roundabout) 50 (finishing floor levels). <p>Please note: RDF condition 6 & RRP 8 for HGV monitoring are both partial submissions. The remainder, the commentary accompanying the plans, will be submitted Friday 24th February.</p> <p><u>Planning Applications</u></p> <ul style="list-style-type: none"> On 9th February Strategic Planning Committee resolved to approve the planning application for IBAA Facility; The Biomass Facility, Timber Facility and IBAA Facility and application for Temporary Access Road and Acoustic Screen each await the issue of planning permission having been approved by Committee whilst the relevant s.106 Agreements are finalised; Applications for underground electrical cabling, underground water pipework and a Combined Heat and Power (CHP) pipework have been validated and consultation closed during the w/c 20.02.12.
<p>Permit Update:</p>	<p>The Environment Agency are currently consulting on the draft decision documents issued for the permit application to vary the existing permit for the RDF Facility until 12th March 2012 (Draft documents available on the portal website – www.inceparkconsultationportal.co.uk)</p> <p>Consultation on the draft decision documents for the IBAA permit is still awaited.</p>
<p>Market Update:</p>	<p>Covanta partnership announced Peel Energy (Biomass) proposals announced</p>
<p>Construction Update:</p>	<p>Tender documents were issued 24th August and were returned 15th November 2010.</p> <p>Construction programmed to commence 2012 – commencement date not yet established.</p>

Questions for the forum:	Nothing to report
Complaints Register:	None received by Peel
Other Notes:	Nothing to report

Ince Park Community Forum Minutes: 29th February, 2012

7:00 pm Ellesmere Port Boat Museum

Present:

Voting Members:

Cllr. Tony Mills, Elton Parish Council (Chairman)
Cllr. J. Ireland, Elton Parish Council
Mrs. Fran Miller
Cllr. Andrew Eardley, Ince Parish Council
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Martin Jenkins, Environment Agency
Alex Sutherland, Environment Agency
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Before the start of February business meeting **Graham Aveyard** CW&C Environmental Protection Team Leader presented his proposals for an Ince Park Environmental Monitoring group:

GA: Had spoken to a range of stakeholders in preparing the draft this was a broad brush approach light on detail – they could be worked out by the group.

This was important ownership of this process be in the hands of the community. The work of the monitoring group must address the perceptions of the community and address its concerns.

The paper contained a proposal for a Task and Finish group with a finite number of meetings that would complete its work in 12 months

The paper outlined proposed membership - Parish and Town councillors, local residents and borough council representatives + external advisers.

A key recommendation was the appointment of an independent external consultant.

GA: Produced a timeline with suggested milestones. Important to build on the interest and get the group established as quickly as possible.

Community needed to be consulted to identify pollutants that concern them. Proposed the local authority would then be able to present a range of options for the best type of monitoring within 12 months.

There should be an Annual Review and then be possibly included in the Ellesmere Port Air Quality Forum.

JM: Who would pay for it and related activity?

GA: Anticipated it would be the joint venture partners

MK: Confirmed the JV partners would be happy to back and support the process

TM: There must be an Annual Review and a clear reporting process to the Forum

KB: The reporting process could be contained in the terms of reference

Jl: It was important that monitoring begin before the EfW plant started operation

GA: The proposed timeline showed monitoring starting at least 12 months before in order to provide baseline information

GB: Welcomed the initiative and hoped it would begin as soon as possible

ST: Delighted to see the proposal and wanted to move on it quickly so the initiative would not be lost

TM: Formally proposed to establish an Environmental Monitoring sub-committee. The motion was seconded by Cllr. Bondi, it was accepted without a vote.

The composition of the sub-committee was discussed, agreed:

1 Councillor from Ince PC

1 Councillor from Elton PC

1 Councillor from Helsby PC

1 Councillor from Frodsham TC

A maximum of four residents to be drawn from relevant communities. A discussion followed on the number of representatives from CW&C Councillors, one was suggested. **Jl** said there would have to be two Councillors for political balance. **Mrs Miller**, formally proposed two Councillors. **GB** moved an amendment for 1 Councillor and the second Councillor should be a reserve, this was not moved and a vote was taken on **Mrs. Miller's** proposal seconded by **Cllr. Ireland**.

For: **Mrs. Miller, Cllr. Mills, Cllr. Ireland, Cllr. Eardley, Cllr, Lloyd, Cllr. Madders**

Against: **Cllr. Bondi, Cllr. Temple, Cllr. Greenwood**

The motion to have two CW&C borough Councillors from the two main political parties was passed.

The Forum secretary was requested to organise a meeting of the sub-group before the next meeting of the Ince Park Community Forum.

<u>Items on Agenda</u>	<u>Discussion</u>	<u>Action by</u>
1. Apologies	Cllr. Graham Heatley, Elton ward Cheshire West & Chester Council Cllr. L. Ford, Helsby ward, Cheshire West & Chester Council Cllr. Andrew Dawson, Frodsham ward, Cheshire West & Chester Council Cllr. P. Merrick, Rossmore ward, Cheshire West & Chester Council Nick Harbridge, Environment Agency	
2. Minutes of Last Meeting	The minutes of the January meeting were accepted as a true record of the meeting.	
3. Matters arising	There were no matters arising from the minutes.	
4. Progress Report	<p>MK: Introduced the Progress Report. Peel/Covanta had commissioned a report by Urban Mines on the number jobs to be created at Ince Park. Report said that 3,000 jobs would be created. An executive summary of the report would be available shortly. Various members raised issues about employment and what was meant by local jobs.</p> <p>MK/DM agreed that at the next meeting of the Forum, employment issues would be discussed as an agenda item.</p> <p>NT: Updated the Forum on the current planning situation</p> <p>MK: There would be no major applications on the planning side for some time</p>	MK/DM
5. Forum webpage	<p>RC: No complaints received</p> <p>The OCP had been updated with the relevant material for the EA IBAA consultation</p>	
6. Any other business	<p>TL: An advert that had appeared in the Chester Chronicle</p> <p>MK: Said that the land referred to was for landscaping purposes only and that there would be on vehicular access from Station Road.</p> <p>ST: To Martin Jenkins of the EA, why was there no reference to CHP in the EA docs relating to the RDF plant –</p> <p>MJ: Dealt with what was in application – would need a further variation.</p> <p>DM: Speak to David York about relevant regulations</p>	
7. Date of the Next Meeting	28th March 2012	

**Forum Report
Progress Update**

Forum:	Ince Park Community Forum
Date of meeting:	28 th March 2012
Date of last meeting:	29 th February 2012
Action Items Completed:	Nothing to report
Action Items In-progress/Pending:	Update on employment opportunities based on Urban Mines report to be provided at the meeting
Communication Strategy Update:	<ul style="list-style-type: none"> • March 2010 – Press Release (Forum Chairman) Press release distributed 19 May 2010 • April / May 2010 – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members • April / May 2010 – Webpage to go live Website live August 2010 • Summer 2010 – Media Releases Press release and website link to increase awareness of biomass plant, post 22 September meeting • September 2010 - Press release to promote Ince Park Community Forum website • January 2011 – Press release to announce planning application submission for Ince Biomass Energy Plant • March 2012 – Press release issued publishing Ince Park Economic Impacts Report. Press release issued announcing establishment of Environmental Monitoring Group. • Exhibition to be held in Ince & Elton to demonstrate construction process and phases of development <i>(Action deferred pending confirmation of commencement of site works – see Construction Update – the exhibition dates will be coordinated with the commencement of development)</i> • Newsletter <i>(Action deferred pending confirmation of commencement of site works)</i>

<p>Planning Update:</p>	<p><u>Conditions:</u></p> <ul style="list-style-type: none"> • No conditions have been discharged since the last Forum Meeting but we hope to report at the next forum meeting that all outstanding pre-commencement planning conditions (relating to soft landscaping, vehicle access, works to Kemira Road, hard landscaping, materials, cycle storage, environmental management plan, Berth upgrade works, and finished floor levels) for the RDF and RRP will have been discharged by CWAC during the w/c 19th March. <p><u>Planning Applications</u></p> <ul style="list-style-type: none"> • On 9th February Strategic Planning Committee resolved to approve the planning application for IBAA Facility, it is anticipated that the grant of planning permission will be made during the w/c 26th March. • The Biomass Facility and Timber Facility await the issue of planning permission having been approved by Committee whilst the relevant s.106 Agreements are finalised; • Planning Permission for a temporary access road and acoustic fence (application ref. 11/05048/FUL) was granted on 8th March. • Planning permission for the schemes for underground water pipework (application ref. 12/00195/FUL) and electrical cabling (application ref. 12/00194/FUL) were granted on 20th March. • The application for Combined Heat and Power (CHP) pipework is pending a decision which is anticipated during the w/c 26th March.
<p>Permit Update:</p>	<p>The Environment Agency has issued the permit variation to Covanta for the RDF Facility (Documents available on the portal website – www.inceparkconsultationportal.co.uk).</p> <p>Consultation on the draft decision documents for the IBAA permit is still awaited.</p>
<p>Market Update:</p>	<p>Covanta partnership announced Peel Energy (Biomass) proposals announced</p>
<p>Construction Update:</p>	<p>Tender documents were issued 24th August and were returned 15th November 2010.</p> <p>Commencement of construction is scheduled for May 2012. Initial works will comprise erection of acoustic fence.</p>

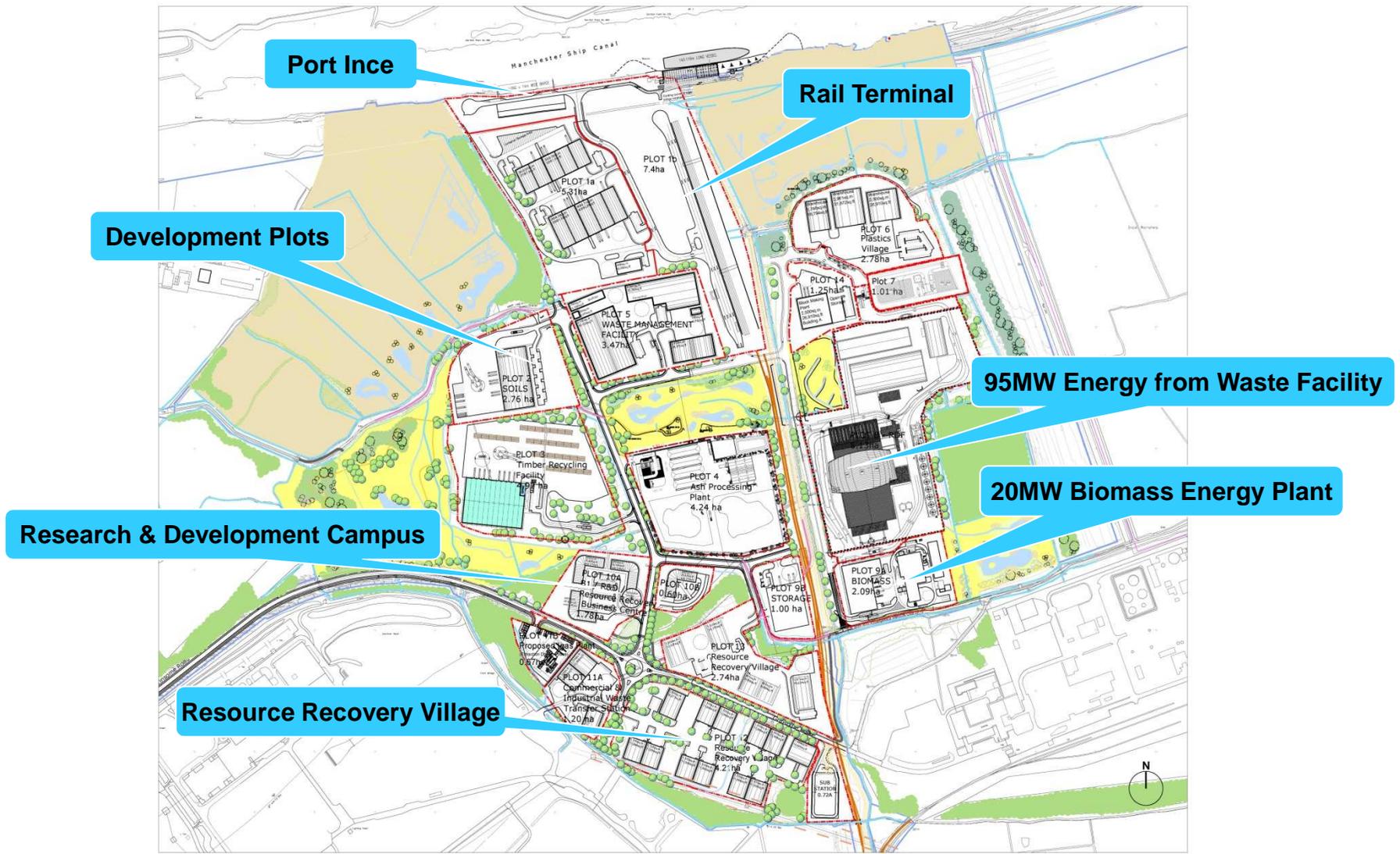
Questions for the forum:	Nothing to report
Complaints Register:	None received by Peel
Other Notes:	Nothing to report



DELIVERING THE ECONOMIC BENEFIT



The Master Plan



The Development – Environmental Technologies

Environmental Technologies / “Low Carbon, Environmental Goods and Services Sector”

“Waste management, land remediation, air pollution, environmental monitoring, water supply & waste water treatment, alternative fuel supply, carbon finance, renewable energy, clean-tech investment.....”

In 2009/10 – global value £3,197 billion – 3% growth

In the UK:

- Worth £122 billion
- Employed 939,600 people
- In 51,680 companies
- Grew 3.9%

In the North West:

- Worth £11.25 billion
- Employed 80,000 people
- In circa 5,000 companies
- Grew 4.4%

Currently sector dominated by SME but strong growth predictions and increasing investor appetite



SOLUTIONS FOR BUSINESS AND THE ENVIRONMENT

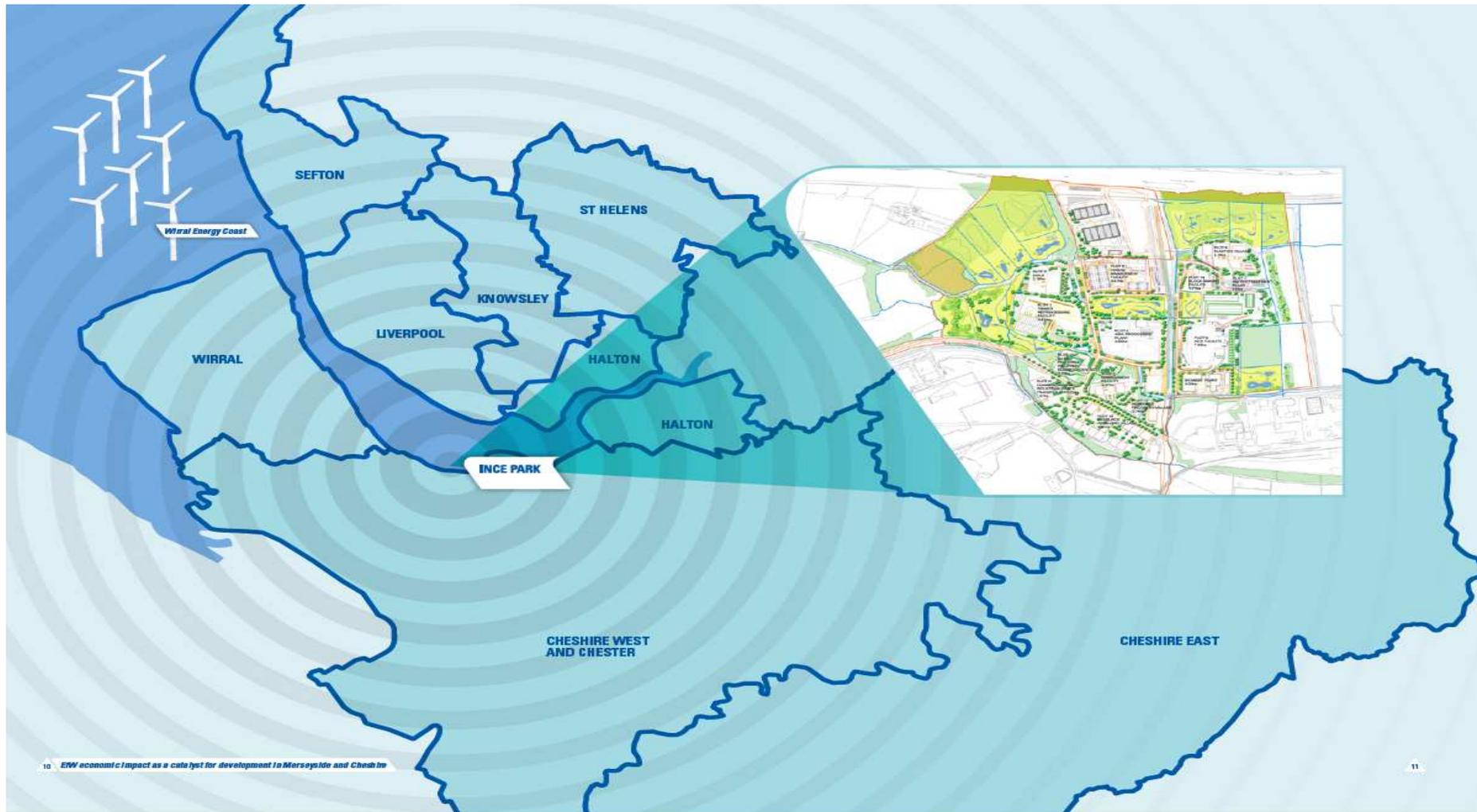
Urban Mines – the economic modelling

- Reputable, not-for-profit, sector specialist
- Tried and tested methodology (with results consistent across comparable projects)
- Modelling based upon:
 - operator inputs (projected capital and operating expenditure)
 - apply local market and economic data (eg output per head) to derive direct and indirect effects of investment
 - derive multipliers for employment creation and Gross Value Added (GVA)
- Not an exact science!

Summary of modelled economic benefits

		Construction		Operation	
		£ GVA	Jobs	£ GVA	Jobs
Covanta Energy EfW Alone	Total Impact	£201 million	566 direct 270 indirect	£14.8 million pa (£370 million in 25 yrs)	83 direct 101 indirect
	Local Impact	£20 to £30 million	57 to 85 direct 27 to 41 indirect	£7.4 million pa (£185 million GVA over 25 years)	42 direct 51 indirect
Ince Park Resource Recovery Park (inc EfW facility)	Total Impact	£316 to £463 million	1,298 to 2,238 direct 424 to 621 indirect	£78 to £134 million pa (£1,950 million and £3,350 million in 25 yrs)	1,253 to 2,350 direct 530 to 914 indirect
	Local Impact	£32 to £69 million GVA over 25 years	129 to 336 direct 42 to 93 indirect	£39 to 67 million pa. (£975 million to £1,675 million over 25 years)	626 to 1,175 direct 265 to 457 indirect

What is local?



Localising the benefits

- Partner local employment/training agencies
- Using local suppliers and contractors
- “Meet the developer” days
- Liaison with schools and colleges
- Provide skills information to occupiers
- Developing local skill database
- S106 agreement
- Employee travel plan
- Closed loop resource system

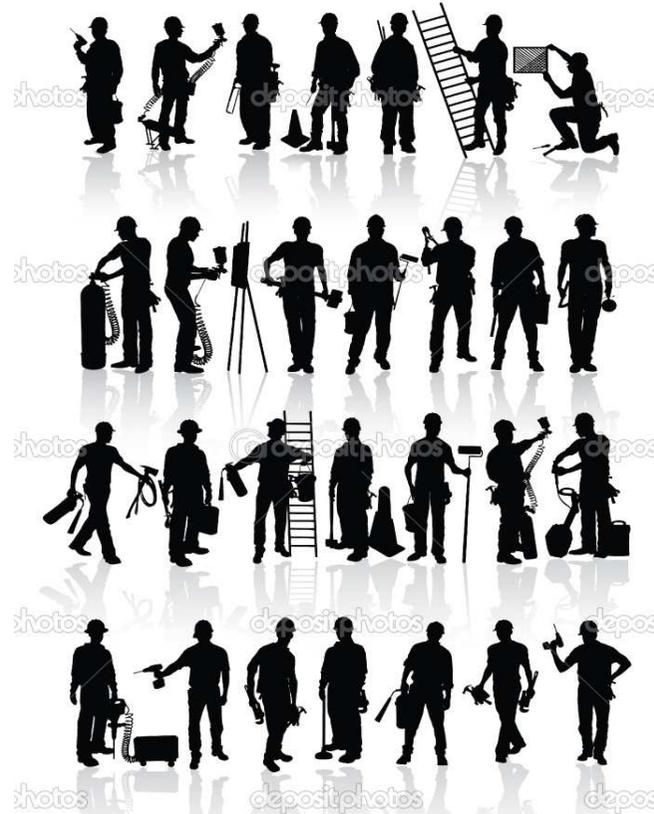
Engagement

- Morgan Ryder:

Regional skills partner

- Events:

Celebrate Cheshire
Liverpool Business Fair



Covanta's commitment



Balfour Beatty



SOLUTIONS FOR BUSINESS AND THE ENVIRONMENT



Skills and training



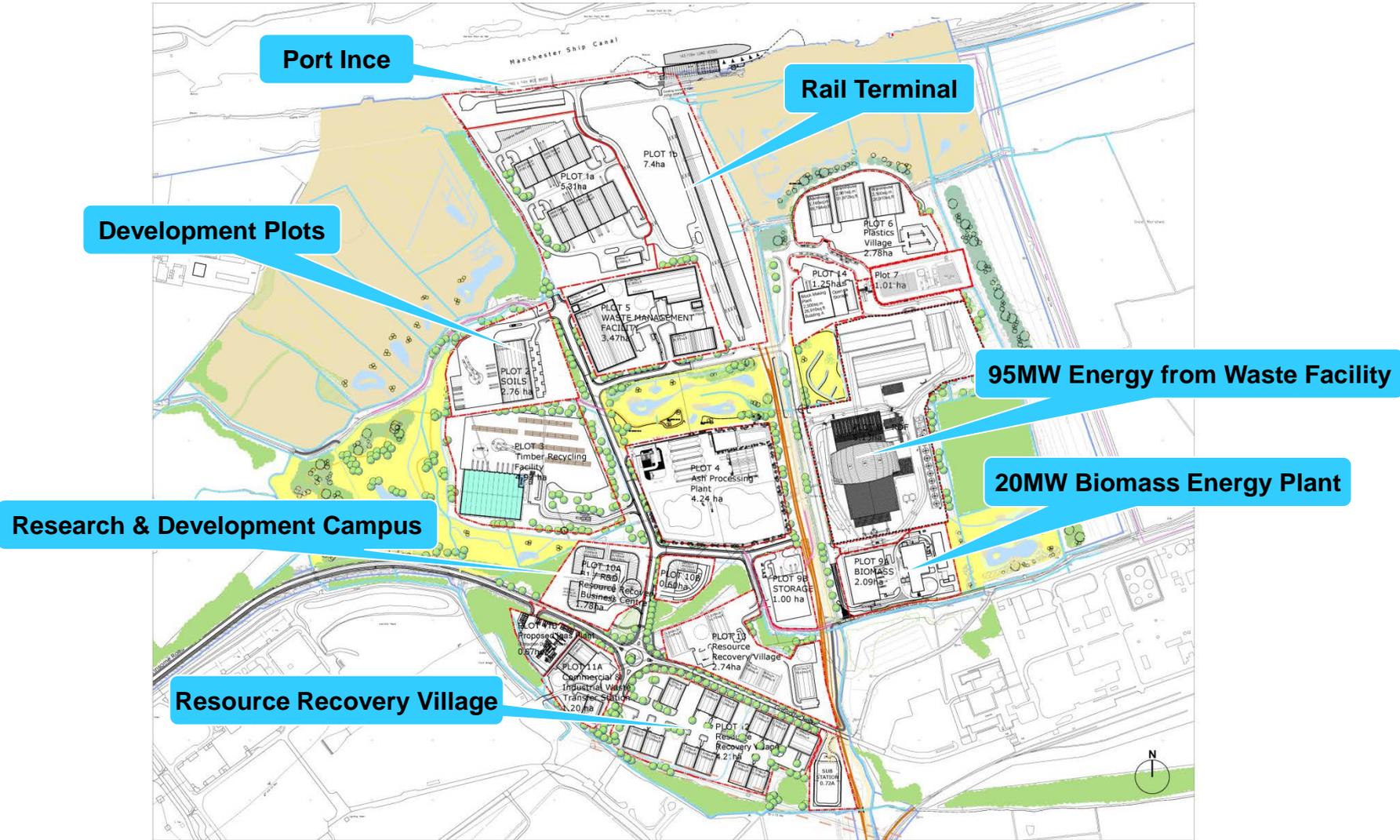




DELIVERING THE ECONOMIC BENEFIT



The Master Plan



SOLUTIONS FOR BUSINESS AND THE ENVIRONMENT

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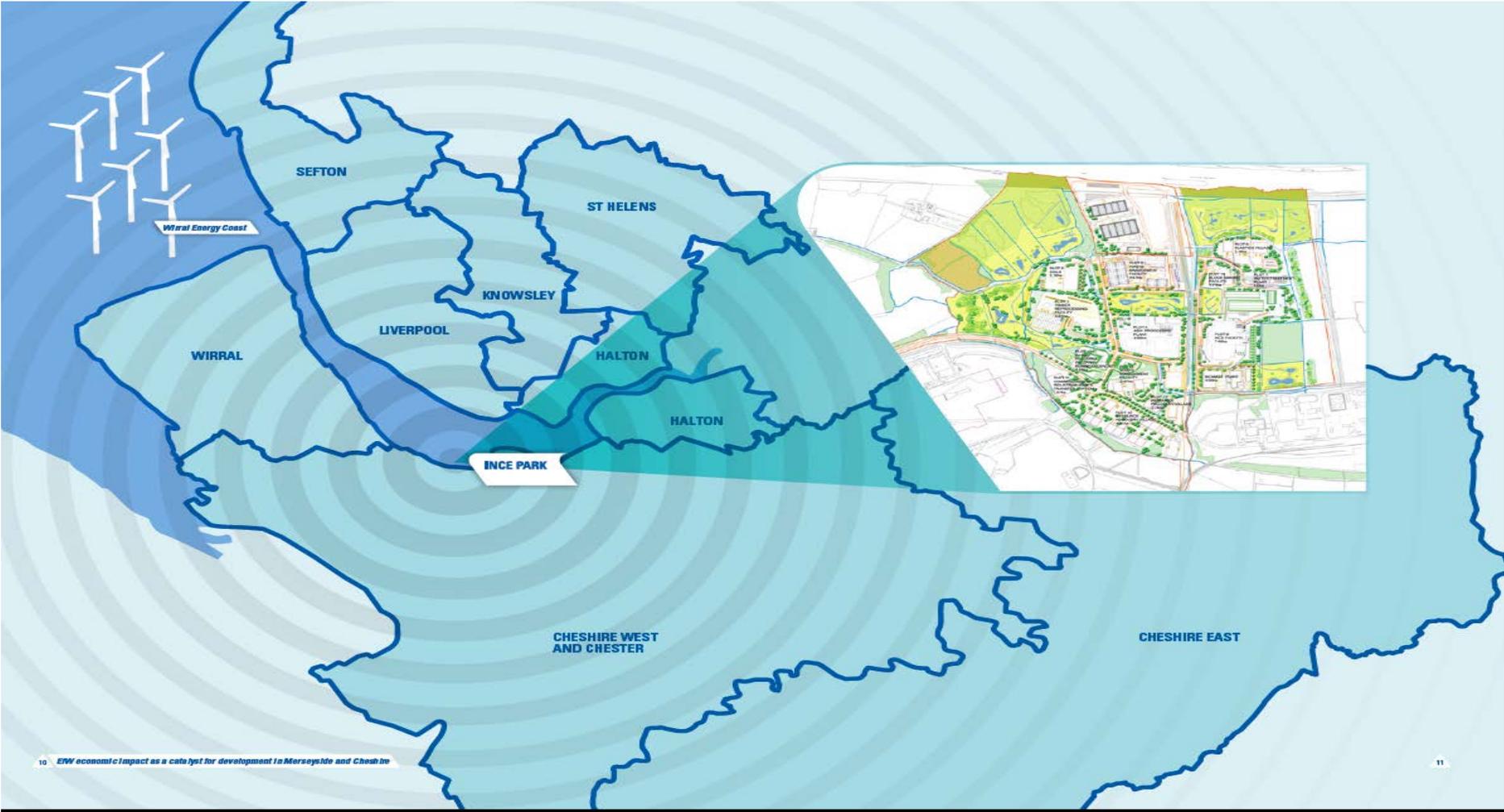
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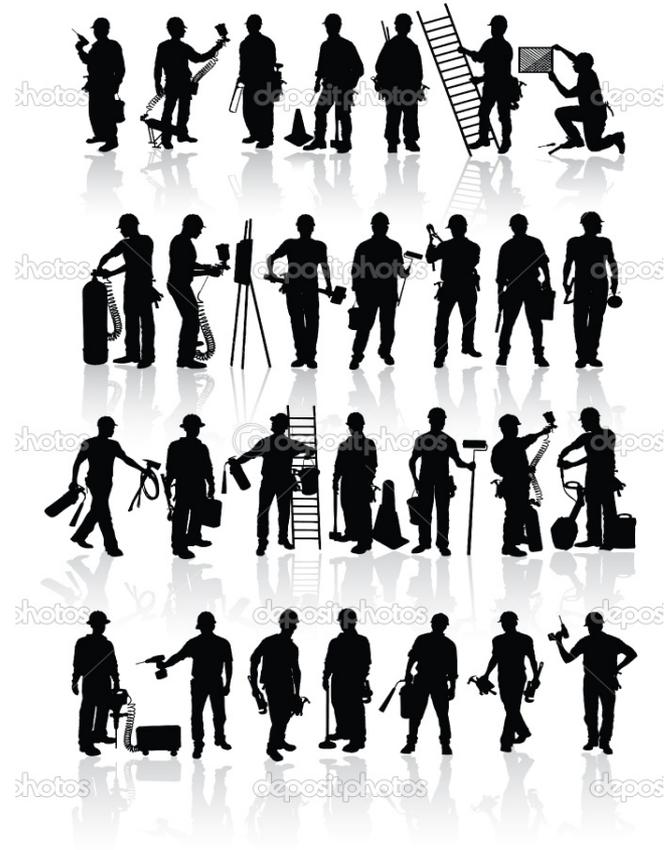
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- Events:

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Covanta's commitment



Balfour Beatty



SOLUTIONS FOR BUSINESS AND THE ENVIRONMENT

Skills and training





Ince Park Community Forum Minutes: 28th March, 2012

7:00 pm Ellesmere Port Boat Museum

Present:

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Keith Butterick, Secretary
David Massingham, Covanta UK
Rachael Copping, Peel Environmental
Rod Brookfield, Cheshire West and Chester Council

Before the start of March business meeting David Massingham, Public Affairs Director, Covanta Energy UK, gave a presentation on employment issues at Ince Park arising from the Urban Mines report.

Aim was to make Ince Park a centre for environmental excellence in the North West. Environmental industries globally worth approximately £3bn. One of the fastest growing industries in the North West was therefore a sector with real growth potential. Urban Mines report was consistent with a range of similar studies they had carried out in other parts of the UK.

The figures and maps David referred to are in the attached power point.

There was a discussion around the map showing where it was believed jobs would be drawn

Jl: That is not 'local'

JM: Wales not included

DM: Covanta has an interest in the Merseyside waste contract and the employment map demonstrated its commitment to the area. There is also a commitment to securing economic benefit for Cheshire and, particularly, the local communities. What Ince Park LLP would do was introduce a range of measures to help local people get jobs. The S106 agreement for example, stated that 20% of the jobs created would have to come from within the CWAC local authority area.

An extended discussion took place on employee travel issues to and from the Park. **TM:** Requested a presentation on the Travel plan be prepared for the next Forum meeting.

DM: Outlined what he described as a 'groundbreaking' agreement with the GMB union on skills, training and employment issues.

Balfour Beatty had been appointed as the preferred contractor and there would be a range of Performance Indicators on employment issues.

FM: If local people met the required skills criteria would they be guaranteed an interview?

DM: Confirmed this would be the case: Among the PI's were, 35 new apprenticeships would be created; over 40 personal development opportunities would be reserved for NEETs. A monitoring and review process would be put in place to ensure these commitments were being met.

TL: What does the Research and Development campus entail?

MK: Outlined the rationale behind the proposed campus and said further details would be presented to the Forum.

ST: Were plans being made for presentations to community/colleges/schools etc?

MK: The key decision date would be starting on site – when that was confirmed the dates for the exhibitions/meetings etc would then follow.

DM: Final tenders for Mersey waste contract were due in at the end of April with the final decision expected by the end of June.

<u>Items on Agenda</u>	<u>Discussion</u>	<u>Action by</u>
1. Apologies	Cllr. Andrew Eardley, Ince Parish Council Cllr. Graham Bondi, Frodsham Town Council Cllr. L. Ford, Helsby ward, Cheshire West & Chester Council Cllr. P. Merrick, Rossmore ward, Cheshire West & Chester Council Clare Appleyard, Cheshire West & Chester Council Alex Sutherland, Environment Agency	
2. Minutes of Last Meeting	The minutes of the February meeting were accepted as a true record of the meeting.	
3. Matters arising	DM replied to a question from Cllr. Temple in respect of the REACH regulations. They did not apply to IBA processing. IBAA would be covered and has been pre-registered by BPL.	
4. Progress Report	MK: Introduced the Progress Report. MK said the planning process would slow down now.	
5. Forum webpage	RC: No complaints received Agreed that it was appropriate to have a separate page for Air Quality Forum	RC
6. Air Quality Forum	TM: Described the first meeting of the Air Quality Forum on 27/3/12. Said there had been lengthy discussions around a	

	number of key issues, but that many could only be resolved with the appointment of a air quality consultant and the Forum had agreed to invite three companies to present at the next meeting in approximately 6/8 weeks.	
7. Any other business	<p>FM: What was the situation with Igas?</p> <p>MK: Still being assessed</p> <p>Jl: Raised an issue about a call made to the Environment Agency. RB: Said not a Forum issue and would speak to Cllr. Ireland after the meeting</p> <p>MK: Updated the Forum about the Jubilee funds that Ince Park LLP were distributing to local committees.</p>	
8. Date of the Next Meeting	24th April, 2012	

Forum Report Progress Update

Forum:	Ince Park Community Forum
Date of meeting:	25 th April 2012
Date of last meeting:	28 th March 2012
Action Items Completed:	<ul style="list-style-type: none"> • Ince Park Air Quality Forum webpage is now live on the Community Forum website
Action Items In-progress/Pending:	<ul style="list-style-type: none"> • Details of the Travel Plan for the Park to be provided at the meeting
Communication Strategy Update:	<ul style="list-style-type: none"> • <u>March 2010</u> – Press Release (Forum Chairman) Press release distributed 19 May 2010 • <u>April / May 2010</u> – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members • <u>April / May 2010</u> – Webpage to go live Website live August 2010 • <u>Summer 2010</u> – Media Releases Press release and website link to increase awareness of biomass plant, post 22 September meeting • <u>September 2010</u> - Press release to promote Ince Park Community Forum website • <u>January 2011</u> – Press release to announce planning application submission for Ince Biomass Energy Plant • <u>March 2012</u> – Press release issued publishing Ince Park Economic Impacts Report. Press release issued announcing establishment of Environmental Monitoring Group. • Exhibition to be held in Ince & Elton to demonstrate construction process and phases of development <i>(Action deferred pending confirmation of commencement of site works – see Construction Update – the exhibition dates will be coordinated with the commencement of development)</i> • Newsletter <i>(Action deferred pending confirmation of commencement of site works)</i>

<p>Planning Update:</p>	<p><u>Conditions:</u></p> <ul style="list-style-type: none"> The following planning conditions have been discharged or part-discharged since the last Forum Meeting (confirmed by letters issued by CWAC on 12th April): <p>RDF Conditions 3 (CHP), 5 (road, footpaths & cycleways), 16 (open storage of freight), 19 (environmental management plan), 21 (surface water management), 23 (berth upgrade monitoring), 26 (construction storage), 27 (archaeology), 32 (soft landscaping), 38 (water vole monitoring), 40 (site investigation); and</p> <p>RRP Conditions 3 (CHP), 7 (road, footpaths & cycleways), 21 (environmental management), 28 (construction storage), 35 (soft landscaping).</p> <p><u>Planning Applications</u></p> <ul style="list-style-type: none"> Planning permission has been granted for the Incinerator Bottom Ash Aggregate (application ref. 11/04081/WAS) as of 13th April. The Biomass Facility and Timber Facility await the issue of planning permission having been approved by Committee whilst the relevant s.106 Agreements are finalised; The application (ref. 12/0188/FUL) for Combined Heat and Power (CHP) pipework is pending a decision which is anticipated before the end of the month.
<p>Permit Update:</p>	<p>The Environment Agency has issued the permit variation to Covanta for the RDF Facility (Documents available on the portal website – www.inceparkconsultationportal.co.uk).</p> <p>The Environment Agency is currently consulting on the draft decision documents for the IBAA permit until 2nd May. (Documents available on the portal website – www.inceparkconsultationportal.co.uk).</p>
<p>Market Update:</p>	<p>Covanta partnership announced Peel Energy (Biomass) proposals announced</p>
<p>Construction Update:</p>	<p>Tender documents were issued 24th August and were returned 15th November 2010.</p> <p>Commencement of construction is scheduled for May 2012. Initial works will comprise erection of acoustic fence.</p>

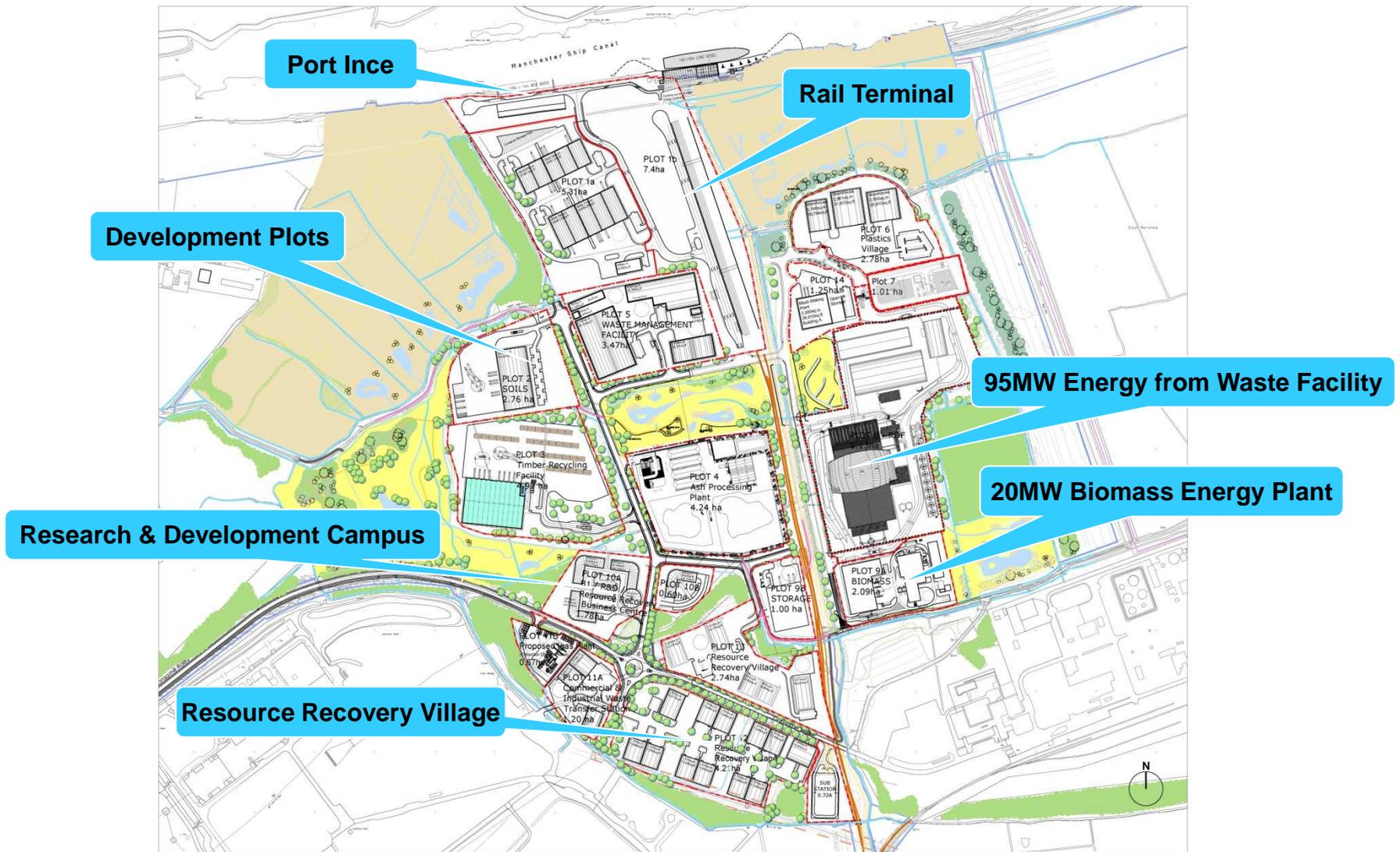
Questions for the forum:	Nothing to report
Complaints Register:	None received by Peel
Other Notes:	Nothing to report



Ince Park Travel Plan



The Master Plan



Ince Park – Location in the North West



SOLUTIONS FOR BUSINESS AND THE ENVIRONMENT

Unilateral Undertaking - Obligations

Travel Plan and Freight Management Plan

- Obligations of the Unilateral Undertaking in respect of the Park
- Preliminary Travel Plan produced and attached to the Unilateral Undertaking. Further details in the form of an 'Interim Travel Plan' (substantially in accordance with the Preliminary Travel Plan) is still to be produced and agreed with the Council
- The Travel Plan will include provisions setting out a timetable for implementation, monitoring and review
- The details of the Travel Plan have to be implemented prior to occupation
- Travel Plan Coordinator to be employed by the Developer to administer the Plan
- Obligation to implement the Travel Plan in respect of parts of the Development to be passed onto tenants
- A Full Employee Travel Plan will supersede the interim plan post-occupation of the site, to ensure a continued emphasis on promoting sustainable travel

Preliminary Travel Plan

Produced July 2008 by consultants WSP on behalf of Peel Environmental (Ince) Limited

Preliminary Employee Travel

- **Vision;**
'To create an environment for employees that actively promotes a range of sustainable lifestyle and travel choices and reduces the reliance on private car-based travel'
- **Objectives;**
 - *Reduce the level of single-occupancy car trips*
 - *Facilitate and encourage the sustainable and safe travel of employees and visitors*
 - *Ensure the differing transport needs of all site users are taken into account*
 - *Reduce site traffic congestion and associated pollution*
 - *Facilitate and encourage the coordination of site occupiers in assisting to manage deliveries in a sustainable manner*
 - *Work in partnership with the local planning and highway authorities and other stakeholders to achieve the greatest mode shift away from single-occupancy car journeys*
 - *Continually develop, evaluate and review the progress of the Employee Travel Plan*

Existing Public Transport

Bus Services

- Within a 20 minute walk of the existing bus stop at Ince Square
- Current level of provision is relatively infrequent during the daytime period, and provision is non-existent or severely limited in the evenings and at weekends

Train Services

- Ince and Elton Railway Station is located 1.5km to the south of the site, providing passenger services to local destinations including Stanlow Thornton and Ellesmere Port
- Restricted timetable operates at Ince and Elton Railway station, providing two morning and evening peak services between Monday and Friday

Walking

- Existing access to the site on foot represents a reasonable walking distance from the nearby villages of Ince and Elton
- Walking from settlements further a field would not be practicable due to the excessive distances

Cycling

- National Cycle Network 5 runs through the site
- There are no other designated cycle facilities, however the majority of the surrounding residential roads are well lit and lightly trafficked and can therefore be classified as suitable for cycling
- Realistic walking and cycling catchments would only extend to Ince and Elton

Toolkit of Measures – Site Wide Measures

Providing travel information

- Employee sustainable travel information pack
- Internet / intranet
- Posters / leaflets / notice boards
- Dedicated website to provide information on sustainable travel options

Promoting efficient car use

- Car Parking - to be provided with each phase of development and to ensure there is no over-provision.
- On-site parking spaces to be strictly managed by a permit system. Off-site overspill parking will be prohibited by the introduction of Traffic Regulation Orders on Grinsome Road and Marsh Lane
- Promotion of car sharing
- Car sharing database
- Proportion of spaces for each facility to be allocated to car sharers in preferential locations

Promoting Public Transport Use

- Shuttle Bus Service – to be provided if monitoring shows that car sharing plus cycling and walking are not enabling travel plan mode share targets to be achieved
- Bus / rail service information
- Discounted fares – discussions with service operators to be undertaken by the Travel Plan Coordinator

Toolkit of Measures – Site Wide Measures

Sustainable Business Practice

- Video / Teleconferencing Facilities – to conduct meetings without the need to travel

Providing walking and cycling

- Improved routes – clearly signposted, widening Grinsome Road, more direct route from Station Road
- Cycle parking to be provided for each facility
- Bicycle User Group (BUG) – forum for sharing information on cycling / routes etc
- Pool Bikes – Travel Plan Coordinator will administer the scheme. Quantity of bikes to be determined following the first employee travel survey of the site
- Promotion events e.g. 'Bike Week'
- Securing discounts – discussions with local cycle shops
- Showers & changing facilities – to be provided in each main building



Toolkit of Measures – Occupier-Specific Measures

The following measures will be delivered through individual business occupiers of the Park, where appropriate to the business operation and with assistance from the Travel Plan Coordinator;

- Public transport season ticket loans
- Incentives for bus travel e.g. one week's free bus travel
- Involvement in the government initiated *Cycle2Work* scheme
- Incentives for walking and cycling e.g. financial incentives, flexibility over working times
- Guaranteed ride home scheme for car-sharing initiative
- Financial incentives i.e. prize draw for car share database
- Company car policy – financial alternative, low emission pool cars and fleet vehicles
- Flexible working hours / compressed working week
- Home working
- Video / Teleconferencing
- Sustainable visitor journeys – directed to sustainable travel website

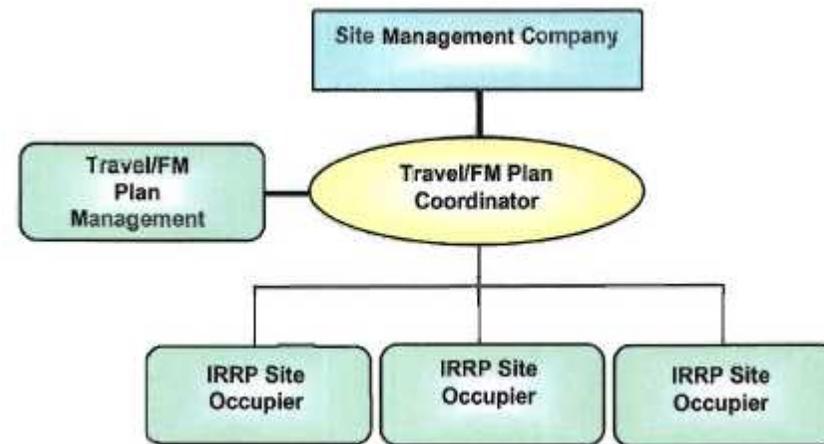
Travel Plan Management Structure

Responsibilities for delivery of measures within the Travel Plan will be shared between the developer and future occupiers;

- 'Hard' measures to be provided by the developer i.e. pedestrian and cycle facilities
- 'Soft' measures to be divided into 'site-wide' measures to be delivered by the developer-funded Site Management Company and 'occupier-specific' measures delivered by individual occupiers

Key personnel:

- A Site Management Company
- A Travel Plan/Freight Management Coordinator
- A Travel Plan/Freight Management Committee
- Travel Plan/Freight Management Plan Representatives for each occupier



Implementation Action Plan

- Funding
- Action Plan
- Targets
- Monitoring

Table 9.1 - Journey to Work Modal Split Targets

Mode	Employees working standard hours / single shift workers	Employees working multiple shifts
Driving Alone	50%	60%
Driving with passenger	15%	12.5%
Car Passenger	15%	12.5%
Non-Car	20%	15%
Total	100%	100%

- Recovery Measures Action Plan

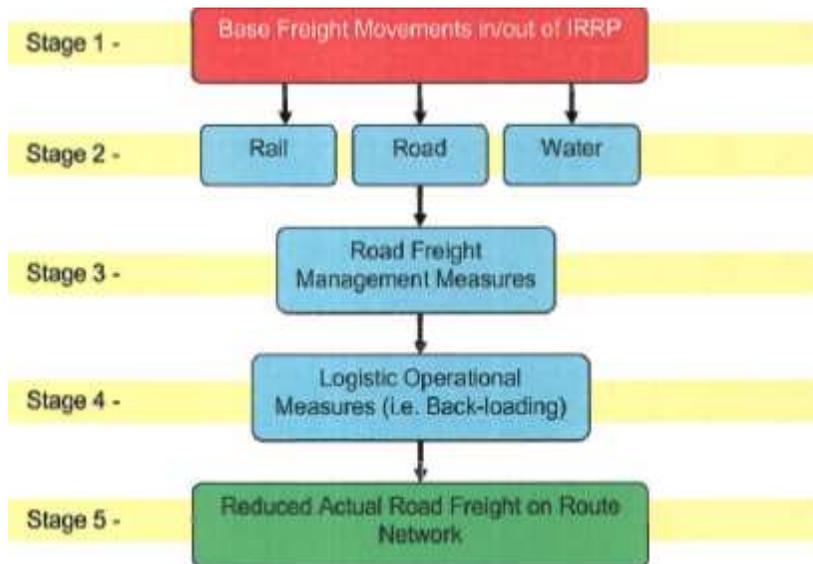
Freight Management Plan

Freight Management Plan Vision and Objectives

- Vision;
'To provide a sustainable method of transporting materials and goods to and from the site in an efficient and sensitive way. A key tool in providing a sustainable method of transportation is to ensure a shift, where possible, of goods to non-road mode'.
- **Objectives;**
 - *Ensure a shift towards the non-road modes of water and rail through the use of the rail head and dry cargo berth*
 - *Reducing and eliminating congestion potentially associated with freight movements from the site*
 - *Reducing carbon emissions potentially caused by road freight transport associated with the site*
 - *Reducing the impact caused by noise potentially associated with road freight connected to the site*
 - *Reducing the impact on the surrounding environment of road freight potentially associated with the site*

Freight Management Plan

Strategy



- Freight by rail
- Freight by water
- Freight by road – i.e. back-loading, route planning software, schedule management
- HGV thresholds – daily limits
- Management and enforcement – Automatic Traffic Counters (ATCs), monitoring programmed arrivals
- Travel Plan / Freight Management Plan Coordinator



Ince Park Community Forum

Minutes: 25th April, 2012

7:00 pm Ellesmere Port Boat Museum

Present:

Voting Members:

Cllr. Tony Mills, Elton Parish Council (Chairman)
Cllr. J. Ireland, Elton Parish Council
Mrs. Fran Miller
Cllr. Graham Heatley, Elton ward Cheshire West & Chester Council
Cllr. Tim Lloyd, Ince Parish Council
Cllr. Sarah Temple, Helsby Parish Council
Cllr. Andrew Dawson, Frodsham ward, Cheshire West & Chester Council
Cllr. Justin Madders, Ellesmere Port Town ward Cheshire West & Chester Council

Advisers

Myles Kitcher, Peel Environmental
Keith Butterick, Secretary
David Massingham, Covanta UK
Rachael Copping, Peel Environmental
Rod Brookfield, Cheshire West and Chester Council

Before the start of April business meeting Rachael Copping, Development Planner, Peel Environmental Ltd gave a presentation on the proposed Travel Plan that will be introduced at Ince Park.

Forum members made a number of comments and asked a number of questions.

AD: Welcomed the proposals contained in the Travel Plan – and encouraged the developers to be more collaborative and ambitious in its plans. Suggested expanding the cycle routes and encouraging use of electric vehicles by putting in electric charging points.

MK: This is an emerging plan which will develop over time and will respond to new technologies and developments.

ST: Also welcomed the plan – questioned sustainable travel plan for those coming in from further afield

Jl: Questioned whether, if shifts operated at Ince Park would they use green travel options.

TM: This was a good basis for the Travel Plan and clearly the details of it would change.

FM: Electrical travel points should be included and also raised the issue of extending rail travel

GH: Lots of opportunities with the Manchester rail link.

AD: This was a good news story which the community would want to hear about and Ince Park LLP should be promoting it and also lobbying for the Halton curve.

MK: The issue around many of the points raised was one of timing.

Igas Update:

In response to a request from members **MK** gave an update on the situation with Igas at Ince Park. During the recent exploratory drilling substantial amounts of shale gas had been found. If it was decided to extract shale gas from Ince Park then Igas would need a separate planning permission. **RB:** confirmed that this was the case. He had also spoken to Igas who had confirmed this was their understanding that it would need a separate planning application.

No decision had been made on whether Igas would apply and they were still assessing the results from the coal bed methane bed drilling test. Members asked a number of questions but **MK** was unable to answer many as the results are still being evaluated and feedback from Igas is awaited in due course. .

<u>Items on Agenda</u>	<u>Discussion</u>	<u>Action by</u>
1. Apologies	Cllr. Andrew Eardley, Ince Parish Council Cllr. Graham Bondi, Frodsham Town Council Cllr. L. Ford, Helsby ward, Cheshire West & Chester Council Cllr. P. Merrick, Rossmore ward, Cheshire West & Chester Council Cllr. Roy Greenwood, Little Stanney Parish Council Clare Appleyard, Cheshire West & Chester Council Alex Sutherland, Environment Agency	
2. Minutes of Last Meeting	The minutes of the March meeting were accepted as a true record of the meeting.	
3. Matters arising	KB: Air Quality Forum, the terms of reference for the air quality consultant were still being discussed, progress was expected shortly	
4. Progress Report	MK: Introduced the Progress Report. MK said the erection of the acoustic fence would begin mid-May.	
5. Forum webpage	RC: No complaints received The Air Quality Forum page had been set – up and was now ready with content on it	
6. Any other business	RB: Updated the Forum on his conversation with the Environment Agency following Cllr. Ireland’s comments at the last meeting. ST: Said that an interested party who had contacted Morgan Ryder through their website to express interest in jobs at Ince Park had received a standard notification saying if they hadn’t heard anything within 5/10 days assume they had not been successful. MK: said that wasn’t correct and he would speak with Morgan Ryder ST: Said that at a recent presentation by the EA, Helsby TC had been told that they had not received any response from	

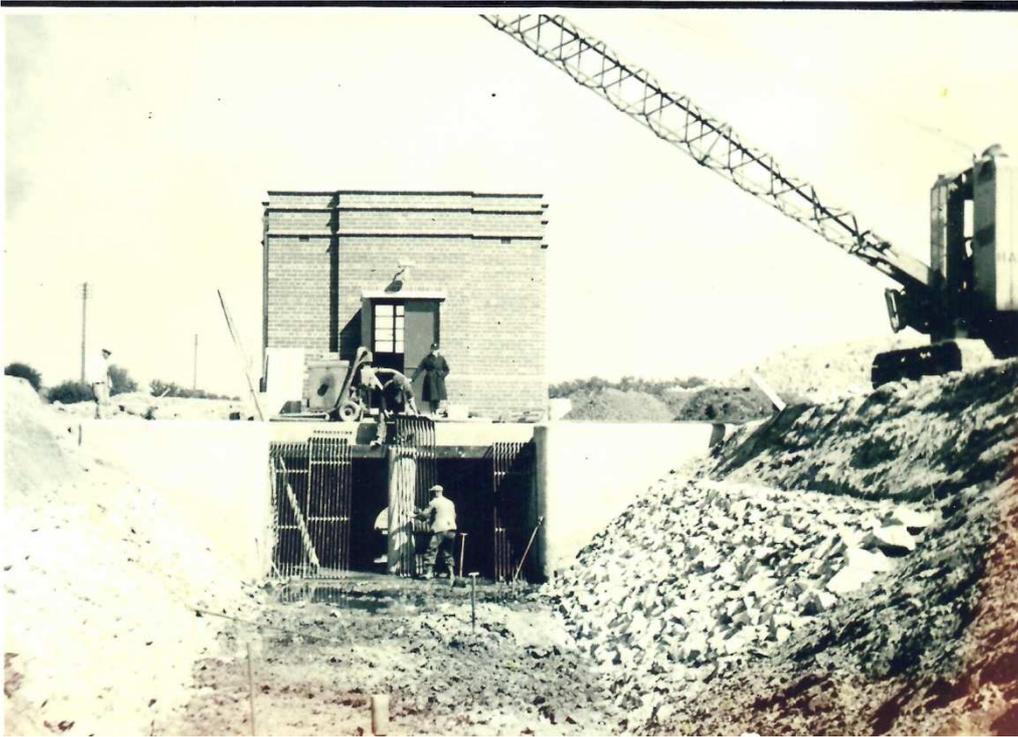
	<p>Peel as part of the Flood changes. TM: said a similar comment had been made by the EA at the Elton PC.</p> <p>MK: Said that was not correct, a response had been submitted in conjunction with other companies in the area – said he would look into the matter.</p> <p>There was discussion around whether the May meeting should take place.</p> <p>Members agreed that it should proceed</p>	MK
<p>7. Date of the Next Meeting</p>	<p>30th May, 2012</p>	

**Forum Report
Progress Update**

Forum:	Ince Park Community Forum
Date of meeting:	30 th May 2012
Date of last meeting:	25 th April 2012
Action Items Completed:	<ul style="list-style-type: none"> • Morgan Ryder automated email response to prospective employees has been amended to better reflect the situation at Ince Park • A summary of engagement with the Environment Agency regarding flood issues is provided at the end of the report
Action Items In-progress/Pending:	Nothing to report
Communication Strategy Update:	<ul style="list-style-type: none"> • <u>March 2010</u> – Press Release (Forum Chairman) Press release distributed 19 May 2010 • <u>April / May 2010</u> – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members • <u>April / May 2010</u> – Webpage to go live Website live August 2010 • <u>Summer 2010</u> – Media Releases Press release and website link to increase awareness of biomass plant, post 22 September meeting • <u>September 2010</u> - Press release to promote Ince Park Community Forum website • <u>January 2011</u> – Press release to announce planning application submission for Ince Biomass Energy Plant • <u>March 2012</u> – Press release issued publishing Ince Park Economic Impacts Report. Press release issued announcing establishment of Environmental Monitoring Group. • Exhibition to be held in Ince & Elton to demonstrate construction process and phases of development (<i>Action deferred pending confirmation of commencement of site works – see Construction Update – the exhibition dates will be coordinated with the commencement of development</i>) • Newsletter (<i>Action deferred pending confirmation of commencement of site works</i>)

<p>Planning Update:</p>	<p><u>Conditions:</u></p> <ul style="list-style-type: none"> • All pre-commencement planning conditions on the RDF permission have now been discharged. • Pre-commencement planning conditions on the RRP permission shall be discharged in advance of 28th May. <p><u>Planning Applications</u></p> <ul style="list-style-type: none"> • The Biomass Facility and Timber Facility await the issue of planning permission having been approved by Committee whilst the relevant s.106 Agreements are finalised; • The application (ref. 12/0188/FUL) for Combined Heat and Power (CHP) was approved on 11th May.
<p>Permit Update:</p>	<p>The Environment Agency has issued the permit variation to Covanta for the RDF Facility (Documents available on the portal website – www.inceparkconsultationportal.co.uk).</p> <p>The Environment Agency has issued the permit variation to Ballast Phoenix for the IBAA Facility (Documents available on the portal website – www.inceparkconsultationportal.co.uk)</p> <p>An application has been submitted to the Environment Agency for the Mechanical Pre Treatment Facility on Plot 5, which is out for consultation until 6th June http://www.environment-agency.gov.uk/research/library/consultations/139456.aspx. (Documents to be available on the portal website from 24th May 2012).</p>
<p>Market Update:</p>	<p>Covanta partnership announced Peel Energy (Biomass) proposals announced</p>
<p>Construction Update:</p>	<p>Commencement of construction is scheduled for May 2012. Initial works will comprise erection of acoustic fence. The planned date to commence the acoustic fence works on site is Monday 28th May. The first week will consist of mobilization/site setup/surveys and trial holes with physical works commencing in week 2. It is anticipated that the works will take approximately 8 weeks to complete. The erection of the acoustic fence is a discrete work package – the main construction works are anticipated to commence later in 2012.</p>
<p>Questions for the forum:</p>	<p>Nothing to report</p>

Complaints Register:	None received by Peel
Other Notes:	<p>Summary of engagement with EA regarding flood issues:</p> <p>Peel and Quinn Glass have provided the EA with a letter detailing their joint concerns with respect to the EA's preferred option for future management of the water levels at Ince and Frodsham Marsh.</p> <p>The EA's preferred option is to switch the pumping stations off.</p> <p>A meeting was held with the EA on the 18th April, and it was agreed that Peel and Quinn would provide a factual impact statement to the EA for use in their internal decision making process. Peel have asked its consultants RSK to prepare this report.</p> <p>It is understood that the EA intend to make a decision on the matter in early 2013, and if the decision is switch the pumping stations off, the actual date for cessation of pumping would be at least 2 years from the decision being taken.</p>



Building of Ince Pumping Station during WWII



Frodsham Pumping Station just after WWII

Source: Donated to Helsby Parish Council by Mr John Whitley. Electronically scanned by Chairman Chris Ellis.



Field with hay stacks after pumping had commenced



View from Frodsham Marshes overlooking the Railway Viaduct at Sutton Weaver (taken a little further back but looking at the same view as the above). This was taken before the pumping stations were built.

Ince Park Community Forum

Minutes: 30th May, 2012

7:00 pm Ellesmere Port Boat Museum

Present:

Voting Members:

Cllr. Tony Mills, Elton Parish Council (Chairman)
 Cllr. J. Ireland, Elton Parish Council
 Mrs. Fran Miller
 Cllr. Andrew Eardley, Ince Parish Council
 Cllr. Graham Bondi, Frodsham Town Council
 Cllr. Tim Lloyd, Ince Parish Council
 Cllr. Justin Madders, Ellesmere Port Town ward Cheshire West & Chester Council
 Cllr. Roy Greenwood, Little Stanney Parish Council

Advisers:

Myles Kitcher, Peel Environmental
 Keith Butterick, Secretary
 David Massingham, Covanta UK
 Rachael Copping, Peel Environmental
 Rod Brookfield, Cheshire West and Chester Council
 Clare Appleyard, Cheshire West & Chester Council

<u>Items on Agenda</u>	<u>Discussion</u>	<u>Action by</u>
1. Apologies	Cllr. Graham Heatley, Elton ward Cheshire West & Chester Council Cllr. L. Ford, Helsby ward, Cheshire West & Chester Council Cllr. P. Merrick, Rossmore ward, Cheshire West & Chester Council Cllr. Sarah Temple, Helsby Parish Council Cllr. Terence O'Neill Helsby Parish Council (sub for Cllr. Temple was due to attend but sent his apologies due to illness) Cllr. Andrew Dawson, Frodsham ward, Cheshire West & Chester Council Alex Sutherland, Environment Agency	
2. Minutes of Last Meeting	The minutes of the April meeting were accepted as a true record of the meeting.	
3. Matters arising	KB: Air Quality Forum. Updated members on comments from Graham Aveyard re the process of appointing a consultant. This appeared to be a lengthy one and GA had asked for alternative suggestions. With the agreement of the Chairman, it was proposed that rather than go through the CWaC procurement process, the Forum should do this with the advice of CWaC. The suggested process was that KB liaise with GA – KB contact the suggested consultants with a brief. The Air Quality Forum will then make a choice from two	

	<p>consultants. Forum members discussed the proposal. Jl: Expressed doubts about the proposal. TM: The JV company was the only means by which the Forum would be financed. This represented the quickest means of getting the consultant appointed before the start of construction GB: Said he was happy with what was being suggested as there would be sufficient distance between the JV and the appointment of the consultant to ensure independence.</p>	
4. Progress Report	<p>MK: Introduced the Progress Report.</p> <p>MK: said the erection of the acoustic fence had started and would continue until July. KB: Reminded everyone of the email he had sent out with details of who to contact if they should have a complaint during this part of the construction process. MK: Updated members on the reaction to the EA's flood risk/management proposals. Said Peel working with other major companies in the area – Quinn, Growhow. Andrew Miller MP is also assisting with the matter and has written to the EA directly. They had written to the EA expressing their opposition to what was being proposed. MK said there was a long way to go and a number of parties were making representations. There was a general discussion among Forum members around this issue. KB: Distributed to members the photographs Cllr. Temple had sent through showing construction of the pumping station and an area of land before and after construction of the pumping station. These will also be placed on the Forum website.</p>	
5. Forum webpage	<p>RC: No complaints received</p> <p>The consultation docs for Plot 5 had been placed on the Consultation Portal</p>	
6. Any other business	<p>RB: Had visited the site to look at the construction of the acoustic fence. Reminded members that if they had any concern or issues about the work being done, they could also contact Rob.</p> <p>Raised the issue of inappropriate parking at the Water Museum – everyone should use the car park and not the disabled spaces.</p> <p>Had received a formal statement from Igas. This is produced in full below.</p> <p>TL: Who had appointed the security guards? DM: That was a decision made by Balfour Beatty</p> <p>KB: Reminded everyone about the email notifying members of the AGM and the date to submit nominations for Chairman and receive resolutions.</p>	
7. Date of the Next Meeting	AGM followed by June business meeting 27th June 2012	

Statement to Rod Brookfield, Cheshire West & Chester Council

During the course of drilling operations at the Ince Marshes 'Coal Bed Methane' site, the appraisal well, in addition to the anticipated Coal Measures, encountered a section of the 'Bowland Shale' formation before drilling operations were completed. Initial analysis of the well results, suggest that the shales may represent a future source of natural gas.

IGas has announced the results of the shale analysis and a process for finding a suitable partner. However IGas does not currently develop gas reserves from shale rock or practice shale fracking.

In the event this changes, IGas will follow its full statutory obligations and apply for a separate planning consent for shale development

The UK regulatory system governing gas extraction in the UK is arguably the most rigorous and effective in the world. The development of any shale gas requires distinct permitting and a separate planning application would then also have to be approved by the local planning authority before any development activity can take place. In accordance with licensing conditions as regulated by the Department of Environment and Climate Change, the well operator is required to gain approval for its plans from, and work closely with, the relevant regulatory bodies namely; the Health and Safety Executive and the Environment Agency.

It is customary practice at IGas to fully consult with the local community and other relevant stakeholder groups in all the local areas in which we operate.

We believe that gas extracted locally, including shale gas, is potentially a very important part of the future energy mix in the UK and provides a number of benefits including local jobs and secure and cheap energy to local consumers.

Forum Report Progress Update

Forum:	Ince Park Community Forum
Date of meeting:	27 th June 2012
Date of last meeting:	30 th May 2012
Action Items Completed:	Ince Park Archaeology Report is available to the public through the Historic Environment Record (HER) maintained by Cheshire West and Chester Council
Action Items In-progress/Pending:	Nothing to report
Communication Strategy Update:	<ul style="list-style-type: none"> • <u>March 2010</u> – Press Release (Forum Chairman) Press release distributed 19 May 2010 • <u>April / May 2010</u> – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members • <u>April / May 2010</u> – Webpage to go live Website live August 2010 • <u>Summer 2010</u> – Media Releases Press release and website link to increase awareness of biomass plant, post 22 September meeting • <u>September 2010</u> - Press release to promote Ince Park Community Forum website • <u>January 2011</u> – Press release to announce planning application submission for Ince Biomass Energy Plant • <u>March 2012</u> – Press release issued publishing Ince Park Economic Impacts Report. Press release issued announcing establishment of Environmental Monitoring Group. • Exhibition to be held in Ince & Elton to demonstrate construction process and phases of development <i>(Action deferred pending confirmation of commencement of site works – see Construction Update – the exhibition dates will be coordinated with the commencement of development)</i> • Newsletter <i>(Action deferred pending confirmation of commencement of site works)</i>

<p>Planning Update:</p>	<p><u>Conditions:</u></p> <ul style="list-style-type: none"> All pre-commencement planning conditions on the RDF permission and RRP permission have now been discharged. <p><u>Planning Applications</u></p> <ul style="list-style-type: none"> The Biomass Facility and Timber Facility await the issue of planning permission having been approved by Committee whilst the relevant s.106 Agreements are finalised.
<p>Permit Update:</p>	<p>The Environment Agency has issued the permit variation to Covanta for the RDF Facility (Documents available on the portal website – www.inceparkconsultationportal.co.uk).</p> <p>The Environment Agency has issued the permit variation to Ballast Phoenix for the IBAA Facility (Documents available on the portal website – www.inceparkconsultationportal.co.uk)</p> <p>An application has been submitted to the Environment Agency for the Mechanical Pre Treatment Facility on Plot 5, which was out for consultation until 6th June (Documents available on the portal website – www.inceparkconsultationportal.co.uk)</p>
<p>Market Update:</p>	<p>Covanta partnership announced Peel Energy (Biomass) proposals announced</p>
<p>Construction Update:</p>	<p>Commencement of construction commenced 28 May 2012. Initial works to comprise erection of acoustic fence. The first week to consist of mobilization/site setup/surveys and trial holes with physical works commencing in week 2. It is anticipated that the works will take approximately 8 weeks to complete.</p> <p>The erection of the acoustic fence is a discrete work package – the main construction works are anticipated to commence later in 2012.</p>
<p>Questions for the forum:</p>	<p>Nothing to report</p>
<p>Complaints Register:</p>	<p>None received by Peel</p>
<p>Other Notes:</p>	<p>Nothing to report</p>

Ince Park Community Forum

Minutes: 27th June, 2012

7:00 pm Ellesmere Port Boat Museum

Present:

Voting Members:

Cllr. Tony Mills, Elton Parish Council (Chairman)
Cllr. J. Ireland, Elton Parish Council
Mrs. Fran Miller
Cllr. Andrew Eardley, Ince Parish Council
Cllr. Graham Bondi, Frodsham Town Council
Cllr. Tim Lloyd, Ince Parish Council
Cllr. Roy Greenwood, Little Stanney and District Parish Council

Advisers:

Myles Kitcher, Peel Environmental
Keith Butterick, Secretary
David Massingham, Covanta UK
Rachael Copping, Peel Environmental

AGM of the Ince Park Community Forum 2011-12

1. Apologies
2. The Chairman gave his Report on the activities of the Forum since the AGM June 2011 (the full report is attached)
3. The Secretary said Cllr. Tony Mills had been nominated as the Chairman for 2012 to 2013.
Cllr. John Ireland nominated, seconded by **Cllr. Andrew Eardley**.
Cllr. Mills was elected as chairman for the year 2012 to 2013
4. AGM Motions. The Secretary reported that no motions had been received for the AGM
5. Questions from members of the public: A councillor from Elton PC attending as a member of the public expressed surprise at the lack of interest from members of the public in the meeting. This led to a general discussion on what might be the best way to promote future meetings. The consensus was that attendance would probably improve once construction on site started. Questions were also asked about air quality and traffic at Ince Park.

<u>Items on Agenda</u>	<u>Discussion</u>	<u>Action by</u>
<p>1. Apologies</p>	<p>Cllr. Graham Heatley, Elton ward Cheshire West & Chester Council Cllr. L. Ford, Helsby ward, Cheshire West & Chester Council Cllr. P. Merrick, Rossmore ward, Cheshire West & Chester Council Cllr. Sarah Temple, Helsby Parish Council Cllr. Terence O'Neill Helsby Parish Council (sub for Cllr. Temple was due to attend but also sent apologies) Cllr. Andrew Dawson, Frodsham ward, Cheshire West & Chester Council Cllr. Justin Madders, Ellesmere Port Town ward Cheshire West & Chester Council Rod Brookfield, Cheshire West and Chester Council Clare Appleyard, Cheshire West & Chester Council Alex Sutherland, Environment Agency</p>	
<p>2. Minutes of Last Meeting</p>	<p>The minutes of the May meeting were accepted as a true record.</p>	
<p>3. Matters arising</p>	<p>FM: Noted that the Environment Agency had not been represented at a number of meetings. Forum members said that as environmental questions were important at the Park the EA should be represented. The Forum requested the secretary to contact the EA to see if they could send a substitute if their representative could not attend.</p> <p>KB: Air Quality Forum. Since the last meeting an invitation to tender and specification had been sent out to five consultants recommended by CW&C environmental team. Two had replied they would not be submitting a tender for various reasons. The five consultants are: Dr Andy Sweetman - Lancaster University Prof. Duncan Laxen - AQ Consultants Prof. John Ayres - Birmingham Uni - Occupational and Environmental Medicine Prof. Roy Harrison - Birmingham Uni Prof. Jim Longhurst – SKM Enviros and CAT Alliance The AQF would meet to appoint – probable date September 4th</p> <p>KB: Igas plc. RB said at the May meeting that he would provide a more detailed report on the mining activities that Igas might undertake at Ince Park. As he was unable to make the June meeting he will now deliver the report in July.</p>	<p>KB</p>
<p>4. Progress Report</p>	<p>MK: Introduced the Progress Report. No planning applications had been submitted. The acoustic fence was half-finished. Once completed there would be no further construction work until the end of the year. EA permits were available on the website for inspection.</p>	

5. Forum website	<p>RC: No complaints received An inquiry about the acoustic fence had been received and a reply sent.</p> <p>TM: Requested that the q&a be put on the website</p>	RC
6. Any other business	<p>JL: Raised the current state of the cycle ways – what was the point of Ince Park putting in green travel plans if existing cycle routes were badly maintained. Agreed to request CW&C Highways to do a presentation on this issue at a future forum meeting.</p> <p>AE: Raised the issue of the steel uprights on the acoustic fence – said several residents had requested some form of mitigation. MK: said as the uprights weathered and vegetation grew they would not look so intrusive.</p> <p>Forum agreed to visit the site to view the acoustic fence. KB to organise a minibus, meet at 6.30 before the start of the July meeting.</p> <p>KB: Raised the issue of attendance at the August meeting. Members agreed not to have a meeting in August.</p>	KB KB
7. Date of the Next Meeting	25^h July 2012	

2011 - 2012 Chairman's AGM Notes

- This is the third Annual General Meeting of the Ince Marshes Resource Recovery Park Community Forum.
- According to our Constitution the AGM is open to members of the public and the media. Welcome to any members of the public and media who are here
- The Forum consists of 13 voting members drawn from the parish and town councils of Ince, Elton, Frodsham, Helsby and Little Stanney and ward councillors from Cheshire West and Chester Council
- The non-voting members of the Forum consists of officers from Cheshire West and Chester, the Environment Agency, Peel Environmental and Covanta Energy UK. These are complemented on occasions by other specialist advisers
- The Forum has its own website which details all its activities. There is also a link to an online consultation portal which contains all the planning applications made in respect of Ince Park
- The Forum has also issued a number of media releases which have subsequently appeared in the press
- In the past year the Forum has met every month and there have been presentations from:

- Owen Raybould on the archaeology and history of the site
 - Covanta UK on its application to the Environment Agency to change the operators permit from Peel to Covanta and future employment picture at Ince Park
 - Igas plc on the exploratory drilling it was carrying out at Ince Park Resource Recovery Park
 - Environment Agency – updates on the various public consultations it was carrying out in relation to applications at Ince Park
 - Environment Agency Flood Risk Management Team – on the consultation taking place on its proposed changes to flood management in the area
 - Ballast Phoenix – update on the application for the IBAA plant
 - Cheshire West and Cheshire Environmental Monitoring – on proposals for an Air Quality Monitoring scheme
 - Peel Environmental – on the proposed travel plan to be operated at Ince Park
- It was encouraging to learn at the employment presentation that Covanta had signed an agreement with the GMB Union committing them to source a number of jobs locally and ensuring that the site will be governed by good employment practices.
 - At every presentation Forum members asked a number of critical questions
 - The major development this year has been the establishment of an Air Quality Monitoring Forum. This consists of Forum members, members of the public from communities represented on the Forum and specialist advisers. There has been one meeting. The next stage is the appointment of an air quality consultant who will act as an adviser to the Forum
 - It is the duty and responsibility of the Forum's elected members to explore issues and ensure that the public's interests are looked after. We raise issues that are of concern to communities and hold the developers to account
 - As Ince Park takes shape and construction work begins, the work of Forum in scrutinising proposals and ensuring the views of the local community are taken into account will become more important.

Forum Report Progress Update

Forum:	Ince Park Community Forum
Date of meeting:	25 th July 2012
Date of last meeting:	27 th June 2012
Action Items Completed:	Nothing to report
Action Items In-progress/Pending:	Nothing to report
Communication Strategy Update:	<ul style="list-style-type: none"> • <u>March 2010</u> – Press Release (Forum Chairman) Press release distributed 19 May 2010 • <u>April / May 2010</u> – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members • <u>April / May 2010</u> – Webpage to go live Website live August 2010 • <u>Summer 2010</u> – Media Releases Press release and website link to increase awareness of biomass plant, post 22 September meeting • <u>September 2010</u> - Press release to promote Ince Park Community Forum website • <u>January 2011</u> – Press release to announce planning application submission for Ince Biomass Energy Plant • <u>March 2012</u> – Press release issued publishing Ince Park Economic Impacts Report. Press release issued announcing establishment of Environmental Monitoring Group. • Exhibition to be held in Ince & Elton to demonstrate construction process and phases of development <i>(Action deferred pending confirmation of commencement of site works – see Construction Update – the exhibition dates will be coordinated with the commencement of development)</i> • Newsletter <i>(Action deferred pending confirmation of commencement of site works)</i>
Planning Update:	<p><u>Conditions:</u></p> <ul style="list-style-type: none"> • All pre-commencement planning conditions on the RDF permission and RRP permission have now been discharged.

	<p><u>Planning Applications</u></p> <ul style="list-style-type: none"> The Biomass Facility and Timber Facility await the issue of planning permission having been approved by Committee whilst the relevant s.106 Agreements are finalised.
Permit Update:	<p>The Environment Agency has issued the permit variation to Covanta for the RDF Facility (Documents available on the portal website – www.inceparkconsultationportal.co.uk)</p> <p>The Environment Agency has issued the permit to Ballast Phoenix for the IBAA Facility (Documents available on the portal website – www.inceparkconsultationportal.co.uk)</p> <p>The Environment Agency has issued the permit for the Mechanical Pre Treatment Facility on Plot 5 (Documents to be made available on the portal website shortly – www.inceparkconsultationportal.co.uk)</p>
Market Update:	<p>Covanta partnership announced Peel Energy (Biomass) proposals announced</p>
Construction Update:	<p>Commencement of construction commenced 28 May 2012. Initial works to comprise erection of acoustic fence. The first week to consist of mobilization/site setup/surveys and trial holes with physical works commencing in week 2. It is anticipated that the works will take approximately 8 weeks to complete.</p> <p>The erection of the acoustic fence is a discrete work package – the main construction works are anticipated to commence later in 2012.</p>
Questions for the forum:	<p>Nothing to report</p>
Complaints Register:	<p>None received by Peel</p>
Other Notes:	<p>Nothing to report</p>

Ince Park Community Forum

Minutes: 25th July, 2012

7:00 pm Ellesmere Port Boat Museum

Present:

Voting Members:

Cllr. Tony Mills, Elton Parish Council (Chairman)
Cllr. J. Ireland, Elton Parish Council
Mrs. Fran Miller
Cllr. Graham Bondi, Frodsham Town Council
Cllr. Tim Lloyd, Ince Parish Council
Cllr. Roy Greenwood, Little Stanney and District Parish Council
Cllr. Graham Heatley, Elton ward Cheshire West & Chester Council
Cllr. Sarah Temple, Helsby Parish Council
Cllr. Justin Madders, Ellesmere Port Town ward Cheshire West & Chester Council

Advisers:

Myles Kitcher, Peel Environmental
Keith Butterick, Secretary
David Massingham, Covanta UK
Rachael Copping, Peel Environmental
Rod Brookfield, Cheshire West and Chester Council
Alex Sutherland, Environment Agency

Before the start of the July business meeting Rod Brookfield gave a presentation on shale gas. This was not as stated on the agenda, a presentation on the activities of Igas. The presentation was taken from a seminar **RB** had attended organised by the British Geological Survey. **RB** had sent **KB** the three presentations his was drawn from, these are lengthy and detailed documents. If members want a copy could they contact **KB**.

Points from **RB**'s presentation:

- Huge volume of shale gas resources available throughout the world – Europe looking at how the UK government will react
- Shale gas is the same as methane
- In Lancashire extractions were approx. 600/700 m from the surface and the reported seismic activity was probably complicated by the effects of old coal workings in the areas. In Cheshire any activity would be much deeper – 3 to 3 kms.

Members asked a number of questions:

SN: Who would monitor the engineering side of the drilling

RB: A range of agencies would be involved – the concrete casings are vital in the extraction process

JI: With such huge amounts available it was only a matter of time before it become widespread

RB: Agreed

TL: How many sites in Cheshire

RB: Seven – Igas only operate one and that was at Ince Park. Said main issues as far as the CW&C would be concerned would be the depth of drilling and how operators planned to treat waste water.

<u>Items on Agenda</u>	<u>Discussion</u>	<u>Action by</u>
<p>1. Apologies</p>	<p>Cllr. L. Ford, Helsby ward, Cheshire West & Chester Council Cllr. P. Merrick, Rossmore ward, Cheshire West & Chester Council Cllr. Andrew Eardley, Ince Parish Council Cllr. Andrew Dawson, Frodsham ward, Cheshire West & Chester Council Clare Appleyard, Cheshire West & Chester Council</p>	
<p>2. Minutes of Last Meeting</p>	<p>The minutes of the AGM and the June meeting were accepted as a true record.</p>	
<p>3. Matters arising</p>	<p>Appointment of air quality consultant. KB outlined the current situation. Of the five consultants recommended by CW&C only one, Prof. Duncan Laxen - AQ Consultants, had responded with a proposal. A number of reasons had been given by the others for not responding:</p> <p>Dr Andy Sweetman - Lancaster University – too busy on other projects Prof. John Ayres - Birmingham Uni - Occupational and Environmental Medicine – on long-term sick leave Prof. Roy Harrison - Birmingham Uni – no reason given Prof. Jim Longhurst – SKM Enviros and CAT Alliance – conflict of interest</p> <p>Given this situation there were two basic choices:</p> <ul style="list-style-type: none"> - Retender with further consultants - Appoint Professor Laxen <p>KB had circulated an email from Professor Dearden, a member of the Air Quality Forum. There was a discussion around whether the Ince Park Community Forum should be making such a decision. Comments on the time – if retendering went ahead would probably be towards the end of the year.</p> <p>The following motion was proposed: Proposed Cllr. Temple: That Ince Park Community Forum recommends the appointment of Professor Laxen as the air quality consultant. That members of the Air Quality be informed of this and asked if they had any objections to this appointment. The deadline for the responses is 1st August. Seconded: Cllr. Bondi Members voted unanimously for the motion</p> <p>Cycleways: RB took details of issues raised by Cllr. Ireland and Cllr. Lloyd on the maintenance of the cycle routes.</p>	<p>KB</p>
<p>4. Progress Report</p>	<p>MK: Introduced the Progress Report. No planning applications had been submitted.</p> <p>The report at the next meeting of the Forum would contain a more detailed update</p>	

	<p>Forum members had visited the acoustic fence. RB said a number conversations had taken place about possible mitigation of the steel supports and a report back would be made. Overall members had expressed satisfaction with the materials.</p> <p>ST: Who had built the fence DM: By Balfour Beatty</p> <p>MK suggested making a presentation on landscaping at the next meeting</p>	MK
5. Forum website	RC: The q&a had been put on the website as requested	
6. Any other business	<p>TM: Had noticed that attendance had been dropping off at some meetings</p> <p>KB: Confirmed that the constitution did say that if a member missed four consecutive meetings then the organisation represented by the members would be written to alerting them of this</p> <p>ST: When was the Merseyside Waste contract expected DM: Early September</p> <p>KB: Reminded members that there would be no meeting in August</p> <p>GB: Gave his apologies for the meeting on 26th September</p>	
7. Date of the Next Meeting	26^h September 2012	

**Forum Report
Progress Update**

Forum:	Ince Park Community Forum
Date of meeting:	26 th September 2012
Date of last meeting:	25 th July 2012
Action Items Completed:	Nothing to report
Action Items In-progress/Pending:	Information on landscaping proposals for the Park to be provided at the meeting
Communication Strategy Update:	<ul style="list-style-type: none"> • <u>March 2010</u> – Press Release (Forum Chairman) Press release distributed 19 May 2010 • <u>April / May 2010</u> – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members • <u>April / May 2010</u> – Webpage to go live Website live August 2010 • <u>Summer 2010</u> – Media Releases Press release and website link to increase awareness of biomass plant, post 22 September meeting • <u>September 2010</u> - Press release to promote Ince Park Community Forum website • <u>January 2011</u> – Press release to announce planning application submission for Ince Biomass Energy Plant • <u>March 2012</u> – Press release issued publishing Ince Park Economic Impacts Report. Press release issued announcing establishment of Environmental Monitoring Group. • Exhibition to be held in Ince & Elton to demonstrate construction process and phases of development <i>(Action deferred pending confirmation of commencement of site works – see Construction Update – the exhibition dates will be coordinated with the commencement of development)</i> • Newsletter <i>(Action deferred pending confirmation of commencement of site works)</i>
Planning Update:	<p><u>Conditions:</u></p> <ul style="list-style-type: none"> • All pre-commencement planning conditions on the RDF permission and RRP permission have now been discharged.

	<p><u>Planning Applications</u></p> <ul style="list-style-type: none"> The Biomass Facility and Timber Facility await the issue of planning permission having been approved by Committee whilst the relevant s.106 Agreements are finalised.
Permit Update:	<p>The Environment Agency has issued the permit variation to Covanta for the RDF Facility (Documents available on the portal website – www.inceparkconsultationportal.co.uk)</p> <p>The Environment Agency has issued the permit to Ballast Phoenix for the IBAA Facility (Documents available on the portal website – www.inceparkconsultationportal.co.uk)</p> <p>The Environment Agency has issued the permit for the Mechanical Pre Treatment Facility on Plot 5.</p>
Market Update:	<p>Covanta partnership announced Peel Energy (Biomass) proposals announced</p>
Construction Update:	<p>Commencement of construction commenced 28 May 2012. Initial works to comprise erection of acoustic fence. The first week to consist of mobilization/site setup/surveys and trial holes with physical works commencing in week 2. It is anticipated that the works will take approximately 8 weeks to complete. Works to recommence on 1st October and completed by the end of October.</p> <p>The erection of the acoustic fence is a discrete work package – the main construction works are anticipated to commence later in 2012.</p>
Questions for the forum:	<p>Nothing to report</p>
Complaints Register:	<p>None received by Peel</p>
Other Notes:	<p>Nothing to report</p>

Ince Park Community Forum

Minutes: 26th September, 2012

7:00 pm Ellesmere Port Boat Museum

Present:

Voting Members:

Cllr. Tony Mills, Elton Parish Council (Chairman)
Cllr. J. Ireland, Elton Parish Council
Mr. Andrew Miller
Mrs. Fran Miller
Cllr. Tim Lloyd, Ince Parish Council
Cllr. Andrew Eardley, Ince Parish Council
Cllr. Andrew Dawson, Frodsham ward, Cheshire West & Chester Council
Cllr. Terence O'Neill, Helsby Parish Council (substitute for Cllr. Temple)

Advisers:

Myles Kitcher, Peel Environmental
Keith Butterick, Secretary
David Massingham, Covanta UK
Rachael Copping, Peel Environmental
Clare Appleyard, Cheshire West & Chester Council

Before the start of the September business meeting Myles Kitcher went through the landscaping plans for Ince Park RRP.

MK: Landscaping proposals have to be submitted to the local authority before the start of each phase. The plans for Phase 1 were submitted to Cheshire West and Chester approx. six months ago.

Work on landscaping would start on the first day of construction.

Before Phase 2 started, new plans would be submitted.

Members asked various questions and made a number of points in respect of landscaping.

TL: Raised questions about the acoustic fence and the importance of it from Ince

AD: What is the landscaping philosophy?

MK: Initially the landscaping proposals had included more trees/woodland. However, these had been altered on advice of the ecologist said it would be more appropriate to maintain openness at the site. However, where the site was more visible from residential areas then more tree screening is planned.

<u>Items on Agenda</u>	<u>Discussion</u>	<u>Action by</u>
1. Apologies	<p>Cllr. L. Ford, Helsby ward, Cheshire West & Chester Council Cllr. P. Merrick, Rossmore ward, Cheshire West & Chester Council Cllr. Graham Bondi, Frodsham Town Council Cllr. Roy Greenwood, Little Stanney and District Parish Council Cllr. Graham Heatley, Elton ward Cheshire West & Chester Council Cllr. Sarah Temple, Helsby Parish Council Cllr. Justin Madders, Ellesmere Port Town ward Cheshire West & Chester Council Rod Brookfield, Cheshire West and Chester Council Alex Sutherland, Environment Agency</p>	
2. Minutes of Last Meeting	<p>The minutes of the 25th July meeting were accepted as a true record. Proposed by Cllr. Lloyd, seconded by Mrs. Miller</p>	
3. Matters arising	<p>JL: Raised the issue of attendance at Forum meetings, expressing disappointment that there still seemed to be a high number of absentees. TM: Suggested that the situation be monitored over the course of the next three meetings and discussed at a later meeting. DM: Reported that the decision by Mersey Waste Authority had been delayed, now expected early October.</p>	
4. Progress Report	<p>MK: Introduced the Progress Report. No planning applications had been submitted. There was no further update on the Progress Report</p>	
5. Air Quality Forum update	<p>KB: Professor Laxen had accepted the invitation and had been confirmed as the air quality consultant to the Ince Park Community Forum. A meeting of the Air Quality Forum will take place on October 9th. An agenda will be circulated shortly. The meeting will be used to allow members to express the concerns of the community. Based on this and further research Professor Laxen would then produce proposals</p>	
6. Forum website	<p>RC: Two questions had been received, the answers would be posted on the Forum website</p>	
7. Any other business	<p>AD: Expressed surprise that the local authority had not taken into account Ince Park RRP when producing the LDF. As part of the review of parish boundaries – Ince Park in Ince Parish. MK: Confirmed that Peel had responded to the parish boundary review supporting the inclusion of Ince Park in Ince Parish.</p> <p>A discussion between members on the EA's flood strategy took place in view of the recent bad weather.</p> <p>FM: Was the Igas article that had appeared in the Chester Chronicle based on new information. MK: No - a rehash of old material</p> <p>KB: Read out an email from the Boat Museum regarding Halloween activities at the next meeting</p>	
8. Date of the Next Meeting	31st October 2012	

Forum Report Progress Update

Forum:	Ince Park Community Forum
Date of meeting:	31 st October 2012
Date of last meeting:	26 th September 2012
Action Items Completed:	Nothing to report
Action Items In-progress/Pending:	Nothing to report
Communication Strategy Update:	<ul style="list-style-type: none"> • <u>March 2010</u> – Press Release (Forum Chairman) Press release distributed 19 May 2010 • <u>April / May 2010</u> – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members • <u>April / May 2010</u> – Webpage to go live Website live August 2010 • <u>Summer 2010</u> – Media Releases Press release and website link to increase awareness of biomass plant, post 22 September meeting • <u>September 2010</u> - Press release to promote Ince Park Community Forum website • <u>January 2011</u> – Press release to announce planning application submission for Ince Biomass Energy Plant • <u>March 2012</u> – Press release issued publishing Ince Park Economic Impacts Report. Press release issued announcing establishment of Environmental Monitoring Group. • Exhibition to be held in Ince & Elton to demonstrate construction process and phases of development <i>(Action deferred pending confirmation of commencement of site works – see Construction Update – the exhibition dates will be coordinated with the commencement of development)</i> • Newsletter <i>(Action deferred pending confirmation of commencement of site works)</i>
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Market Update:	<p>Covanta partnership announced Peel Energy (Biomass) proposals announced</p>
Construction Update:	<p>Commencement of construction commenced 28 May 2012. Initial works to comprise erection of acoustic fence. The first week to consist of mobilization/site setup/surveys and trial holes with physical works commencing in week 2. It is anticipated that the works will take approximately 8 weeks to complete. Works to recommence on 5 November 2012 for approximately 3 weeks.</p> <p>The erection of the acoustic fence is a discrete work package – the main construction works are anticipated to commence later in 2012.</p>
Questions for the forum:	<p>Nothing to report</p>
Complaints Register:	<p>None received by Peel</p>
Other Notes:	<p>Nothing to report</p>