

# Ince Park Community Forum

27<sup>th</sup> January, 2010

7:00 pm

Ellesmere Port Boat Musuem

## Minutes

<b>Present:</b>	Cllr Andrew Dawson, Frodsham & Helsby ward	Jon Sutcliffe(JS), Cheshire West and Chester Council
	Mrs. F. Miller for Andrew Miller MP	Tracey Rimmer, Environment Agency
	Cllr. Paul Darlington, Little Stanney Parish Council	Myles Kitcher (MK), Peel Environmental
	Cllr. Graham Bondi, Frodsham Town Council	Rachel Thorne, Peel Environmental
	Cllr. Edward Morris, Ince Parish Council	Keith Butterick(KB), Politics International
	Cllr. Tim Lloyd, Ince Parish Council	
	Cllr. Sarah Temple, Helsby Parish Council	
<b>Apologies:</b>	Cllr. Justin Madders, Central & Westminster ward	

	<u>Agenda Item</u>	<u>Action</u>
1.	<p><b>Outline of Procedure</b></p> <p>a. Agreed that KB should chair the initial meeting</p>	
2.	<p><b>Constitution</b></p> <p>a. Members commented on specific points in the constitution. MK agreed that the constitution should be amended to include the points raised during the page by page consideration. KB to revise constitution and circulate to members for further comment.</p> <p>b. Agreed that the constitution should have a preamble to confirm Peel's commitment to general principles in respect of its relationship with the community.</p> <p>c. Appendix. Discussion on status of attendees from Cheshire West &amp; Chester Council, the Environment Agency and Peel Holdings. Agreed that they were there in an advisory role and would not have voting rights.</p> <p>d. A councillor from Mickle Trafford to be included as a Forum member.</p> <p>e. Invitation to attend to be sent to Weaver Vale MP, Mike Hall</p>	<p>KB</p> <p>KB/JS KB</p>

3.	<p><b>Current state of project</b></p> <ul style="list-style-type: none"> <li>a. MK did a presentation on the current state of the project and agreed that a copy should be sent to all members.</li> <li>b. MK made the point that the Forum was only one way of communicating with the communities in the area and that over the course of the next few months other initiatives will be announced.</li> </ul>	KB
4.	<p><b>Frequency of meetings</b></p> <ul style="list-style-type: none"> <li>a. Agreed that there should be a meeting in four weeks.</li> <li>b. Frequency of future meetings would then depend on need.</li> </ul>	
6.	<p><b>Date of the Next Meeting</b></p> <p>24<sup>th</sup> February, 2010. 7:00pm Boat Museum, Ellesmere Port</p>	





## Background

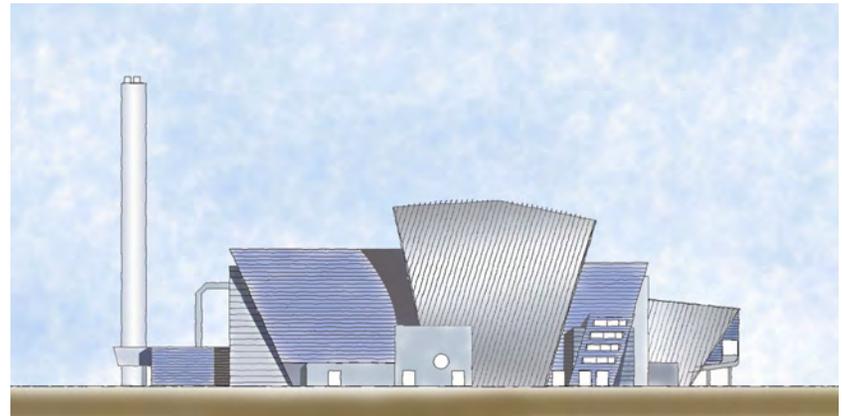
11<sup>th</sup> August 2009

Consent under s36 of the Electricity Act and deemed consent under Town and Country Planning Act 1990 – “Energy from Waste”

Planning Permission under Town and Country Planning Act 1999 – “Resource Recovery Park”

Unilateral Undertaking dated 16<sup>th</sup> January 2009 – Habitat Creation, Travel Plan, Freight Management Plan

*Decision Letters on [www.incerrp.co.uk](http://www.incerrp.co.uk)*



# Project Description

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Development footprint = 58 hectares (143 acres)

Habitat creation = 42 hectares (104 acres)

Application Area = 100 hectares (247 acres)

Providing approx. 180,000 sq.m.  
(2 million sq.ft) of built  
development

Creation of 430 construction jobs  
and 1,150 permanent jobs



# Development Proposals

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**Dry Cargo Berth** – convert existing berth

**Rail Facilities** – extend rail sidings to berth

**Environmental Technologies Complex** – units for general technology development over 65 acres / 25 ha

**Waste Management** – recycling and recovery

**Business Centre** – office accommodation, visitor centre and R&D facilities

**Incubation Units** – start-up units

**Nature Reserve** – 42 hectares / 104 acres

**Energy from Waste Plant** – 95MW



# Masterplan



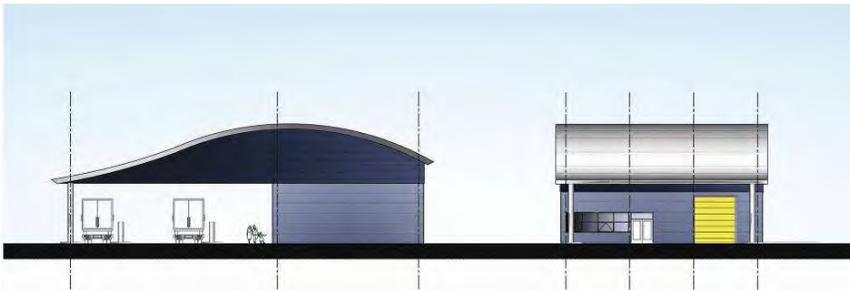
## THE DETAILS

THE PLOT	THE PLOT AREA	THE MAX. FLOOR AREA	THE MAX. HEIGHT
PLOT 1	11,39 hectares	3 1,846 sq.m.	spec plan on submitted plans
PLOT 2	2,95 hectares	5,000 sq.m.	10 metres
PLOT 3	5,27 hectares	24,003 sq.m.	10 metres
PLOT 4	5,00 hectares	7,500 sq.m.	10 metres
PLOT 5	5,00 hectares	24,832 sq.m.	10 metres
PLOT 6	2,76 hectares	7,207 sq.m.	10 metres
PLOT 7	1,00 hectares	906 sq.m.	10 metres
PLOT 9	4,00 hectares	13,949 sq.m.	30 metres stack
PLOT 10	1,78 hectares	10,000 sq.m.	8 metres
PLOT 11	1,78 hectares	5,026 sq.m.	10 metres
PLOT 12	5,00 hectares	5,026 sq.m.	10 metres
PLOT 13	2,74 hectares	7,510 sq.m.	7,5 metres
PLOT 14	1,77 hectares	2,500 sq.m.	10,5 metres



# Design

- Attractive built form
- Materials selected for their ability to perform in a sustainable way and to be appropriate to the building function
- Simple & clear forms set in a high quality landscaped environment
- Clearly defined contemporary detailing



# Phase 1

- Discharge of conditions precedent
  - Prior to Commencement & Prior to Occupation
- Detailed design & tender documents
  - Upgrade of Kemira Road
  - Nature Reserve
  - Rail infrastructure
  - Upgrade berth
  - Site services
- Planning review
  - Masterplan
- Market
  - Energy from Waste partner
  - RRP occupiers
- Anticipated commencement of site infrastructure works – August / September 2010





For further information: [www.incerrp.co.uk](http://www.incerrp.co.uk)

**Forum Report  
Progress Update**

<b>Forum:</b>	Ince Park Community Forum
<b>Date of meeting:</b>	24 <sup>th</sup> February 2010
<b>Date of last meeting:</b>	27 <sup>th</sup> January 2010
<b>Action Items Completed:</b>	<ol style="list-style-type: none"> <li>1. Constitution amended as per discussions at the last meeting and circulated to members</li> <li>2. Progress update presentation issued to members</li> <li>3. Additional forum members invited to the forum</li> </ol>
<b>Action Items In-progress/Pending:</b>	<ol style="list-style-type: none"> <li>1. Webpage – discussions required on the draft structure</li> </ol>
<b>Communication Strategy Update:</b>	<p>Proposed consultation events/actions;</p> <ul style="list-style-type: none"> <li>• March 2010 – Press Release (Forum Chairman)</li> <li>• April / May 2010 – Project Update</li> <li>• Summer 2010 – Media Releases</li> <li>• September / October 2010 - Exhibition to be held in Ince / Elton (location to be decided) to demonstrate construction process and phases of development</li> <li>• September / October 2010 – Newsletter</li> </ul>
<b>Planning Update:</b>	<p><u>Applications to be submitted</u></p> <p><u>Applications submitted</u></p> <p><u>Applications determined</u></p>
<b>Construction Update:</b>	Nothing to report
<b>Questions for the forum:</b>	Nothing to report
<b>Other Notes:</b>	Nothing to report

# Ince Park Community Forum

24<sup>th</sup> February, 2010

7:00 pm

Ellesmere Port Boat Musuem

## Minutes

<b>Present:</b>	Cllr Andrew Dawson, Frodsham & Helsby ward	Rod Brookfield, Cheshire West and Chester Council
	Mrs. F. Miller for Andrew Miller MP	Tracey Rimmer, Environment Agency
	Cllr. Paul Darlington, Little Stanney Parish Council	Myles Kitcher (MK), Peel Environmental
	Cllr. Graham Bondi, Frodsham Town Council	Rachael Thorne, Peel Environmental
	Cllr. Edward Morris, Ince Parish Council	Keith Butterick(KB), Politics International
	Cllr. Tim Lloyd, Ince Parish Council	
	Cllr. Sarah Temple, Helsby Parish Council	
	Cllr. Justin Madders, Central & Westminster ward	
	Cllr. Tony Mills, Elton Parish Council	
<b>Apologies:</b>	Jon Sutcliffe(JS), Cheshire West and Chester Council	

	<u>Agenda Item</u>	<u>Action</u>
1.	<b>Apologies:</b> <ol style="list-style-type: none"> <li>a. Apologies were received from Jon Sutcliffe</li> <li>b. Introductions to the Forum were made by Cllrs. Tony Mills, Justin Madders and Rod Brookfield, enforcement officer for Cheshire West and Chester Council substituting for Jon Sutcliffe</li> </ol>	
2.	<b>Election of the Ince Park Chairman:</b> <ol style="list-style-type: none"> <li>a. KB reported that it appeared to be the consensus of Forum members that the Chairman should if possible be drawn from Elton from Ince. Cllrs. Morris, Lloyd and Mills requested that the decision on the Chair should be left until the next meeting to allow them to discuss and agree the issue further.</li> <li>b. It was agreed that KB should continue as Chairman for the meeting.</li> </ol>	
3.	<b>Minutes:</b> <ol style="list-style-type: none"> <li>a. The minutes of the Forum meeting on 27 January, 2010 were accepted as a true record of the meeting</li> </ol>	
4.	<b>Matters arising:</b> <ol style="list-style-type: none"> <li>a. There were no matters arising that would not be considered elsewhere on the agenda</li> </ol>	
5.	<b>Review of amendments to the Constitution:</b> <ol style="list-style-type: none"> <li>a. A copy of the revised Constitution was circulated this included amendments agreed at the 27/1/10 meeting, and further revisions made by individual Forum members.</li> <li>b. The draft was considered page by page and further changes agreed</li> <li>c. Revised Constitution will be sent to Forum members</li> </ol>	KB

6.	<p><b>Communications issues/Progress Update:</b></p> <ul style="list-style-type: none"> <li>a. MK introduced a Progress Report a report in a similar format will presented at future meetings of the Forum</li> <li>b. Headings were considered and agreed</li> <li>c. Planning Update: RD suggested that it would be appropriate to include a complaints register</li> <li>d. The complaints register was discussed in detail and whether it could be included on the web</li> <li>e. It was also agreed that this should be included as a regular agenda item and stipulated in the Forum's Constitution</li> </ul>	
7.	<p><b>Forum webpage:</b></p> <ul style="list-style-type: none"> <li>a. MK introduced a paper with the draft contents and structure of the proposed Forum web pages</li> <li>b. Discussion took place on various issues: <i>would it be possible for a chain of questions to be included showing how they were dealt with – The complaints register should be included on the web – There should be links to the PC/TC and individual websites</i></li> <li>c. MK said he would look at the best way of handling the issue of questions/responses on the web</li> <li>d. A mock-up of the web page be produced for the next meeting of the Forum.</li> </ul>	MK
8.	<p><b>Progress report:</b></p> <ul style="list-style-type: none"> <li>a. MK highlighted changes that were being made to the road system. Questions were asked about whether there would be a tollgate on Kemira Road and light pollution and the volume of waste and other material being brought in by the canal.</li> </ul>	MK
9.	<p><b>Other issues:</b> Request made for Forum members to see the main core documents. That they know in advance of any planning applications being made</p>	MK
10.	<p><b>Date of the Next Meeting</b> 24<sup>th</sup> March, 2010. 7:00pm Boat Museum, Ellesmere Port</p>	

**Forum Report  
Progress Update**

<b>Forum:</b>	Ince Park Community Forum
<b>Date of meeting:</b>	24 <sup>th</sup> March 2010
<b>Date of last meeting:</b>	24 <sup>th</sup> February 2010
<b>Action Items Completed:</b>	<ol style="list-style-type: none"> <li>1. Constitution amended as per discussions at the last meeting</li> <li>2. Dummy draft of webpage completed</li> <li>3. Copies of Basic Core Documents available for each voting member</li> </ol>
<b>Action Items In-progress/Pending:</b>	<ol style="list-style-type: none"> <li>1. Webpage development and further design</li> </ol>
<b>Communication Strategy Update:</b>	<ul style="list-style-type: none"> <li>• <u>March 2010 – Press Release (Forum Chairman)</u> Press release to be produced after the meeting to announce the appointment of the chairman.</li> <li>• April / May 2010 – Webpage to go live</li> <li>• April / May 2010 – Project Update</li> <li>• Summer 2010 – Media Releases</li> <li>• September / October 2010 - Exhibition to be held in Ince / Elton (location to be decided) to demonstrate construction process and phases of development</li> <li>• September / October 2010 – Newsletter</li> </ul>
<b>Planning Update:</b>	<p><u>Applications to be submitted</u></p> <ul style="list-style-type: none"> <li>• Discharge of conditions: initially relating to ground conditions, archaeology, water vole surveys. Details on landscaping, drainage design being worked up with view to applications April 2010.</li> <li>• Application to amend access roads, rail line and berth arrangements, and consequential changes – procedures to be confirmed.</li> <li>• Application for new sub-station, either as part of wider amendments or separately</li> <li>• Ash handling facility, biomass plant to be progressed – detail to be presented in due course.</li> </ul> <p><u>Applications submitted</u></p> <p><u>Applications determined</u></p>

<b>Permit Update:</b>	Nothing to report
<b>Market Update:</b>	Nothing to report – operator / occupier presentations will be arranged as soon as appropriate
<b>Construction Update:</b>	Detailed design ongoing in advance of tenders. Anticipated site commencement August / September 2010
<b>Questions for the forum:</b>	Nothing to report
<b>Complaints Register:</b>	None received by Peel
<b>Other Notes:</b>	Nothing to report

# Ince Park Community Forum

24<sup>th</sup> March, 2010

7:00 pm

Ellesmere Port Boat Museum

## Minutes

<b>Present:</b>	Cllr Andrew Dawson, Frodsham & Helsby ward	Rod Brookfield, Cheshire West and Chester Council
	Mrs. F. Miller for Andrew Miller MP	Tracey Rimmer, Environment Agency
	Cllr. Paul Darlington, Little Stanney Parish Council	Myles Kitcher (MK), Peel Environmental
	Cllr. J. Ireland, Elton Parish Council	Rachael Thorne, Peel Environmental
	Cllr. Edward Morris, Ince Parish Council	Keith Butterick(KB), Politics International
	Cllr. Tim Lloyd, Ince Parish Council	Stephen Bell (SB) GVA Grimley
	Cllr. Sarah Temple, Helsby Parish Council	
	Cllr. Justin Madders, Central & Westminster ward	
	Cllr. Tony Mills, Elton Parish Council	
	Cllr. Brian Crowe, Mickle Trafford ward	
<b>Apologies:</b>	Cllr. Graham Bondi, Frodsham Town Council	

	<u>Agenda Item</u>	<u>Action</u>
1.	<b>Apologies:</b> <ul style="list-style-type: none"> <li>a. Apologies were received from Cllr. Graham Bondi</li> <li>b. Introductions to the Forum were made by Cllrs. Brian Crowe, John Ireland and Stephen Bell, planning consultant to Peel Holdings.</li> <li>c. Cllr Madders apologised for having to leave the meeting at 7:30pm</li> </ul>	
2.	<b>Election of Ince Park Forum Chairman:</b> Cllr. Tony Mills was appointed Chairman of the Ince Park Forum.	
3.	<b>Minutes:</b> <ul style="list-style-type: none"> <li>a. The minutes of the Forum meeting on 24 February, 2010 were accepted as a true record of the meeting</li> </ul>	
4.	<b>Matters arising:</b> <ul style="list-style-type: none"> <li>a. There were no matters arising that would not be considered elsewhere on the agenda</li> </ul>	
5.	<b>Review of amendments to the Constitution:</b> <ul style="list-style-type: none"> <li>a. A copy of the revised Constitution was circulated this included amendments discussed at the meeting of 24/2/10. The only further change required was on 3.7 and that the additional of 'three or more' meeting be added to the Constitution.</li> </ul>	KB
6.	<b>Communications issues/Progress Update:</b> <ul style="list-style-type: none"> <li>a. MK introduced the latest Progress Report</li> <li>b. Agreed that a news release should be produced announcing the Forum and the appointment of Cllr Tony Mills as Chairman</li> <li>c. Planning Update: MK introduced Stephen Bell (SB) to explain the issues in the planning update section</li> </ul>	

	<ul style="list-style-type: none"> <li>• SB explained the current work being done on archaeology, ground conditions – questions raised on location of the cobbles and also on the water level. A proper archaeological dig will start in summer. A water management plan will have to be submitted to the Council.</li> <li>• MK/SB explained the changes being made to the railway line</li> <li>• RB explained that the Council would look at the impact on the community that changes might have and if thought they would require a planning application for that proposal.</li> <li>• SB/MK explained the rationale for a new sub-station and that a planning application would be submitted for this</li> <li>• Cllr Morris asked a question about cycleway 5. MK explained where it would go</li> <li>• Ash handling facility. SB explained that it was a condition of one of the possible operators of the EfW facility that an on-site ash handling facility be built. This led to a discussion about the nature of the site and the potential problems that an ash handling facility might create. TR explained the function of the Environment Agency in granting a permit for such a facility. It was recognised that the Ash handling facility would be a cause of concern to the community and that more information would be needed from Peel and any site co-operator.</li> <li>• SB/MK explained the proposal to have a biomass plant, why it was needed and what waste would be used in it. MK explained that this was an early stage proposal and if it was progressed more information would be provided.</li> </ul> <p>d. Issues that arose from the above discussion:</p> <ul style="list-style-type: none"> <li>• Presentation by Environment Agency on its philosophy/approach</li> <li>• Site visit for Forum members after May 6<sup>th</sup></li> <li>• Reference site visits where appropriate for proposed facilities</li> </ul> <p>e. No applications had been submitted</p>	TR MK/KB
7.	<p><b>Forum webpage:</b></p> <ul style="list-style-type: none"> <li>a. MK introduced the draft design of the web pages:</li> <li>b. Discussion took place on various issues: - <i>contact details; who would maintain the website; name of the website – not Ince Park – needs to be Ince Marshes Resource Recovery Park; office contacts needed at Peel; clarification on complaints/compliments tag; ‘panic button’ needed on the front.</i> Agreed that a revised layout be produced for the next meeting.</li> <li>c. Cllr. Ireland asked what provision would be made for people who did not have access to the Internet. MK said it might be possible to produce leaflets based on the web pages.</li> </ul>	MK/RT
8.	<p><b>Forum documents:</b></p> <ul style="list-style-type: none"> <li>a. RT handed out the documents relating to Ince.</li> <li>b. Cllr. Dawson said he had requested that these documents be sent to Forum members before the meeting and not presented at the meeting.</li> </ul>	
9.	<p><b>Any other business:</b></p> <p>Forum members raised a number of issues:</p> <ul style="list-style-type: none"> <li>• Were developments at Ince related to what was happening at Ellesmere Port Docks – MK replied no connection.</li> <li>• Redistribution of land at Ince – MK replied this was a confidential issue and not suitable for a public meeting.</li> <li>• Issue of appointment of vice-chairman. Agreed it would be treated on a meeting by meeting basis</li> <li>• KB nominated as Forum secretary</li> </ul>	
10.	<p><b>Date of the Next Meeting</b></p> <ul style="list-style-type: none"> <li>• 28<sup>th</sup> April 2010. 7:00pm Boat Museum, Ellesmere Port</li> </ul>	

**Forum Report  
Progress Update**

<b>Forum:</b>	Ince Park Community Forum
<b>Date of meeting:</b>	28 <sup>th</sup> April 2010
<b>Date of last meeting:</b>	24 <sup>th</sup> March 2010
<b>Action Items Completed:</b>	1. Constitution amended - final version now in place
<b>Action Items In-progress/Pending:</b>	<ol style="list-style-type: none"> <li>1. The website is being worked on and amended designs will be presented at the forum meeting for further comment</li> <li>2. Proposed FAQs for the website circulated with the agenda to be discussed at the forum meeting</li> </ol>
<b>Communication Strategy Update:</b>	<ul style="list-style-type: none"> <li>• <u>March 2010 – Press Release (Forum Chairman)</u> Press release to be produced after the meeting to announce the appointment of the chairman.</li> <li>• April / May 2010 – Webpage to go live</li> <li>• April / May 2010 – Project Update</li> <li>• Summer 2010 – Media Releases</li> <li>• September / October 2010 - Exhibition to be held in Ince / Elton (location to be decided) to demonstrate construction process and phases of development</li> <li>• September / October 2010 – Newsletter</li> </ul>
<b>Planning Update:</b>	<p><u>Applications to be submitted</u></p> <ul style="list-style-type: none"> <li>• Discharge of conditions: initially relating to ground conditions, archaeology, water vole surveys. Details on landscaping, drainage design being worked up with view to applications May 2010</li> <li>• Applications to amend access roads, rail line and berth arrangements, and consequential changes to the RDF facility and wider RRP layout : two applications to be made under Section 73 of the Town and Country Planning Act for the variation of conditions on the existing permissions to allow for approval of amended plans. Applications to be submitted imminently.</li> <li>• Application for new sub-station: application for full planning permission within Plot 13 (as approved), to be submitted alongside the amendment applications.</li> <li>• Ash handling facility, biomass plant to be progressed later in 2010. Presentation of outline proposals for biomass plant to be provided in meeting, with further</li> </ul>

	<p>detailed presentation to follow. Ash handling proposals still at early stage – presentation of proposals to follow in future meetings.</p> <p><u>Applications submitted</u></p> <p>None</p> <p><u>Applications determined</u></p> <p>None</p>
<b>Permit Update:</b>	Nothing to report
<b>Market Update:</b>	Nothing to report – operator / occupier presentations will be arranged as soon as appropriate
<b>Construction Update:</b>	Detailed design ongoing in advance of tenders. Anticipated site commencement August / September 2010
<b>Questions for the forum:</b>	Nothing to report
<b>Complaints Register:</b>	None received by Peel
<b>Other Notes:</b>	Nothing to report

# Ince Park Community Forum

## Minutes:

28<sup>th</sup> April, 2010

7:00 pm

Ellesmere Port Boat Museum

	<b>Voting Members</b>	<b>Advisers</b>
<b>Present:</b>	Cllr Andrew Dawson, Frodsham & Helsby ward	Rod Brookfield, Cheshire West and Chester Council
	Cllr. J. Ireland, Elton Parish Council	Rachael Thorne, Peel Environmental
	Cllr. Tim Lloyd, Ince Parish Council	Stephen Bell (SB) GVA Grimley
	Cllr. Sarah Temple, Helsby Parish Council (arrived late)	Tracey Rimmer, Environment Agency
	Cllr. Justin Madders, Central & Westminster ward (arrived late)	Myles Kitcher, Peel Environmental
	Cllr. Tony Mills, Elton Parish Council (Chairman)	John Burley, Peel Energy
	Cllr. Brian Crowe, Mickle Trafford ward	Muir Miller, Peel Energy
		Keith Butterick (Secretary)
<b>Apologies:</b>	Cllr. Graham Bondi, Frodsham Town Council	
	Mrs. F. Miller for Andrew Miller MP	
	Cllr. Paul Darlington, Lea-by-Backford, Little Stanney & District and Mollington Parish Council	
	Cllr. Edward Morris, Ince Parish Council	

	<b><u>Agenda Item</u></b>	<b><u>Action</u></b>
1.	<b>Apologies:</b> a. Apologies were received from Cllr. Graham Bondi, Cllr. Paul Darlington, Cllr. Edward Morris and Mrs. F. Miller	
2.	<b>Minutes:</b> a. The minutes of the Forum meeting on 24 March, 2010 were accepted as a true record	
3.	<b>Matters arising:</b> a. There were no matters arising	
4.	<b>Review of amendment to the Constitution:</b> a. Amendment to clause 3.7 was accepted by the Forum b. The final Constitution was distributed to Forum members	
5.	<b>Progress Report:</b> a. MK introduced the latest Progress Report b. The news release on the appointment of Cllr Tony Mills as Chairman has been drafted and will be distributed shortly. c. Plans of the site were distributed to members	

	<ul style="list-style-type: none"> <li>• Planning Update: Stephen Bell (SB) updated the Forum in respect of the latest planning situation as outlined in the Progress Report.</li> <li>• Questions/issues arising: Cllr. Ireland: How long will development take? <i>MK: Anywhere between 5/10 years. EfW plant by 2014</i> Cllr. Ireland: Situation with Pool Lane Bridge? <i>RB said would speak to CWandC engineer and report back on the situation</i></li> </ul>	
6.	<p><b>Biomass Proposal – Peel Energy</b> John Burley and Muir Miller from Peel Energy gave a report on the proposed Biomass power station – 20 Mgw power station fuelled by recycled wood. It will replace the ethanol plant which already has planning permission. A new planning application will be required for the biomass plant; electricity produced will go into the national grid; will use 170,000 tonnes pa of recycled wood (compared with 250,000 tonnes pa of feedstock for the ethanol plant). A number of questions were raised:</p> <ul style="list-style-type: none"> <li>• Number of traffic movements: <i>MK – each plot has a specific number of traffic movements allowed – detailed plan will be brought to the Forum</i></li> <li>• Who will operate it: <i>MM – Peel will own and build TR: Operator has to demonstrate they can operate it before they are granted a permit</i></li> <li>• Illustration of number houses lit: <i>MM comparison will be provided</i></li> <li>• Provide examples of reference plants</li> </ul> <p>Peel Energy will come back at a future meeting with further details on the progress of the biomass plant proposal</p>	
7.	<p><b>Forum webpage:</b></p> <ol style="list-style-type: none"> <li>a. MK introduced the re-designed web pages and went through the FAQ's distributed earlier to members</li> <li>b. Discussion took place on a number of issues: <ul style="list-style-type: none"> <li>• Cllr Dawson FAQ's had to address issues such as: Answer question about incineration; air pollution – change would take place; complaints – what to do; what is the build period; is the RRP going to happen; Cllr. Madders said issues such as: Emissions, traffic, noise and jobs be addressed.</li> <li>• Discussion about the name for the website agreed it would be: Ince Park Community Forum (preferred .org rather than .co.uk)</li> </ul> </li> </ol> <p>Agreed that employment issues would be an agenda item at a future Forum meeting</p>	MK
8.	<p><b>Any other business:</b> No other points were raised</p>	
9.	<p><b>Date of the Next Meeting:</b></p> <ul style="list-style-type: none"> <li>• It was agreed that the next meeting should be a site visit – meet at the Boat Museum – coach take members to the site then a meeting back at the Boat Museum</li> <li>• 2<sup>nd</sup> June 2010. 7:00pm Boat Museum, Ellesmere Port</li> </ul>	

**Forum Report  
Progress Update**

<b>Forum:</b>	Ince Park Community Forum
<b>Date of meeting:</b>	2 <sup>nd</sup> June 2010
<b>Date of last meeting:</b>	28 <sup>th</sup> April 2010
<b>Action Items Completed:</b>	<ol style="list-style-type: none"> <li>1. Press Release (Forum Chairman) completed and a copy distributed to Forum Members with the agenda</li> <li>2. Web address for the website has been registered as <a href="http://www.inceparkcommunityforum.org">www.inceparkcommunityforum.org</a></li> </ol>
<b>Action Items In-progress/Pending:</b>	<ol style="list-style-type: none"> <li>1. The website has been amended as per discussions at the last meeting. A link to view the dummy website is available below for comments. <a href="http://ince.preview.glitterfish.net/">http://ince.preview.glitterfish.net/</a></li> <li>2. Awaiting complete list of contact details for forum members to go on the website</li> </ol>
<b>Communication Strategy Update:</b>	<ul style="list-style-type: none"> <li>• March 2010 – Press Release (Forum Chairman) Press release distributed 19 May 2010</li> <li>• <u>April / May 2010 – Webpage to go live</u> <i>Aim for website to go live in June 2010</i></li> <li>• <u>April / May 2010 – Project Update</u> <i>Press Release regarding Project Update to be produced shortly. Details to be announced at the forum meeting.</i></li> <li>• Summer 2010 – Media Releases</li> <li>• September / October 2010 - Exhibition to be held in Ince / Elton (location to be decided) to demonstrate construction process and phases of development</li> <li>• September / October 2010 – Newsletter</li> </ul>
<b>Planning Update:</b>	<p><u>Applications to be submitted</u></p> <ul style="list-style-type: none"> <li>• Details on conditions being worked up with view to applications to discharge pre-commencement conditions during June / July 2010</li> <li>• Applications to amend access roads, rail line and berth arrangements, and consequential changes to the RDF facility and wider RRP layout : delayed since last meeting and slight change to procedure</li> </ul>

	<p>but not content. One application to be made under Section 73 of the Town and Country Planning Act for the variation of conditions on the existing outline planning permissions to allow for approval of amended plans. Second application to be made under Condition 4 of the Deemed Planning Permission (S.36 Consent) for approval of amended plans for the RDF development. To be submitted imminently.</p> <ul style="list-style-type: none"> <li>• Application for new sub-station: application for full planning permission within Plot 12 (as approved), to be submitted alongside the amendment applications.</li> <li>• Ash handling facility, biomass plant to be progressed later in 2010. Detailed presentations to follow at future meetings.</li> </ul> <p><u>Applications submitted</u></p> <p>None</p> <p><u>Applications determined</u></p> <p>None</p>
<b>Permit Update:</b>	Nothing to report
<b>Market Update:</b>	Press release to be produced shortly. Details to be announced at the forum meeting.
<b>Construction Update:</b>	Detailed design ongoing in advance of tenders. Anticipated site commencement August / September 2010
<b>Questions for the forum:</b>	Nothing to report
<b>Complaints Register:</b>	<p>Two enquires received directly to Peel Holdings and subsequently responded to;</p> <p>1) Letter regarding an article in the Ellesmere Port Pioneer about Frodsham Wind Farm. The letter also made reference to issues regarding Ince Park, including future noise and traffic implications and Peel not fostering good relations with Ince village.</p> <p><i>Response: Peel Energy responded in relation to the Wind Farm. Peel Environmental responded with details of the establishment of Ince Park Community Forum.</i></p> <p>2) Email regarding potential noise disturbance from the future development at Ince Park.</p>

	<i>Response: Peel Environmental responded detailing the noise mitigation measures included within the scheme. Also informed of the establishment of Ince Park Community Forum for any future issues.</i>
<b>Other Notes:</b>	Nothing to report

## Ince Park Community Forum

### Minutes:

2<sup>nd</sup> June, 2010

7:00 pm

Ellesmere Port Boat Museum

	<b>Voting Members</b>	<b>Advisers</b>
<b>Present:</b>	Cllr. Paul Darlington, Little Stanney Parish Council	Myles Kitcher, Peel Environmental
	Cllr. J. Ireland, Elton Parish Council	Rachael Thorne, Peel Environmental
	Cllr. Tim Lloyd, Ince Parish Council	Keith Butterick (Secretary)
	Cllr. Sarah Temple, Helsby Parish Council	Jon Sutcliffe, Cheshire West & Chester Council
	Cllr. Justin Madders, Central & Westminster ward	
	Cllr. Tony Mills, Elton Parish Council (Chairman)	
	Cllr. Brian Crowe, Mickle Trafford ward	
	Mrs. F. Miller for Andrew Miller MP	
	Cllr. Graham Bondi, Frodsham Town Council	
<b>Apologies:</b>	Cllr Andrew Dawson, Frodsham & Helsby ward	
	Tracey Rimmer, Environment Agency	
	Rod Brookfield, Cheshire West and Chester Council	
	Cllr. Edward Morris, Ince Parish Council	

	<b><u>Site Visit:</u></b> Before the meeting Forum members were taken on a site visit during which a number of questions asked to which Myles Kitcher responded.	
	<b><u>Agenda Item</u></b>	<b><u>Action</u></b>
1.	<b>Apologies:</b> a. Apologies were received from Tracey Rimmer, Rod Brookfield, Cllr. Edward Morris, Cllr. Andrew Dawson	
2.	<b>Minutes:</b> a. The minutes of the Forum meeting on 28 April, 2010 were accepted as a true record	
3.	<b>Matters arising:</b> a. There were no matters arising	
4.	<b>Progress Report:</b> a. MK introduced the latest Progress Report b. It was recognised that the wrong Progress Report had been circulated. MK went through the current Progress Report verbally c. The Chairman's appointment news release had been circulated d. Covanta and Peel have signed a Joint Venture agreement in respect of Ince Park.	

	e. Members raised questions about this issue – it was agreed that Covanta be invited to do a presentation at a future meeting of the Forum.	
5.	<b>Forum webpage:</b> a. The Progress Report contained details of the Ince Community Forum web preview pages b. Members were invited to submit comments for correction and alteration	
6.	<b>Any other business:</b> a. KB raised the issue of the Forum AGM. Agreed date 23 <sup>rd</sup> June 2010. It would be open to the public and the press. b. The next meeting would be 28 <sup>th</sup> July and agreed that Covanta would be invited to present to the meeting	MK
7.	<b>Date of the Next Meeting:</b>  Forum AGM June 23 <sup>rd</sup> 2010 July 28 <sup>th</sup> – Presentation by Covanta	

**Forum Report  
Progress Update**

<b>Forum:</b>	Ince Park Community Forum
<b>Date of meeting:</b>	23 <sup>rd</sup> June 2010
<b>Date of last meeting:</b>	2 <sup>nd</sup> June 2010
<b>Action Items Completed:</b>	<ol style="list-style-type: none"> <li>1. Circulated press release announcing Covanta partnership to forum members</li> </ol>
<b>Action Items In-progress/Pending:</b>	<ol style="list-style-type: none"> <li>1. The dummy website has been amended as per comments from forum members and recent project updates – see <a href="http://ince.preview.glitterfish.net/">http://ince.preview.glitterfish.net/</a></li> <li>2. To go through the final version of the website online at the forum meeting</li> </ol>
<b>Communication Strategy Update:</b>	<ul style="list-style-type: none"> <li>• March 2010 – Press Release (Forum Chairman) Press release distributed 19 May 2010</li> <li>• April / May 2010 – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members</li> <li>• <u>April / May 2010 – Webpage to go live</u> <i>Aim for website to go live in June 2010</i></li> <li>• Summer 2010 – Media Releases</li> <li>• September / October 2010 - Exhibition to be held in Ince / Elton (location to be decided) to demonstrate construction process and phases of development</li> <li>• September / October 2010 – Newsletter</li> </ul>
<b>Planning Update:</b>	<p><u>Applications to be submitted</u></p> <ul style="list-style-type: none"> <li>• Details on conditions being worked up with view to applications to discharge pre-commencement conditions during June – September 2010</li> <li>• Ash handling facility, biomass plant to be progressed later in 2010. Detailed presentations to follow at future meetings.</li> </ul>

	<p><u>Applications submitted</u></p> <ul style="list-style-type: none"> <li>• Applications to amend access roads, rail line and berth arrangements, and consequential changes to the RDF facility and wider RRP layout. One application to made under Section 73 of the Town and Country Planning Act for the variation of conditions on the existing outline planning permissions to allow for approval of amended plans. Second application made under Condition 4 of the Deemed Planning Permission (S.36 Consent) for approval of amended plans for the RDF development. Submitted 11 June 2010.</li> <li>• Application for new sub-station: application for full planning permission within Plot 12 (as approved). Submitted w/c 14 June 2010.</li> </ul> <p><u>Applications determined</u></p> <p>None</p>
<b>Permit Update:</b>	Nothing to report
<b>Market Update:</b>	Covanta partnership announced – Covanta to present to the forum on 28 <sup>th</sup> July
<b>Construction Update:</b>	Pre Qualification Questionnaires have been issued for the infrastructure works and tenders will be sent out in July. It is anticipated that work will commence on site toward the end of 2010.
<b>Questions for the forum:</b>	Nothing to report
<b>Complaints Register:</b>	None received by Peel
<b>Other Notes:</b>	Nothing to report

# Ince Park Community Forum

## Minutes:

23<sup>rd</sup> June, 2010

7:00 pm

Ellesmere Port Boat Museum

	<b>Voting Members</b>	<b>Advisers</b>
<b>Present:</b>	Cllr. Paul Darlington, Little Stanney Parish Council	Myles Kitcher (MK), Peel Environmental
	Cllr. J. Ireland, Elton Parish Council	Rachael Thorne (RT), Peel Environmental
	Cllr. Tim Lloyd, Ince Parish Council	Keith Butterick (KB) (Secretary)
	Cllr. Sarah Temple, Helsby Parish Council	Tracey Rimmer (TR), Environment Agency
	Cllr. Justin Madders, Central & Westminster ward	Rod Brookfield (RB), Cheshire West and Chester Council
	Cllr. Tony Mills, Elton Parish Council (Chairman)	
	Mrs. F. Miller for Andrew Miller MP	
<b>Apologies:</b>	Cllr Andrew Dawson, Frodsham & Helsby ward	
	Cllr. Edward Morris, Ince Parish Council	
<b>Absent:</b>	Cllr. Graham Bondi, Frodsham Town Council	
	Cllr. Brian Crowe, Mickle Trafford ward	

	<b>These are the combined minutes of the Forum AGM and the June business meeting</b>	
	<b><u>Agenda Item</u></b> <b><u>FORUM ANNUAL GENERAL MEETING:</u></b>	<b><u>Action</u></b>
1.	<b>Apologies:</b> a. Apologies were received from: Cllr. Dawson, Cllr Morris b. Absent: Cllr. Crowe, Cllr. Bondi	
2.	<b>Confirmation of Chairman's Appointment:</b> Cllr. Ireland proposed Cllr. Mills continue as Chairman, Mrs. Miller seconded. Cllr. Mills was appointed Chairman until the next Forum AGM.	
3.	<b>Chairman's Report:</b> Cllr. Mills gave a report on the work of the Forum to date.	
4.	<b>AGM Motions:</b> No motions had been submitted to the AGM. Cllr. Madders asked whether the Constitution contained a notice period for motions to be submitted. KB: There was no specific period for AGM motions	
5.	<b>Questions from members of the public:</b> There were no questions from members of the public at the meeting. A series of questions had been submitted by Cllr. Mills on behalf of an Elton resident. MK gave verbal replies to a number of the questions, answers to the remainder will be provided by one of Peel's specialist advisers. The replies will be emailed back to the questioner by the secretary. Forum members will be sent the	

	questions and answers. They will also be put on the Forum website.	
	<b>Business of the June Meeting</b>	
6.	<b>Minutes:</b> a. The minutes of the Forum meeting on 2 <sup>nd</sup> June, 2010 were accepted as a true record	
7.	<b>Matters arising:</b> a. There were no matters arising	
8.	<b>Progress Report:</b> a. MK introduced the latest Progress Report b. MK went through the photomontage of the site that had been requested at the last meeting c. CDs of the planning applications listed on the Report were submitted to members d. Biomass – Peel Energy would give a presentation at the Forum’s August meeting as part of the pre-planning consultation process. Members were invited to submit questions/issues that they wanted covering to the Secretary.	
9.	<b>Forum webpage:</b> a. RT went through the latest alterations that had been suggested by Cllr. Temple. Forum members agreed the suggestions should be incorporated into the webpages. b. The Forum agreed that the web should not go ‘live’ until after the next meeting (July 28 <sup>th</sup> ). This would give members the opportunity to look at the web in further detail. c. Cllr. Temple raised the issue of whether in the FAQ’s the Forum should be seen to be ‘answering’ the questions. MK suggested that answers should have a qualification along the lines of: ‘The answer provided by Peel...’	
10.	<b>Biomass update:</b> This had already been covered in the Progress Update	
11.	<b>Any other business:</b> a. <b>Rod Brookfield:</b> provided a verbal update on the letter sent to Cllr. Ireland and circulated to members in respect of Pool Lane bridge. The safety report could not be discussed in detail due to security reasons. The Chair requested MK to share with the Forum any relevant information from the Peel traffic advisers on the safety of the bridge. b. <b>RD:</b> the Council’s archaeologists were in discussion with Peel in respect of undertaking a survey on the site. Members would be kept informed of the survey’s progress. c. <b>Cllr. Temple:</b> expressed disappointment that no members of the public had turned up to AGM. Various members contributed to the ensuing discussion: <b>Cllr. Ireland</b> – explained what publicity he and Cllr. Mills had used. <b>RD:</b> from his experience of other liaison committees, people would become more interested when work started on site. <b>Mrs. Miller:</b> attendance at future meetings could be improved by a different venue. <b>MK:</b> it was intended to hold public exhibitions closer to the time of construction starting – now estimated towards the end of the year. d. <b>Cllr. Lloyd:</b> would there be general information available on the waste being transported on roads around the site. <b>MK:</b> this type of information would be a matter of public record as permits would be needed for such operations. <b>TR:</b> confirmed this and explained in further detail about how permits would be allocated. <b>MK:</b> Information of this nature would also be added to the Forum web.	MK

	<p>e. <b>Cllr. Darlington:</b> as 50% joint owners of the site would Covanta be represented on the Forum in the future. <b>KB:</b> this could be a question for Covanta presentation at the July presentation.</p> <p>f. <b>KB:</b> date of the August meeting for the Biomass presentation members agreed 25<sup>th</sup> August.</p> <p>g. <b>Cllr. Ireland:</b> the numbers of HGV lorries allowed per unit at the RRP. <b>MK</b> highlighted the relevant clauses in the permissions – said this would change as the nature of the units changed.</p>	
12.	<p><b>Date of the Next Meeting:</b>  July 28<sup>th</sup> – Presentation by Covanta  August 25<sup>th</sup> – Biomass presentation by Peel Energy</p>	
	The meeting concluded at 8:15 pm	

**Forum Report  
Progress Update**

<b>Forum:</b>	Ince Park Community Forum
<b>Date of meeting:</b>	28 <sup>th</sup> July 2010
<b>Date of last meeting:</b>	23 <sup>rd</sup> June 2010
<b>Action Items Completed:</b>	<ol style="list-style-type: none"> <li>1. Circulated answers to members in response to the questions posed by resident Mark Ashton.</li> <li>2. Updated FAQs on website and amended structure. Circulated website to members.</li> </ol>
<b>Action Items In-progress/Pending:</b>	<ol style="list-style-type: none"> <li>1. Bridge Assessment Report for Pool Lane conducted on behalf of Peel to be circulated at the forum meeting.</li> <li>2. Final version of the website to be approved by the forum.</li> </ol>
<b>Communication Strategy Update:</b>	<ul style="list-style-type: none"> <li>• March 2010 – Press Release (Forum Chairman) Press release distributed 19 May 2010</li> <li>• April / May 2010 – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members</li> <li>• <u>April / May 2010 – Webpage to go live</u> <i>Aim for website to go live in July 2010</i></li> <li>• Summer 2010 – Media Releases</li> <li>• September / October 2010 - Exhibition to be held in Ince / Elton (location to be decided) to demonstrate construction process and phases of development</li> <li>• September / October 2010 – Newsletter</li> </ul>
<b>Planning Update:</b>	<p><u>Condition update:</u></p> <ul style="list-style-type: none"> <li>• Archaeology - Metal Detector survey across entire site complete. While one Roman brooch and another potential Roman artefact were found, no concentrations of artefacts recovered have indicated areas of the site as requiring further intrusive archaeological field assessment. A further investigation on the Grinsome Farm site is planned in the coming months.</li> </ul>

	<ul style="list-style-type: none"> <li>• Contamination - The contamination Site Investigation is largely complete and has shown no significant concerns, though measures to deal with elevated ground gas levels will need to be incorporated into the design in one corner of the site, and some further testing is required.</li> <li>• Design of the structural landscaping and ecological areas is almost complete and will be issued in July.</li> <li>• Applications for consents related to protected species and land drainage are expected to be made in July.</li> </ul> <p><u>Applications to be submitted</u></p> <ul style="list-style-type: none"> <li>• Ash handling facility, relocated timber facility, biomass plant to be progressed in Autumn 2010. Detailed presentations to follow at future meetings. Queries invited, to structure presentations.</li> </ul> <p><u>Applications submitted</u></p> <ul style="list-style-type: none"> <li>• Applications to amend access roads, rail line and berth arrangements, and consequential changes to the RDF facility and wider RRP layout. One application made under Section 73 of the Town and Country Planning Act for the variation of conditions on the existing outline planning permissions to allow for approval of amended plans. Second application made under Condition 4 of the Deemed Planning Permission (S.36 Consent) for approval of amended plans for the RDF development. Submitted 11 June 2010.</li> <li>• Application for new sub-station: application for full planning permission within Plot 12 (as approved). Submitted w/c 14 June 2010.</li> <li>• Applications 'validated' and going through consultation procedures. Expect decisions by end August.</li> </ul> <p><u>Applications determined</u></p> <p>None</p>
<b>Permit Update:</b>	Nothing to report
<b>Market Update:</b>	Covanta partnership announced – Covanta to present at the forum meeting
<b>Construction Update:</b>	Pre Qualification Questionnaires have been issued for the infrastructure works and tenders will be sent out in July. It is anticipated that work will commence on site at the beginning of 2011.

<b>Questions for the forum:</b>	Nothing to report
<b>Complaints Register:</b>	None received by Peel
<b>Other Notes:</b>	Nothing to report

## Ince Park Community Forum

### Minutes:

28th July, 2010

7:00 pm

Ellesmere Port Boat Museum

	<b>Voting Members</b>	<b>Advisers</b>
<b>Present:</b>	Cllr. Graham Bondi, Frodsham Town Council	Myles Kitcher (MK), Peel Environmental
	Cllr. J. Ireland, Elton Parish Council	Rachael Thorne (RT), Peel Environmental
	Cllr. Tim Lloyd, Ince Parish Council	Keith Butterick (KB) (Secretary)
	Cllr. Sarah Temple, Helsby Parish Council	Rod Brookfield, Cheshire West and Chester Council
	Pauline English, Little Stanney Town Clerk – for Cllr. Paul Darlington	Malcolm Chilton, Covanta UK
	Cllr. Tony Mills, Elton Parish Council (Chairman)	Robin Treacher, Covanta UK
	Cllr. Brian Crowe, Mickle Trafford ward	Siobhan Bruce, Covanta UK
	Cllr. Andrew Eardley	David Massingham, Interel Consulting
<b>Apologies:</b>	Cllr Andrew Dawson, Frodsham & Helsby ward	Stephen Bell (SB), GVA Grimley
	Mrs. F. Miller for Andrew Miller MP	
	Cllr. Justin Madders, Central & Westminster ward	
	Cllr. Paul Darlington, Little Stanney Parish Council	
	Tracey Rimmer, Environment Agency	

	<b><u>Agenda Item</u></b>	<b><u>Action</u></b>
1.	<b>Apologies:</b> <ol style="list-style-type: none"> <li>Apologies were received from: Cllr. Dawson, Mrs. Rimmer, Mrs. Miller, Cllr. Madders, Cllr. Darlington</li> <li>Cllr. Mills welcomed Cllr. Eardley from Ince Parish Council replacing Cllr. Morris</li> </ol>	
2.	<b>Minutes:</b> <ol style="list-style-type: none"> <li>The minutes of the Forum meeting and AGM on 23<sup>rd</sup> June, 2010 were accepted as a true record.</li> <li>Cllr Bondi requested a correction to the minutes. In the meeting of 2/6/10 he had given advance apologies for the AGM meeting on 23/6/10.</li> </ol>	
3.	<b>Matters arising:</b> <ol style="list-style-type: none"> <li>There were no matters arising</li> </ol>	
4.	<b>Progress Report:</b> <ol style="list-style-type: none"> <li>MK introduced the latest Progress Report and distributed the transport consultant's report on Pool Lane Bridge to Forum members</li> <li>Stephen Bell introduced the planning update and the conditions update and applications submitted</li> <li>SB discussed the situation in respect of the Biomass pre-planning consultation process. It was too soon to do a presentation to the Forum in August. The presentation would be done to the Forum in September and then to the Town Councils. Discussion took place around whether it</li> </ol>	

	<p>would be possible to do the presentation to the Forum that would allow TC/PC members to judge whether it would be appropriate for their Councils.</p> <p>d. On the construction update – MK indicated that the tenders would be going out on 16<sup>th</sup> August</p> <p>e. In respect of a question regarding the detailed design of highways MK suggested that we could bring detailed design to next meeting.</p>	<p>KB to liaise with Cllrs.</p> <p>MK</p>
5.	<p><b>Forum webpage:</b></p> <p>a. RT said the latest alterations had been made – no further comments from members had been received.</p> <p>b. Cllr Temple had a few comments on the pages.</p> <p>c. Cllr Ireland said positive comments from members of the public had been received when he had displayed the pages at a recent surgery</p> <p><b>Resolved: That the Forum website should go live <a href="http://www.inceparkcommunityform.org">www.inceparkcommunityform.org</a></b></p>	
6.	<p><b>Any other business:</b></p> <ul style="list-style-type: none"> <li>• There was no other business</li> </ul>	
7.	<p><b>Covanta Presentation:</b></p> <p>Malcolm Chilton Managing Director of Covanta Energy UK gave a presentation on the company, its ambitions and its plans in the North West. Members had a series of questions. The power point presentation will be circulated to members.</p> <p><b>Resolved: That Covanta should be invited to join the Forum as non-voting advisers.</b></p>	<p>KB to amend constitution accordingly</p>
8.	<p><b>Date of the Next Meeting:</b></p> <p>August 25<sup>th</sup></p> <p>September 29<sup>th</sup> – Possible Biomass presentation by Peel Energy</p>	

## Ince Park Community Forum

### Minutes:

25th August, 2010

7:00 pm

Ellesmere Port Boat Museum

	<b>Voting Members</b>	<b>Advisers</b>
<b>Present:</b>	Cllr Andrew Dawson, Frodsham & Helsby ward Cheshire West & Chester Council	
	Cllr. J. Ireland, Elton Parish Council	Rachael Thorne (RT), Peel Environmental
	Cllr. Tim Lloyd, Ince Parish Council	Keith Butterick (KB) (Secretary)
	Cllr. Sarah Temple, Helsby Parish Council	Rod Brookfield (RB), Cheshire West and Chester Council
	Cllr. Paul Darlington Little Stanney & District Parish Council	Malcolm Chilton (MC), Covanta UK
	Cllr. Brian Crowe, Mickle Trafford ward Cheshire West & Chester Council	Ian Holebrook, Covanta UK
	Cllr. Andrew Eardley Ince Parish Council	Jeff George (JG), Covanta UK
	Mrs. F. Miller and Andrew Miller MP	
	Cllr. Justin Madders, Central & Westminster ward Cheshire West & Chester Council	
<b>Apologies:</b>		
	Cllr. Tony Mills, Elton Parish Council (Chairman)	
	Myles Kitcher (MK), Peel Environmental	
	Cllr. Graham Bondi, Frodsham Town Council	
	Tracey Rimmer, Environment Agency	

	<b><u>Agenda Item</u></b>	<b><u>Action</u></b>
1.	<b>Election of Chairman:</b> With Cllr Mills absent, a chairman was required for the meeting. Cllr. Crowe nominated Cllr. Dawson, Cllr. Temple seconded. Cllr. Dawson took the Chair for the meeting	
2.	<b>Apologies:</b> a. Apologies received from: Cllr. Mills, Mrs. Rimmer, Myles Kitcher, Cllr. Bondi	
3.	<b>Minutes:</b> a. Minutes of the Forum on 28 <sup>th</sup> July, 2010 were approved as a true record of the meeting.	

4.	<p><b>Matters arising:</b></p> <ol style="list-style-type: none"> <li>a. Cllr. Dawson raised two points in respect of the forum website <ol style="list-style-type: none"> <li>I. When ‘googled’ the Forum website only came up 4/5<sup>th</sup> on the subsequent list. Could this be moved up. RT to investigate</li> <li>II. Would there be links to the Forum webpage from other web sites. RT said links would be made from Peel and Ince websites. MC confirmed a link would be made from the Covanta site. Other links – eg from Council need to be established.</li> </ol> </li> </ol>	RT
5.	<p><b>Progress Report:</b></p> <ol style="list-style-type: none"> <li>a. RT introduced the latest Progress Report</li> <li>b. As requested at the previous meeting. RT had brought plans on the highway design and were available to members RT said the traffic consultant would be invited to a future Forum.</li> <li>c. In respect of the proposed biomass facilities and ash handling facilities, RT/KB explained discussions were currently underway with parish and town councils on presentation dates.</li> <li>d. Following Cllr. Ireland’s intervention that Elton PC had only five days to consider 15 different amendments – a discussion followed on whether the amendments were <b>minor</b>. It was agreed that in future a summary of the amendments should be available to the PC’s/TC’s highlighting the difference between the original and the amendment.</li> <li>e. Cllr. Dawson urged Peel/Covanta to include the appropriate CWaC Community Forums in any future presentations.</li> <li>f. The Forum <b>agreed</b> to have separate presentations on the proposed ash handling and biomass facilities.</li> </ol>	KB/RT  KB
6.	<p><b>Forum webpage:</b></p> <ol style="list-style-type: none"> <li>a. In addition to the above comments on the web, Cllr. Dawson asked if it would be possible to have the website displayed on a laptop before the next meeting for members to look at.</li> <li>b. Discussion around the promotion of the website.</li> <li>c. JG requested members feedback responses/comments for action</li> <li>d. Cllr. Dawson said suggestions for improvements/alterations should be sent to KB in the first instance</li> </ol> <p><b>Resolved: A media release announcing the web should be distributed Posters/handbills/leaflets – with the web details on should be produced with the Forum letterhead <a href="http://www.inceparkcommunityforum.org">www.inceparkcommunityforum.org</a></b></p>	KB/RT
7.	<p><b>Any other business:</b></p> <ul style="list-style-type: none"> <li>• Discussion on date of the next meeting. It was already minuted as 29<sup>th</sup> September. Several members said they were unable to make this date. Formally moved that it should be changed to September, 22<sup>nd</sup>. KB advised this was dependent on Peel Energy being ready for this date.</li> <li>• 27<sup>th</sup> October agreed as date of the ash handling facility presentation.</li> <li>• Cllr Temple requested agreement on more future dates. KB agreed to circulate suggested dates.</li> <li>• RB advised that Planning Officer Clare Appleyard will be attending the next meeting.</li> <li>• Cllr. Ireland asked MC whether it was true that the EfW plant would be the biggest in Europe and whether hazardous waste would be burnt. MC responded: Largest plant in the UK not Europe. No hazardous waste would be used in the plant.</li> </ul>	KB  KB
8.	<p><b>Date of the Next Meeting:</b> September 22nd –Biomass presentation by Peel Energy</p>	

**Forum Report  
Progress Update**

<b>Forum:</b>	Ince Park Community Forum
<b>Date of meeting:</b>	25 <sup>th</sup> August 2010
<b>Date of last meeting:</b>	28 <sup>th</sup> July 2010
<b>Action Items Completed:</b>	1. The forum website is now live: Visit <a href="http://www.inceparkcommunityforum.org">www.inceparkcommunityforum.org</a>
<b>Action Items In-progress/Pending:</b>	1. Plans showing design of highways to be distributed at the forum meeting
<b>Communication Strategy Update:</b>	<ul style="list-style-type: none"> <li>• March 2010 – Press Release (Forum Chairman) Press release distributed 19 May 2010</li> <li>• April / May 2010 – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members</li> <li>• April / May 2010 – Webpage to go live Website live August 2010</li> <li>• Summer 2010 – Media Releases</li> <li>• September / October 2010 - Exhibition to be held in Ince / Elton (location to be decided) to demonstrate construction process and phases of development</li> <li>• September / October 2010 – Newsletter</li> </ul>
<b>Planning Update:</b>	<p><u>Condition update:</u></p> <ul style="list-style-type: none"> <li>• Scheme of investigation for archaeology has been approved by CWaC.</li> <li>• No further submissions since last meeting.</li> </ul> <p><u>Applications to be submitted</u></p> <ul style="list-style-type: none"> <li>• Ash handling facility, relocated timber facility, biomass plant to be progressed in Autumn 2010. Additional application for remainder of Plot 9, for storage building. Presentations to Parish Councils and to the September Forum to be convened – arrangements to be confirmed.</li> </ul>

	<p><u>Applications submitted</u></p> <ul style="list-style-type: none"> <li>• As reported previously, no further submissions since last meeting. Current applications:</li> <li>• Applications to amend access roads, rail line and berth arrangements, and consequential changes to the RDF facility and wider RRP layout. One application made under Section 73 of the Town and Country Planning Act for the variation of conditions on the existing outline planning permissions to allow for approval of amended plans. Second application made under Condition 4 of the Deemed Planning Permission (S.36 Consent) for approval of amended plans for the RDF development. Submitted 11 June 2010.</li> <li>• Application for new sub-station: application for full planning permission within Plot 12 (as approved). Submitted w/c 14 June 2010.</li> <li>• Applications 'validated' and going through consultation procedures. Expect decisions by end August / early September.</li> </ul> <p><u>Applications determined</u></p> <p>None</p>
<b>Permit Update:</b>	Nothing to report
<b>Market Update:</b>	Covanta partnership announced
<b>Construction Update:</b>	Pre Qualification Questionnaires have been issued for the infrastructure works and tenders will be sent out 16 <sup>th</sup> August. It is anticipated that work will commence on site at the beginning of 2011.
<b>Questions for the forum:</b>	Nothing to report
<b>Complaints Register:</b>	None received by Peel
<b>Other Notes:</b>	Nothing to report

## Forum Report Progress Update

<b>Forum:</b>	Ince Park Community Forum
<b>Date of meeting:</b>	22 <sup>nd</sup> September 2010
<b>Date of last meeting:</b>	25 <sup>th</sup> August 2010
<b>Action Items Completed:</b>	<ol style="list-style-type: none"> <li>1. The website is now the first search result for 'Ince Park Community Forum' on google</li> </ol>
<b>Action Items In-progress/Pending:</b>	<ol style="list-style-type: none"> <li>1. Press release to publicise the website has been produced and copies will be available to forum members</li> <li>2. Posters to publicise the website have been produced and copies will be available to forum members</li> </ol>
<b>Communication Strategy Update:</b>	<ul style="list-style-type: none"> <li>• March 2010 – Press Release (Forum Chairman) Press release distributed 19 May 2010</li> <li>• April / May 2010 – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members</li> <li>• April / May 2010 – Webpage to go live Website live August 2010</li> <li>• <u>Summer 2010 – Media Releases</u> Press release and website link to increase awareness of biomass plant, post 22 September meeting</li> </ul> <p style="margin-left: 40px;">September 2010 - Press release to promote Ince Park Community Forum website</p> <ul style="list-style-type: none"> <li>• November / December 2010 - Exhibition to be held in Ince / Elton (location to be decided) to demonstrate construction process and phases of development <i>(Action deferred pending confirmation of commencement of site works)</i></li> <li>• November / December 2010 – Newsletter <i>(Action deferred pending confirmation of commencement of site works)</i></li> </ul>

<p><b>Planning Update:</b></p>	<p><u>Condition update:</u></p> <ul style="list-style-type: none"> <li>• Scheme of investigation for archaeology has been approved by CWaC.</li> <li>• Imminent submissions comprise: <ul style="list-style-type: none"> <li>- Contaminated land investigations</li> <li>- Environmental Management Plan</li> <li>- Details of roadways</li> <li>- Combined heat and power pipework connections within the site</li> <li>- Footway / cycleway detail between Station Road and Kemira Road</li> <li>- First phase of landscaping on site</li> </ul> </li> </ul> <p><u>Applications to be submitted</u></p> <ul style="list-style-type: none"> <li>• Ash processing plant, relocated timber facility, biomass plant to be progressed in Autumn 2010. Additional application for remainder of Plot 9, for storage building. Presentations on 22 September to focus on biomass plant. Presentation on ash processing plant to follow at next meeting, subject to timing and discussion.</li> </ul> <p><u>Applications submitted</u></p> <ul style="list-style-type: none"> <li>• As reported previously, no further submissions since last meeting. Current applications:</li> <li>• Applications to amend access roads, rail line and berth arrangements, and consequential changes to the RDF facility and wider RRP layout. One application made under Section 73 of the Town and Country Planning Act for the variation of conditions on the existing outline planning permissions to allow for approval of amended plans. Second application made under Condition 4 of the Deemed Planning Permission (S.36 Consent) for approval of amended plans for the RDF development. Submitted 11 June 2010.</li> <li>• Application for new sub-station: application for full planning permission within Plot 12 (as approved). Submitted w/c 14 June 2010.</li> <li>• Both the Section 73 and substation applications scheduled to be heard at Planning Committee during October.</li> </ul> <p><u>Applications determined</u></p> <p>None</p>
<p><b>Permit Update:</b></p>	<p>Nothing to report</p>

<b>Market Update:</b>	Covanta partnership announced
<b>Construction Update:</b>	Tender documents were issued 24 <sup>th</sup> August. It is anticipated that work will commence on site at the beginning of 2011.
<b>Questions for the forum:</b>	Nothing to report
<b>Complaints Register:</b>	None received by Peel
<b>Other Notes:</b>	Nothing to report

# INCE BIOMASS ENERGY PLANT

Ince Park Community Forum, September 2010



# Presentation Agenda

- Introductions
- Overview of Peel Energy
- Why the change of proposed use?
- Description of Project
  - What is a biomass energy plant?
  - Location
  - Plot 9 existing consent
  - Plant characteristics
  - Biomass and Ethanol plants compared
  - Environmental Impacts
  - Project timetable
- **Any questions?**



# Overview of Peel Energy

- Part of Peel Group
  - Peel Environmental
- Wind Generation
- Tidal Generation
- Thermal Generation
  - Multi-fuel with CCS
  - Dedicated Biomass



# Why the change in proposed use?

- Site has detailed consent for a bio ethanol plant – why depart from this?
- Biomass energy is one of the low carbon technologies Peel Energy is targeting
- Synergy with other parts of the site
- Change to the subsidy banding for biomass energy make this use of waste wood more economically sustainable
- ROC banding went up from 1ROC to 1.5ROCs in 2009 directing increased government support to this technology

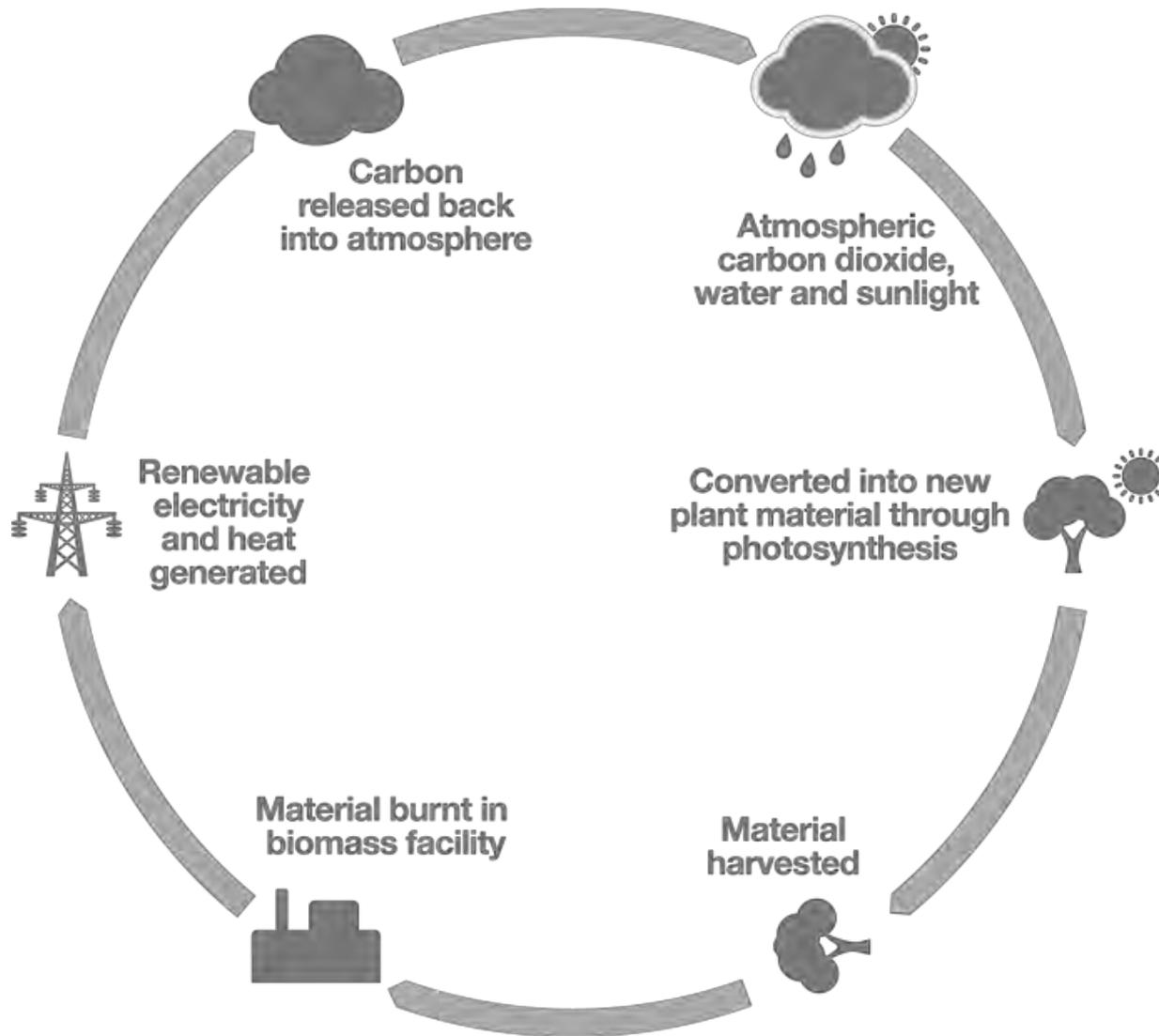


# What is a biomass energy plant?

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1. Renewable energy plant qualifying for Renewable Obligations Order
2. Counts towards national and regional renewable energy targets
3. 90% of energy input must be from a biomass source
4. In this case biomass is recycled and virgin timber, and energy crops
5. Classification of recycled wood as “waste” means WID compliance required
6. Fuel is burnt in boiler to create steam
7. Steam is used to drive a turbine which generates electricity
8. Electricity is exported to the national grid with a 20MWe plant generating enough renewable electricity to power 37,000 homes
9. Ash from the wood fuel is either removed from the bottom of the furnace or removed from the combustion gases using a bag filter
10. The remaining flue gas is treated to meet the requirements of the Environment Agency and dispersed via a chimney

# What makes biomass renewable?



# Location Plan



# Current Consent: Plot 9 – Bio-Ethanol Plant



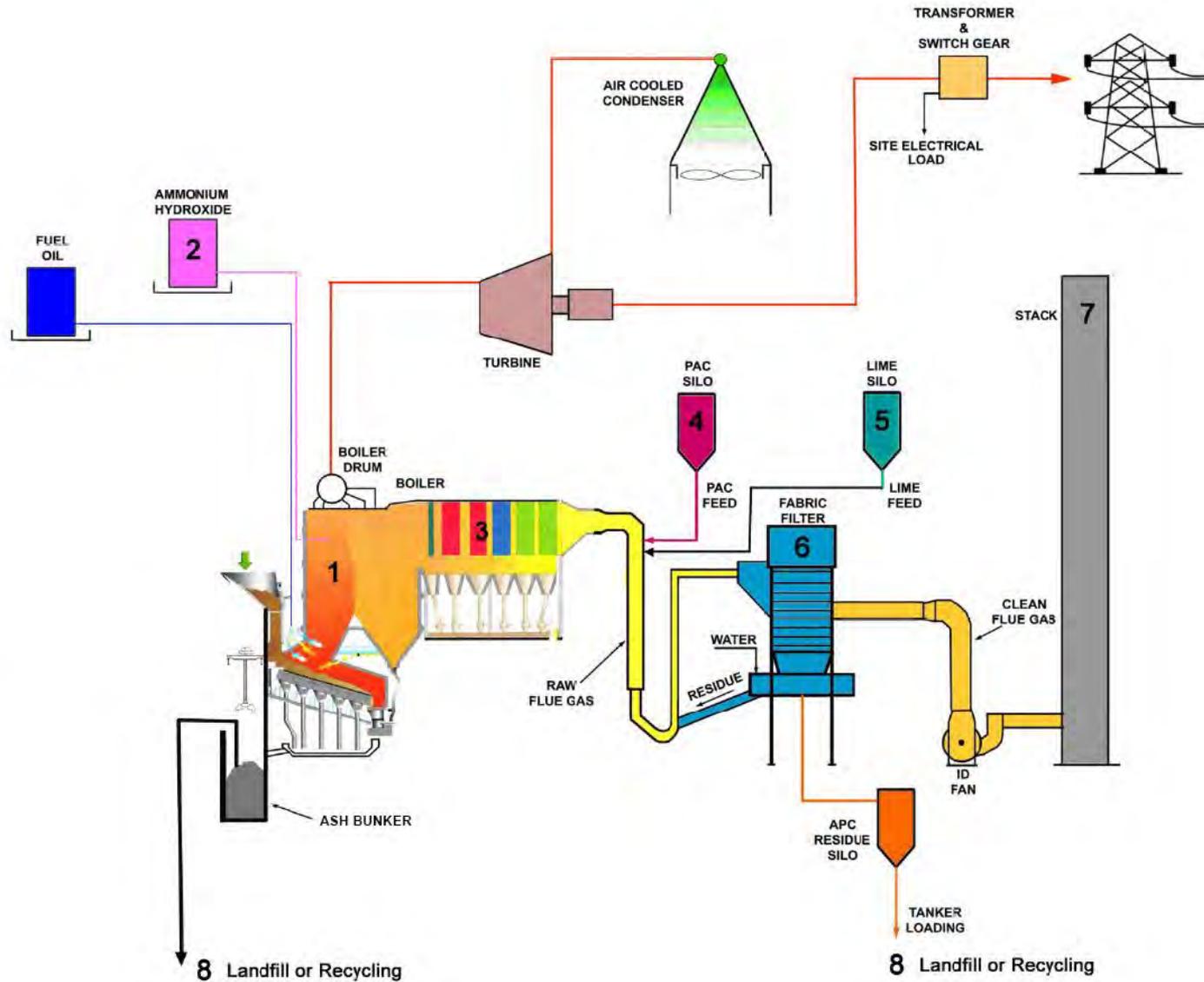
# Revised Proposal



# Key Statistics

Item	Statistic
Net Electrical Output	20MW
Average homes supplied	37,000
Height of chimney stack	85 m
Height of boiler housing	42 m
Annual fuel requirement	175,000 tonnes (approx)
No. lorry deliveries per day	36
Annual ash production	10,000 tonnes (approx)
Cost of build	£70 million
Life of project	25 years
Full time jobs created	15-20

# Schematic Drawing



# Air Quality

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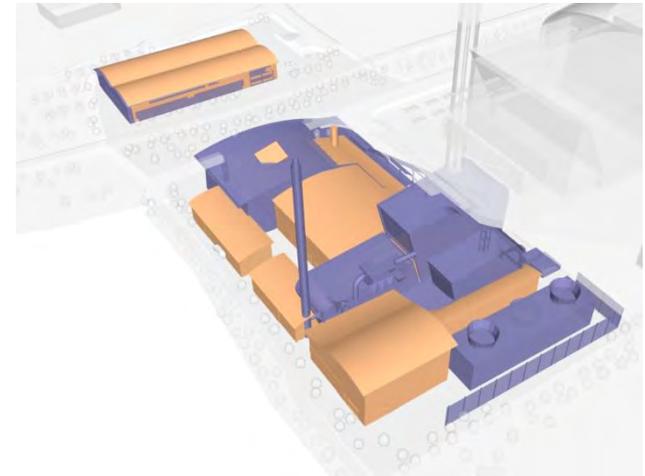
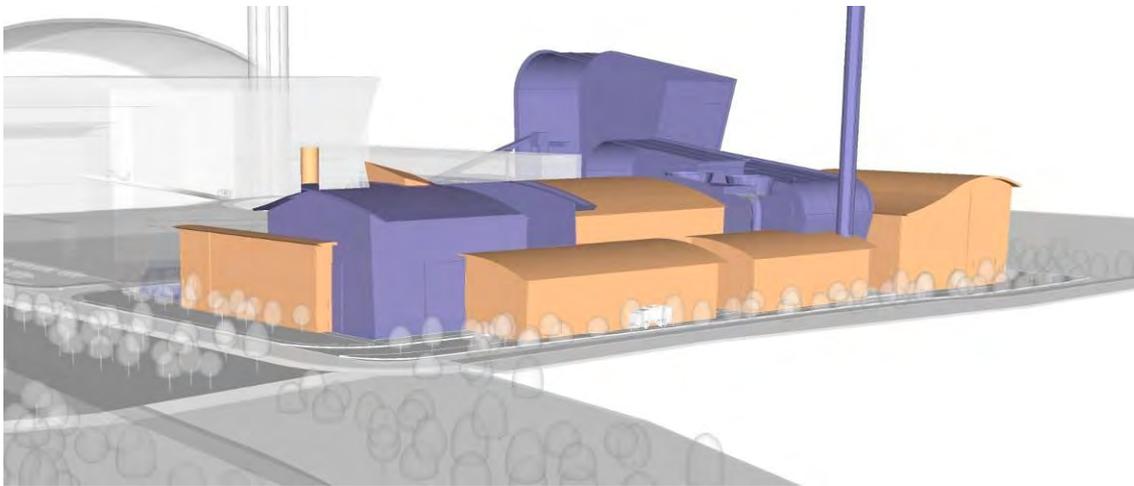
- All waste facilities in the UK are governed by the Environment Agency.
- All facilities operate against a strict set of conditions listed in an 'Environmental Permit' - which is monitored by the Environment Agency.
- The plant will be designed such that the impact on the local community and environment will be minimal.
- Pollution controls (emissions to air) that would be put in place:
  - Feedstock control – low levels of pollutants within feedstock.
  - Combustion process – controlled by state of the art technology to reduce emissions.
  - Flue gas treatment – uses a complex filter system to capture and reduce the levels of pollutants.
  - Emission monitoring – a continuous emission monitoring system will be used.
- Impact of plant assessed using '*Computational Atmospheric Dispersion Modelling*'.
- The plant is being assessed on its own and in combination with other nearby facilities (including other elements of the Resource Recovery Park).

# Biomass and ethanol plants compared: Processes

Item	Bio-Ethanol Plant	Biomass Plant
Process	Chemical	Combustion
Outputs	Fuel Ethanol	Electricity
By-products	CO <sub>2</sub> , lignin fuel, distillers grain	Ash, steam and hot water
Feedstock volume	250,000 tonnes / annum	175,000 tonnes / annum
Feedstock type	Recycled wood, paper sludge, agricultural residues	Recycled wood, low grade soft woods, energy crops
Main plant elements	Fuel prep area, shredders, hydrolysers / digesters, liming and pressing units, fermenters, distillation and drying units, control room, chimney stack	Fuel reception area, conveyors, boiler, turbine hall, flue gas treatment area, chimney stack, control room and substation

# Biomass and ethanol plants compared: Buildings and logistics

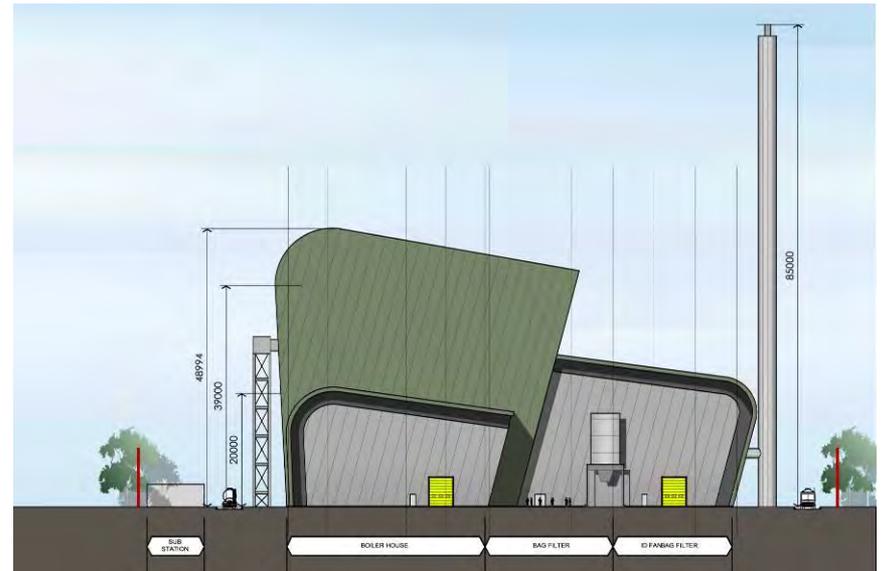
Item	Bio-Ethanol Plant	Biomass Plant
Stack height	30 m	85 m
Main facility height	28 m	42 m
Building footprint	13,940 m <sup>2</sup>	10,754 m <sup>2</sup>
Vehicle deliveries	36 per day	36 per day



# What might the plant look like?



North West Elevation



North West Elevation Beyond Fuel Reception and Storage

# What might the plant look like?



South East Elevation



North East Elevation

# What might the plant look like?



North West Elevation

# What might the plant look like?



# What might the plant look like?

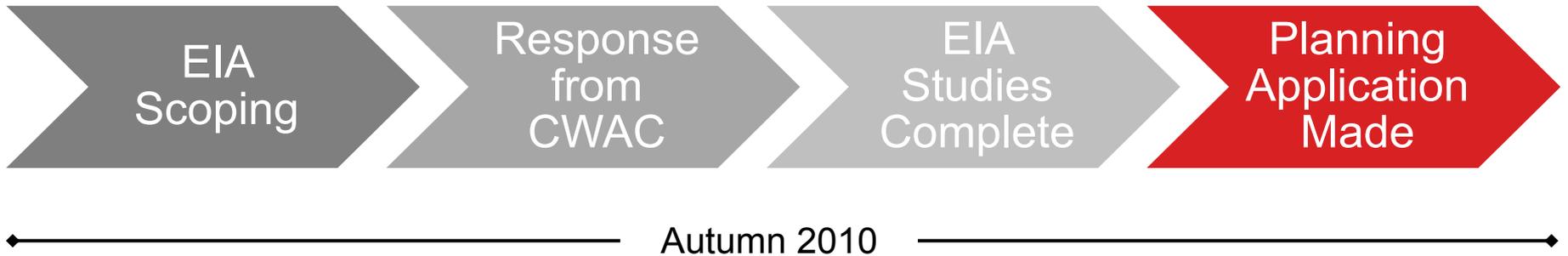


# Environmental Impact Assessment Scoping Stage

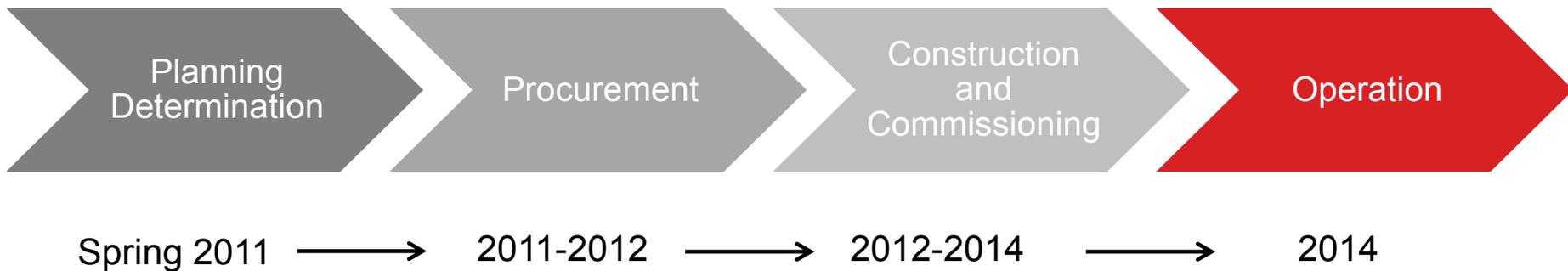
EIA Chapter	Anticipated change in impact	EIA Scoping Proposal
Contamination, soils and geology	Limited but differences in processes could give rise to impacts	Reassessment required for EIA
Hydrology and hydrogeology	No change	Flood Risk Assessment required
Air Quality	Limited increase in impact	Full Air Quality Assessment required
Land use and agriculture	No change	Propose this is scoped out
Ecology	Limited	Needs to be assessed in light of air quality findings
Archaeology and cultural heritage	No change	Propose this is scoped out
Landscape and Visual Impact	Limited impact on landscape character but massing / height need investigation	Reassessment required for EIA
Socio-economics	No change	Propose this is scoped out
Traffic and transportation	No change	Propose this is scoped out
Noise	Limited but differences in processes could give rise to impacts	Reassessment required for EIA

# Project Timetable

- Pre-application



- Post-application



Any questions?

The logo banner features a dark blue background with a pattern of faint, overlapping speech bubbles. On the left, the text 'Ince Park Community Forum' is written in white, with 'Community Forum' in a larger, bold font. On the right, a white speech bubble contains the text '...engaging with the local community' in blue.

# Ince Park Community Forum

...engaging with the  
local community

The Ince Park Community Forum website has now been launched.

Please visit for all information on Ince Park and all the latest developments:

**[www.inceparkcommunityforum.org](http://www.inceparkcommunityforum.org)**

The logo banner features a dark blue background with a pattern of faint, overlapping speech bubbles. On the left, the text 'Ince Park Community Forum' is written in white, with 'Community Forum' in a larger, bold font. On the right, a white speech bubble contains the text '...engaging with the local community' in blue.

# Ince Park Community Forum

...engaging with the  
local community

# Ince Park Community Forum

...engaging with the  
local community

**September 2010**

## **Ince Park Community Forum Website Launched**

A new website for the Ince Park Community Forum has been launched to act as a direct link between the Forum and the community. The site contains all relevant documents relating to the Forum, including the Constitution, minutes of Forum meetings and Progress Reports, planning documents and updates on the project along with news and details of future events. A frequently asked questions page includes sections on construction matters, emissions and information about jobs there is also a section on what to do if people have complaints.

Contact details are also provided of all Forum members both voting and non-voting.

The Forum consists of district, parish and town councillors from the local area (see below for full list of Councillors). Non-voting members from the Environment Agency and Cheshire West and Chester Council act in an advisory capacity to the Forum.

The purpose of the Forum is to provide an interface between local communities and the Resource Recovery Park. Forum members can raise issues of concern that impact on and affect the community.

Cllr. Tony Mills, Chairman of the Ince Park Community Forum said: "We are pleased that the Forum website is now up and running.

"The local community now has direct and easy access to developments and issues related to Ince Park. We will keep the community informed and if they have any questions they now have a direct means of communicating their concerns

"We welcome comments, ideas and suggestions on how the website might be improved."

**Forum web address: [www.inceparkcommunityforum.org](http://www.inceparkcommunityforum.org)**

ENDS

For further information contact: Keith Butterick 07986 651129

Rachael Thorne: 0161 629 8436

# Ince Park Community Forum

...engaging with the  
local community

## **EDITORS NOTES:**

INCE RESOURCE RECOVERY PARK (Ince Park) comprises two separate but related elements. First, a Resource Recovery Park which will be the base for a number of waste reprocessing and re-manufacturing units. The second element is an Energy from Waste facility which will produce electricity for the national grid and adjacent users.

Several hundred construction jobs will be created over a three year period. A further 1,000 full-time jobs will be created across the full Ince site.

## **INCE PARK CONSTITUTION**

The Ince Marshes Resource Recovery Park Constitution states that its purpose is:

- (i) to provide an effective forum for the discussion of all matters concerning the development and subsequent operation of Ince Marshes Resource Recovery Park (IMRRP);
- (ii) consider and respond to any question in connection with the development and operation of IMRRP as it affects the communities represented or the amenities of the neighbourhood;
- (iii) make suggestions to the management of the park and the operators on any matter connected with the administration, development and operation of the park which could further the interests of the communities represented;
- (iv) stimulate the interests of the local population in the development of IMRRP;
- (v) have regard to the interests of IMRRP users;
- (vi) protect and enhance the interests of the community and surrounding areas.

## **Members of the Forum**

### **Voting Members**

1 Councillor from Central & Westminster ward

1 Councillor from Frodsham & Helsby ward

1 Councillor from Mickle Trafford ward

2 Councillors from Elton Parish Council

1 Councillor from Frodsham Town Council

# Ince Park Community Forum

...engaging with the  
local community

1 Councillor from Helsby Parish Council

2 Councillors from Ince Parish Council

1 Councillor from Little Stanney and District Parish Council

Local MP (Ellesmere Port & Neston) or representative

## **Non-voting Members – Advisory Capacity**

Environment Agency

Peel Holdings + relevant parties ie construction companies

Covanta Energy UK Ltd

Officers from Cheshire West & Chester Council – as appropriate to agenda

## Ince Park Community Forum

### Minutes:

22 September, 2010

7:00 pm Holiday Inn Ellesmere Port/Cheshire Oaks, Ellesmere Port

	Voting Members	Advisers
<b>Present:</b>	Cllr. Tony Mills, Elton Parish Council (Chairman)	Myles Kitcher (MK), Peel Environmental
	Cllr. J. Ireland, Elton Parish Council	Rachael Thorne (RT), Peel Environmental
	Cllr. Tim Lloyd, Ince Parish Council Cllr. Andrew Eardley Ince Parish Council	Keith Butterick (KB) (Secretary)
	Cllr Andrew Dawson, Frodsham & Helsby ward Cheshire West & Chester Council	Rod Brookfield (RB), Cheshire West and Chester Council
	Cllr. Brian Crowe, Mickle Trafford ward Cheshire West & Chester Council	Claire Appleyard, Cheshire West & Chester Council
	Cllr. Terry O'Neill (substitute for Cllr. Temple)	Stephen Bell (SB) GVA Grimley
	Andrew Miller MP	Jon Burley (JB) Peel Energy Mark Yates (MY) Fichnter
	Cllr. Justin Madders, Central & Westminster ward Cheshire West & Chester Council	Mark Ashby, Covanta UK Jane Stewart, Covanta UK Simon McGee, Covanta UK Jeff George (JG), Covanta UK
		Tracey Rimmer, Environment Agency
<b>Apologies:</b>		
	Cllr. Paul Darlington Little Stanney & District Parish Council	
	Cllr. Sarah Temple, Helsby Parish Council	
	Cllr. Graham Bondi, Frodsham Town Council	

<b>Presentation:</b>	<p>JB presented the plans for a proposed biomass plant on the area known as Plot 9. This will replace the consented ethanol plant. Details on the plant can be found <a href="http://www.peelenergy.co.uk/ibep">www.peelenergy.co.uk/ibep</a></p> <p>MY explained the issues surrounding air quality and the biomass process.</p> <p>Forum members raised a number of questions:</p> <p>Lorry movements and operation: The consent provides for 36 in total. The biomass would stick to this number. Lorries would only operate during working day.</p> <p>Lorry size: Don't know at this stage</p> <p>Lorry noise when reversing: No movements would be made during the night.</p> <p>Examples of biomass plants: Technology well-established. JB to provide UK examples</p> <p>Noise level: Operation would run 24/7. It would be unlikely to be heard outside the area</p> <p>Height of stack: 85m</p> <p>Ash from plant: Would be dispersed in landfill or aggregate. Was the figure of</p>	<b><u>JB</u></b>
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	<p>10K – wet or dry? JB Unsure – would check and look at the impact Jobs: Local if possible Noise in the chipping plant: Further information would be provided</p> <p><b><u>Questionnaire:</u></b> JB introduced a questionnaire about the proposed biomass plant and requested those present complete and return it. Cllr Dawson raised objections to some of the questions on it .Discussion ensued around a number of issues. Cllr. Dawson formally proposed that the Forum should not endorse the Peel Energy questionnaire. Cllr. O’Neill seconded: For: 6 Against: 0 Abstentions: 3 <b>The motion was carried</b></p> <p>Cllr. O’Neill proposed that the Forum produce its own questionnaire. Cllr. Dawson seconded: For: 5 Against: 0 Abstentions: 4 <b>The motion was carried</b></p>	<p><b><u>JB</u></b></p> <p><b><u>JB</u></b></p>
	<b><u>Agenda Item</u></b>	<b><u>Action</u></b>
1.	<p><b>Apologies:</b> Cllr. Paul Darlington Little Stanney &amp; District Parish Council Cllr. Sarah Temple, Helsby Parish Council</p>	
2.	<p><b>Minutes:</b>  The minutes of the 25<sup>th</sup> August, 2010 were accepted as a true record of the meeting</p>	
3.	<p><b>Matters arising:</b>  There were no matters arising</p>	
5.	<p><b>Progress Report:</b> MK introduced the September Progress Report:</p> <ol style="list-style-type: none"> <li>1. <u>Communication update:</u> The proposed exhibitions and newspaper would be deferred until construction started on site – likely to be the beginning of next year</li> <li>2. <u>Planning:</u> SB provided the current update. Confirmed a shortened summary sent to members prior to future applications</li> <li>3. <u>Construction:</u> Tender deadline 24 October. Forum will be informed of the decision and contractors invited at appropriate stage to future meetings</li> </ol>	
6.	<p><b>Forum webpage:</b>  RT confirmed that when ‘googled’ the Ince CF website now came first. Links would be established to the parish and town councils and also Peel Energy A press release announcing the site had been issued and posters produced. These were available for members to distribute and would be available on the</p>	

	Forum website for downloading.	
7.	<p><b>Any other business:</b></p> <ol style="list-style-type: none"> <li>1. Mark Ashby: Introduced himself as the Covanta project director at Ince and would be attending meetings in the future</li> <li>2. Cllr. Ireland: At a meeting of the Shell Liaison Panel – the Shell Plant Director had expressed surprise at the proposed Kemira Road works. It was established that previous plant directors had been fully informed of the proposals and that the new plant director may not have been kept up to date. MK confirmed that Kemira Road would remain open during the road changes</li> <li>3. Cllr. Lloyd: Quoting from a Covanta newsletter wondered if and when the local community would see benefits. MA said Covanta always believed in being a good neighbour and the relationship will develop in time with the community. MK said that the community would benefit from facilities that were already in the plan such as the nature park. However, as the scheme developed and emerged other benefits would unfold.</li> </ol>	
8.	<p><b>Date of the Next Meeting:</b></p> <p><b>27<sup>th</sup> October – presentation on the proposed ash handling facility.</b></p> <p><b>Venue: Ellesmere Port Boat Museum</b></p>	

## Forum Report Progress Update

<b>Forum:</b>	Ince Park Community Forum
<b>Date of meeting:</b>	27 <sup>th</sup> October 2010
<b>Date of last meeting:</b>	22 <sup>nd</sup> September 2010
<b>Action Items Completed:</b>	Nothing to action
<b>Action Items In-progress/Pending:</b>	Nothing to action
<b>Communication Strategy Update:</b>	<ul style="list-style-type: none"> <li>• March 2010 – Press Release (Forum Chairman) Press release distributed 19 May 2010</li> <li>• April / May 2010 – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members</li> <li>• April / May 2010 – Webpage to go live Website live August 2010</li> <li>• Summer 2010 – Media Releases Press release and website link to increase awareness of biomass plant, post 22 September meeting</li> </ul> <p style="margin-left: 40px;">September 2010 - Press release to promote Ince Park Community Forum website</p> <ul style="list-style-type: none"> <li>• November / December 2010 - Exhibition to be held in Ince / Elton (location to be decided) to demonstrate construction process and phases of development <i>(Action deferred pending confirmation of commencement of site works)</i></li> <li>• November / December 2010 – Newsletter <i>(Action deferred pending confirmation of commencement of site works)</i></li> </ul>
<b>Planning Update:</b>	<p><u>Condition update:</u></p> <ul style="list-style-type: none"> <li>• Scheme of investigation for archaeology has been approved by CWaC.</li> </ul>

	<ul style="list-style-type: none"> <li>• Submissions have been made to CWaC in relation to the Environmental Management Plan and ground contamination.</li> <li>• Imminent submissions, which will be made immediately after any planning permission granted for the Section 73 application (refer below) comprise: <ul style="list-style-type: none"> <li>- Details of roadways</li> <li>- Combined heat and power pipework connections within the site</li> <li>- Footway / cycleway detail between Station Road and Kemira Road</li> <li>- First phase of landscaping on site</li> <li>- Surface water management plan and drainage design</li> </ul> </li> </ul> <p><u>Applications to be submitted</u></p> <ul style="list-style-type: none"> <li>• Biomass plant to be submitted in November 2010.</li> <li>• Ash processing plant to be submitted at end of December / early January. Presentation on proposals to be made at 27<sup>th</sup> October meeting.</li> <li>• Relocated timber facility (to consented WEEE plot) to be submitted at same time as ash processing plant.</li> </ul> <p><u>Applications submitted</u></p> <ul style="list-style-type: none"> <li>• As reported previously, no further submissions since last meeting. Current applications:</li> <li>• Applications to amend access roads, rail line and berth arrangements, and consequential changes to the RDF facility and wider RRP layout. One application made under Section 73 of the Town and Country Planning Act for the variation of conditions on the existing outline planning permissions to allow for approval of amended plans. Second application made under Condition 4 of the Deemed Planning Permission (S.36 Consent) for approval of amended plans for the RDF development. Submitted 11 June 2010.</li> <li>• Application for new sub-station: application for full planning permission within Plot 12 (as approved). Submitted w/c 14 June 2010.</li> <li>• Section 73 application heard at Planning Committee 21 October 2010, outcome to be reported during meeting of Forum.</li> <li>• Substation application to be determined under delegated powers, imminently.</li> </ul> <p><u>Applications determined</u></p> <p>None</p>
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<b>Permit Update:</b>	Nothing to report
<b>Market Update:</b>	Covanta partnership announced
<b>Construction Update:</b>	Tender documents were issued 24 <sup>th</sup> August. It is anticipated that work will commence on site at the beginning of 2011.
<b>Questions for the forum:</b>	Nothing to report
<b>Complaints Register:</b>	None received by Peel
<b>Other Notes:</b>	Nothing to report

**Covanta Energy: for a cleaner world**



**PROPOSED INCINERATOR BOTTOM ASH RECOVERY  
FACILITY**

**Ince Park Community Forum**

**27 October 2010**

# Covanta Energy: for a cleaner world



## PRESENTATION AGENDA

Mark Ashby

Covanta Project Manager

Jane Stewart

Covanta Planning Manager

David York

Ballast Phoenix Managing Director

- Introductions
- Overview of Covanta Energy
- What is being proposed?
- Overview of Ballast Phoenix
- What is IBA?
- What is an IBA recovery facility?
- Description of Project
  - Location
  - Design characteristics
  - Environmental considerations
  - Project timetable
- Questions?

# Covanta Energy: for a cleaner world



## Overview of Covanta Energy

- International EfW provider
- Over 25 years experience
- Energy focus
- 45 facilities worldwide
- 18 million tonnes MSW and C&I every year
- 9 million MW hrs electricity
- 10 billion pounds steam

# Covanta Energy: for a cleaner world



## What is being proposed?

- A facility to recover metals and produce aggregate from IBA
- IBA will be sourced from Ince and other sites
- Recovering IBA diverts material from landfill
- Recovering IBA is more sustainable than using primary materials
- Ince has consent for an ash maturation unit but require a larger storage area
- There is a need for recycled aggregate
- Facility to be developed by Covanta
- Operations will be sub-contracted to Ballast Phoenix

# Covanta Energy: for a cleaner world



## Overview of Ballast Phoenix Limited

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# Covanta Energy: for a cleaner world



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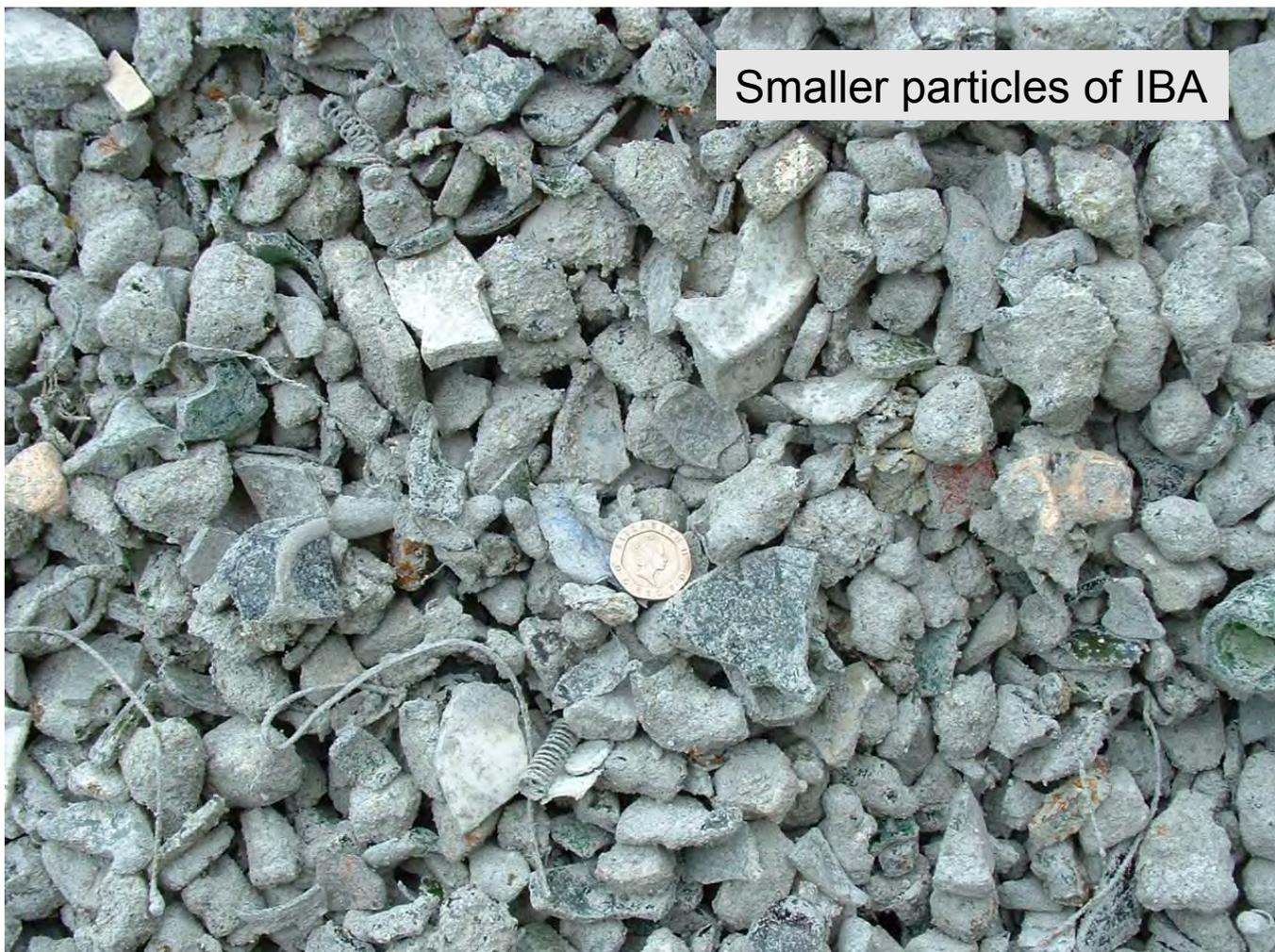


Unprocessed IBA

# Covanta Energy: for a cleaner world



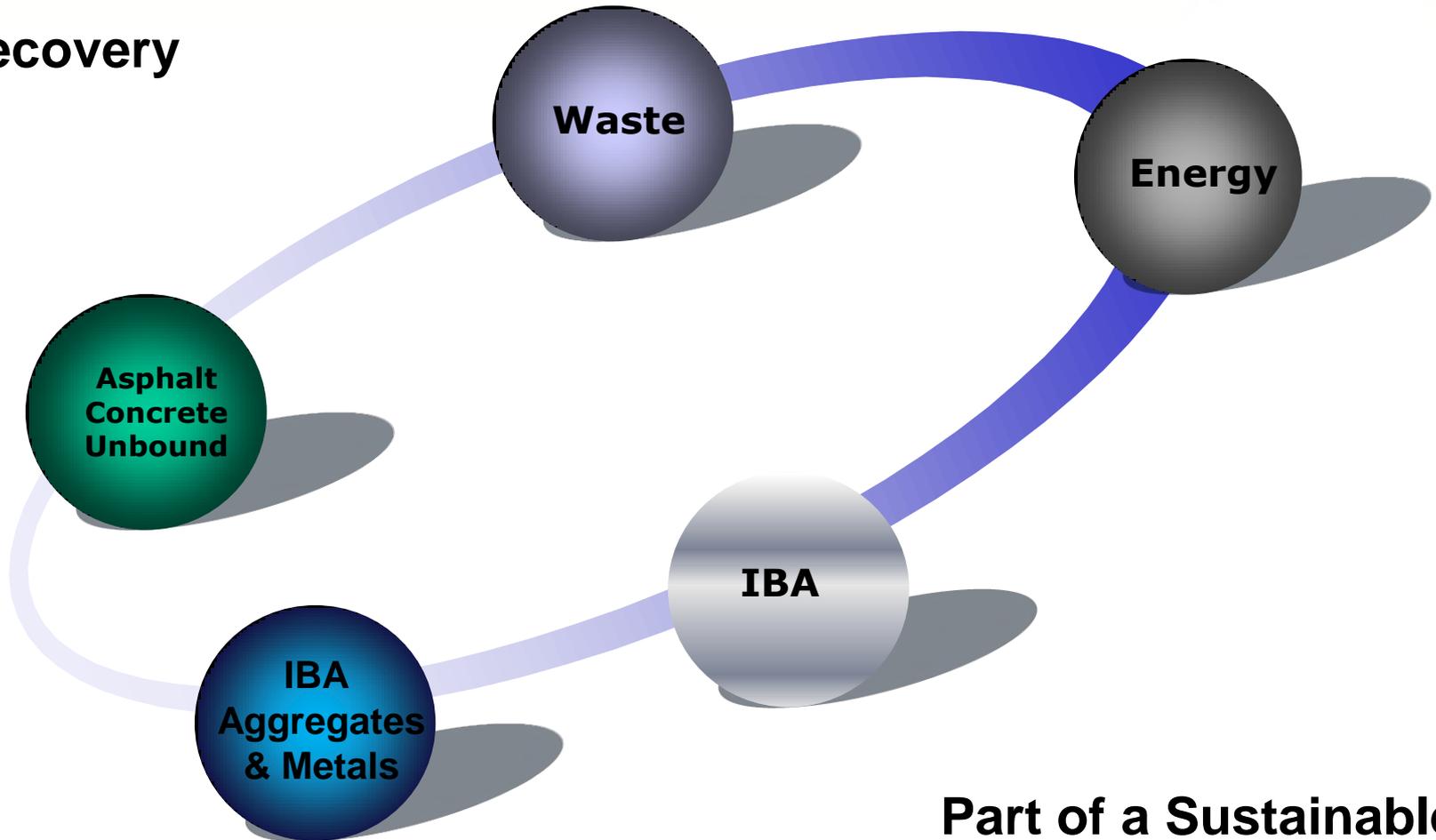
# Covanta Energy: for a cleaner world



# Covanta Energy: for a cleaner world

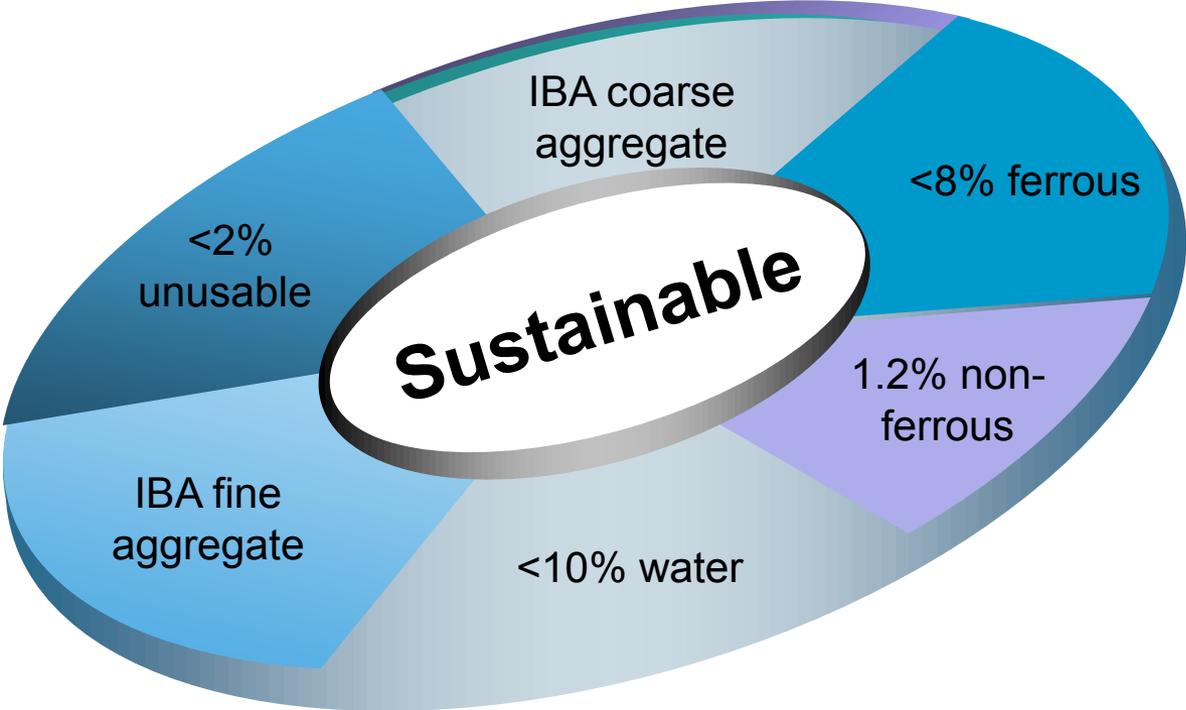


## IBA Recovery



**Part of a Sustainable  
Waste Solution**

# Covanta Energy: for a cleaner world



# Covanta Energy: for a cleaner world



Piling Mat



Utility  
Trench  
Backfill

## Examples of IBAA Uses



Highways

### Highway Specification Uses

- 500 series: Pipe Bedding – Drainage Media
- 600 series: Numerous fill specifications including 6F2 Capping
- 800 series: A component in Clause 803 Type 1 sub-base and can be used as HBM & CBM aggregate
- 900 series: A component in bituminous mixes

# Covanta Energy: for a cleaner world



CBM Aggregate for a Port Project

Sub-Base to an Industrial Floor



Capping Layer for Site Development

# Covanta Energy: for a cleaner world



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- M25 Junction 28 - approx 10,000 tonnes
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The above include unbound, cement bound and asphalt applications.

# Covanta Energy: for a cleaner world



## What is an IBA Recovery Plant?

IBA is stockpiled in the open before processing



Plant in the open yard will generally be front end loading shovels, with occasional specialist mobile plant

Processing takes place inside a building



Process plant within the building will include conveyors, screens, magnetic separators, eddy current separators for non-ferrous metals and crusher

# Covanta Energy: for a cleaner world



After a few weeks of being stored in the open the IBA is put into a hopper

The IBA enters the building from the hopper along a series of conveyors



There is an elevated control room



# Covanta Energy: for a cleaner world



Aggregate is sized



Metals are recovered



# Covanta Energy: for a cleaner world



0 -10 mm aggregate



10 - 40 mm aggregate



Stockpiled aggregate

# Covanta Energy: for a cleaner world



## Low Carbon Footprint

- CO<sub>2</sub> is absorbed from atmosphere by IBA
- Similar to concrete – carbonation
- >8% by weight of CO<sub>2</sub> can be absorbed
- IBA Aggregates have a negative carbon footprint

# Covanta Energy: for a cleaner world



## Properties of IBA and IBAA

- IBA and IBAA are non-hazardous
- Some elements can leach from IBA and IBAA but only at very low levels
- IBAA is tested and leach test results often meet UK drinking water quality standards
- IBA and IBAA have no potential to generate odour nuisance
- IBA and IBAA have limited potential to generate dust nuisance
- Wet IBA and IBAA generates heat, which can result in steam when moved in colder weather, but this is localised and only a few metres in height and dissipates very quickly
- IBA has pozzolanic (self setting) properties and this is beneficial for IBAA users
- Ballast Phoenix operations are covered by BS EN ISO 14001:2004 : EMS 523409 Environmental Management System
- The WRAP/EA Quality Protocol will be used in the future for IBAA recycling

# Covanta Energy: for a cleaner world



## Location Plan

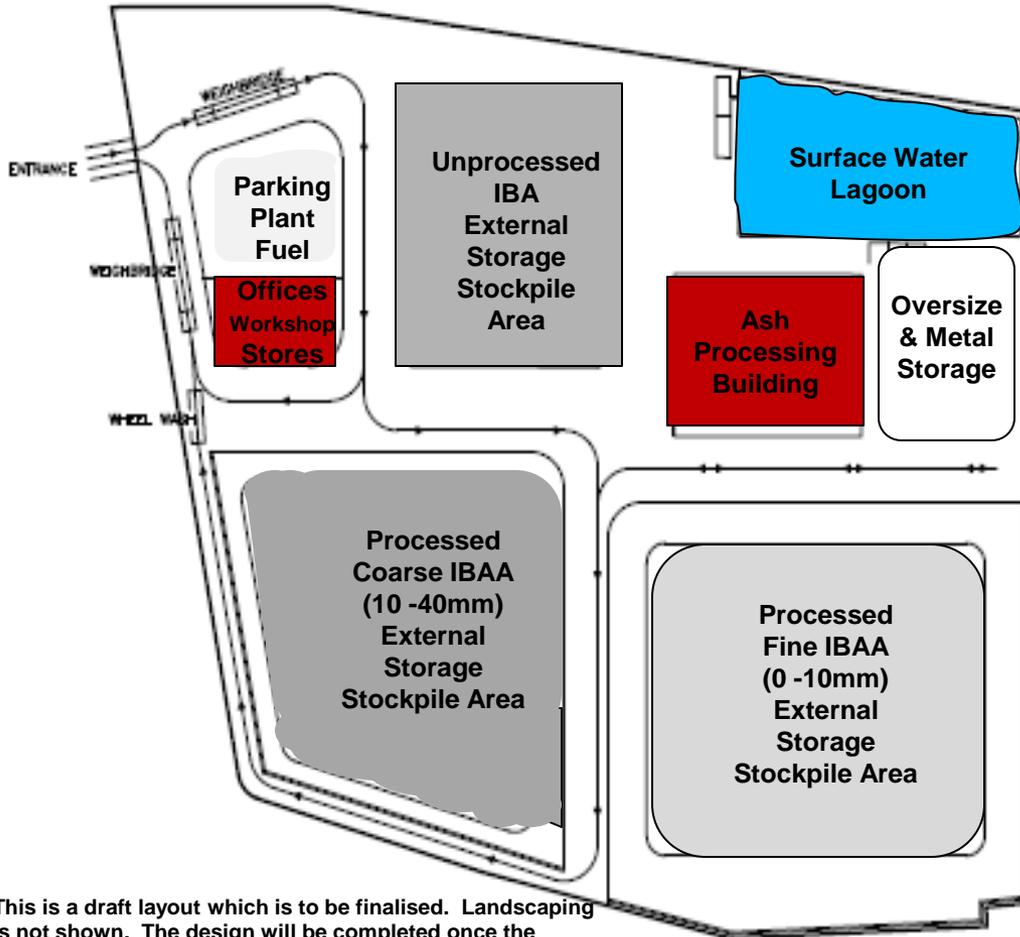
Plot 4. Timber facility  
on Plot 4 will relocate to  
Plot 3 (WEEE Facility).



# Covanta Energy: for a cleaner world



## Indicative IBA Recovery Layout



### Key design characteristics compared to existing outline consent

- Building would not be any higher
- The footprint of the building would be smaller
- External storage area would be similar in size
- Landscaping would not be any less
- No change to site access
- Lighting specification would not change
- There would be no increase in car parking spaces
- Security fencing would be provided in accordance with the existing requirements

This is a draft layout which is to be finalised. Landscaping is not shown. The design will be completed once the layout has been confirmed.



## Environmental Considerations

Description	Proposed Mitigation
Traffic Management	Not to exceed consented HGV movements. There will be internal delivery between the power plant and IBA recovery facility. All loads covered.
Dust Control	Lorries would be covered. IBA and IBAA properties reduce potential for dust. Processing within the building. Dust management and control during operations.
Noise Control	Not to exceed consented noise levels at sensitive properties. Processing plant operated within a building. Limit plant used externally. Regular plant maintenance. Restricted opening hours.
Odour Control	No notable odour from IBA or IBAA. Waste acceptance procedures and quality control protocol.
Water Control	Water contained within the site and collected within a contained lagoon. Lagoon appropriately sized. Water discharge controlled.
Ecological Management	Not to reduce landscaping provision. Control noise, dust, water and light emissions.
Visual Control	Buildings no higher than those already permitted. Management of external stockpile heights.

# Covanta Energy: for a cleaner world



## Environmental Impact Assessment Scoping Stage

EIA Chapter	Anticipated change in impact	EIA Scoping Proposal
Contamination, soils and geology	Limited but differences in processes could give rise to impacts	Reassessment required for EIA
Hydrology and hydrogeology	No change	Flood Risk Assessment required
Air Quality	Limited but external storage proposals need investigation	Assessment of dust and odour potential required
Land use and agriculture	No change	Propose this is scoped out
Ecology	Limited but external storage and layout differences need investigation	Assessment of dust, noise, lighting and water potential required
Archaeology and cultural heritage	No change	Propose this is scoped out
Landscape and visual impact	Limited but layout changes and stockpile proposals need investigation	Reassessment required for EIA
Socio-economics	Limited to changes in employment needs and end product uses	Reassessment required for EIA
Traffic and transportation	No change	Propose this is scoped out but will provide a Transport Assessment
Noise	Limited but differences in processes could give rise to impacts	Reassessment required for EIA



## What will happen to the ash maturation facility (Unit E) on Plot 8?

- The ash maturation facility (Unit E) on Plot 8 would not be required if the proposed IBA recovery facility is developed





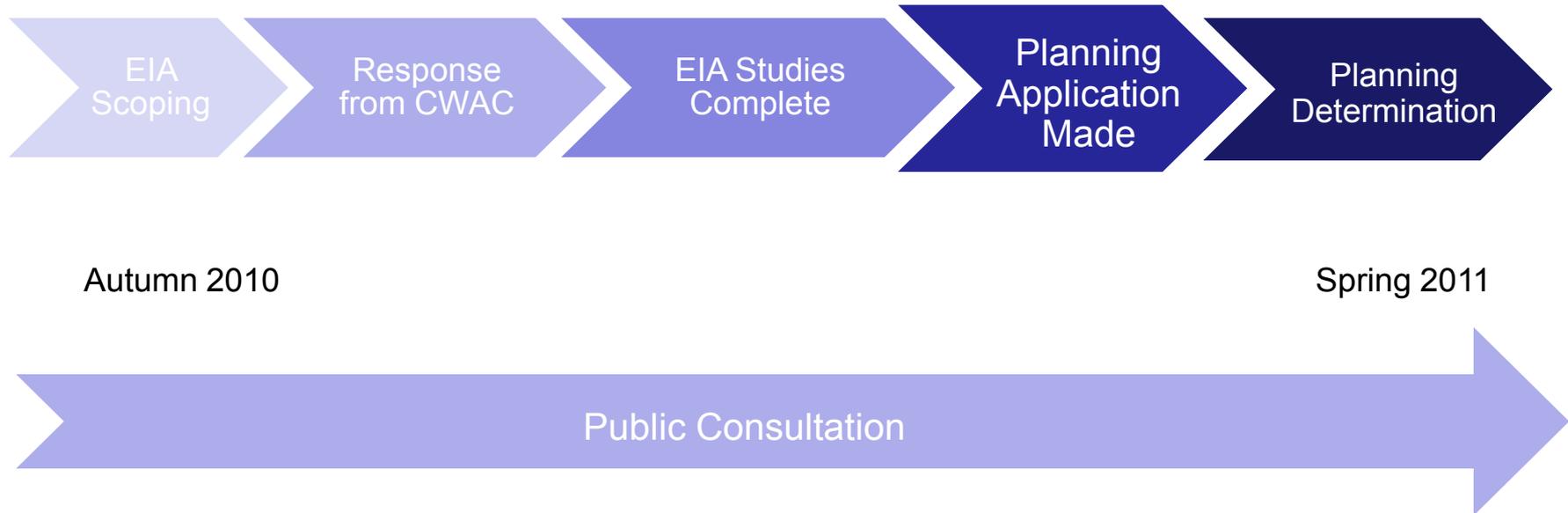
## What will happen to the timber facility on Plot 4?

- It is proposed to relocate the timber facility (which has outline consent on Plot 4) to Plot 3
- It is not currently proposed to replace the WEEE facility (which has outline consent on Plot 3)
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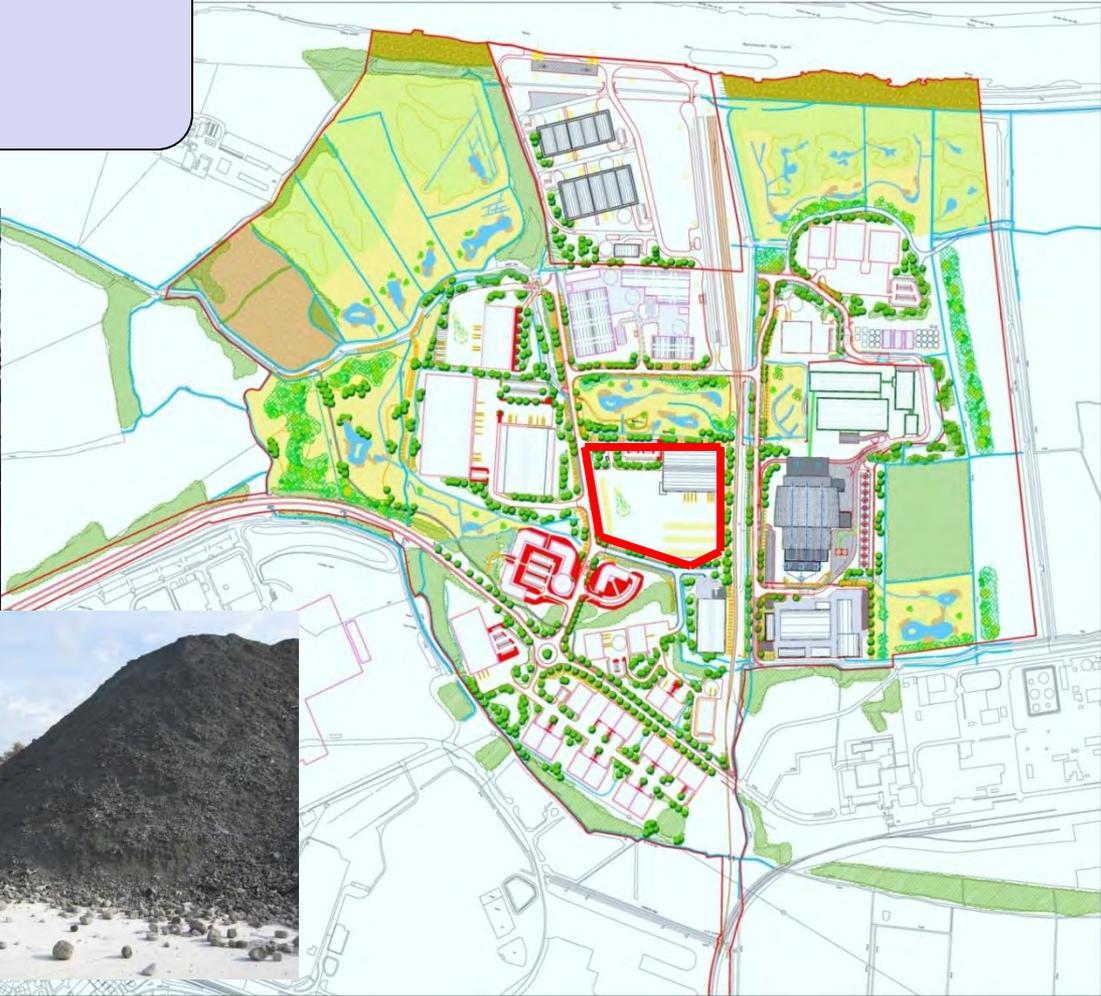
## IBA Project Timetable



# Covanta Energy: for a cleaner world



Questions?



**Covanta Energy: for a cleaner world**



**PROPOSED INCINERATOR BOTTOM ASH RECOVERY  
FACILITY**

**Ince Marshes Resource Recovery Park Community Forum**

**27 October 2010**

# Covanta Energy: for a cleaner world



## PRESENTATION AGENDA

Mark Ashby

Covanta Energy Project Director

Jane Stewart

Covanta Energy Planning Manager

David York

Ballast Phoenix Managing Director

- Introductions
- Overview of Covanta Energy
- What is being proposed?
- Overview of Ballast Phoenix
- What is IBA?
- What is an IBA recovery facility?
- Description of Project
  - Location
  - Design characteristics
  - Environmental considerations
  - Project timetable
- Questions?

# Covanta Energy: for a cleaner world



## Overview of Covanta Energy

- International EfW provider
- Over 25 years experience
- Energy focus
- 45 facilities worldwide
- 18 million tonnes MSW and C&I every year
- 9 million MW hrs electricity
- 10 billion pounds steam

# Covanta Energy: for a cleaner world



## What is being proposed?

- A facility to produce aggregate from Incinerator Bottom Ash (IBA)
- Aggregate will be generated from Ince and potentially other sources
- Generating aggregate diverts material from landfill
- Generating aggregate is more sustainable than using primary materials
- Ince has consent for an ash maturation unit but requires a larger area
- Facility to be developed by Covanta Energy
- Operations will be sub-contracted to Ballast Phoenix

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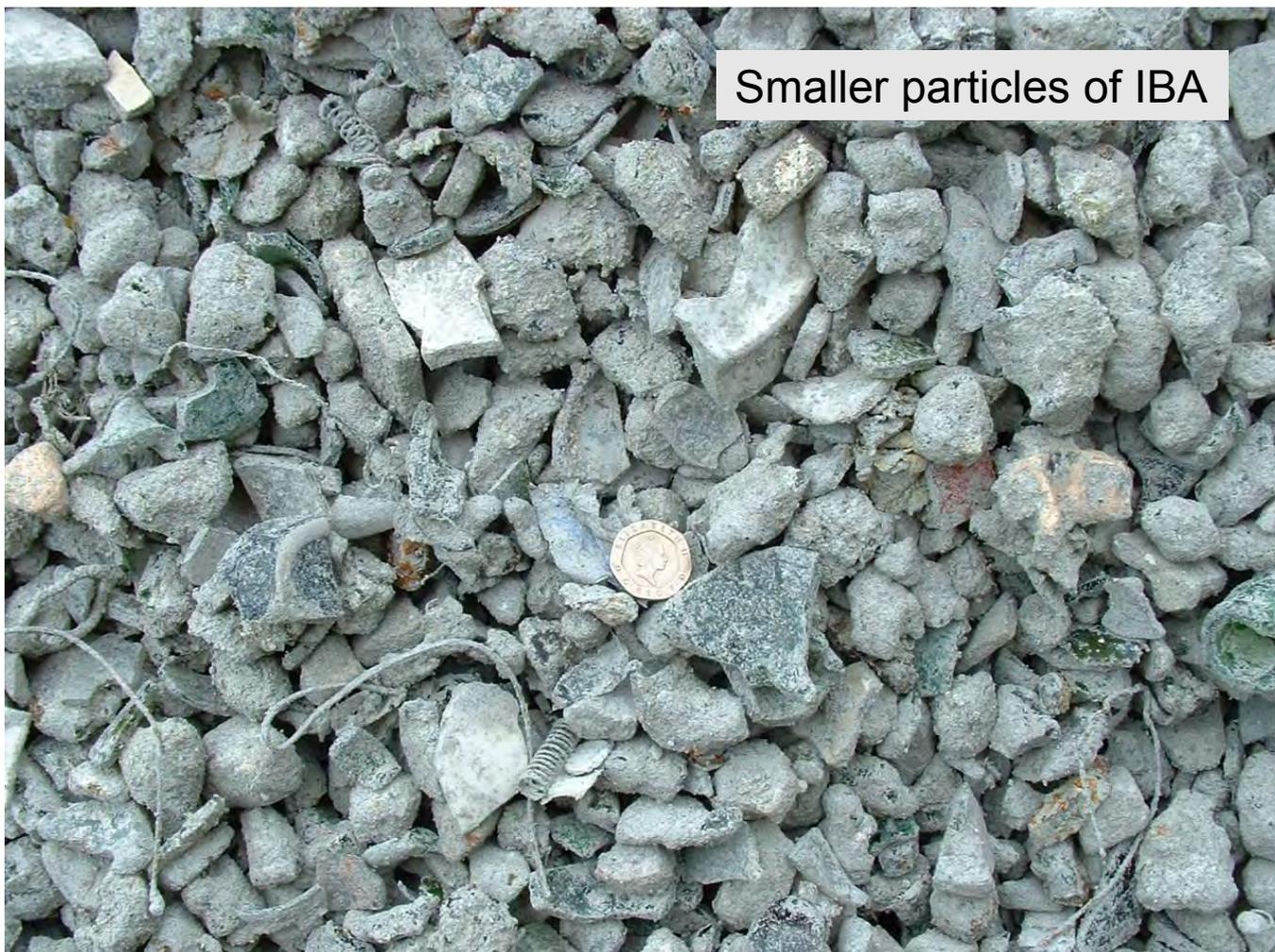


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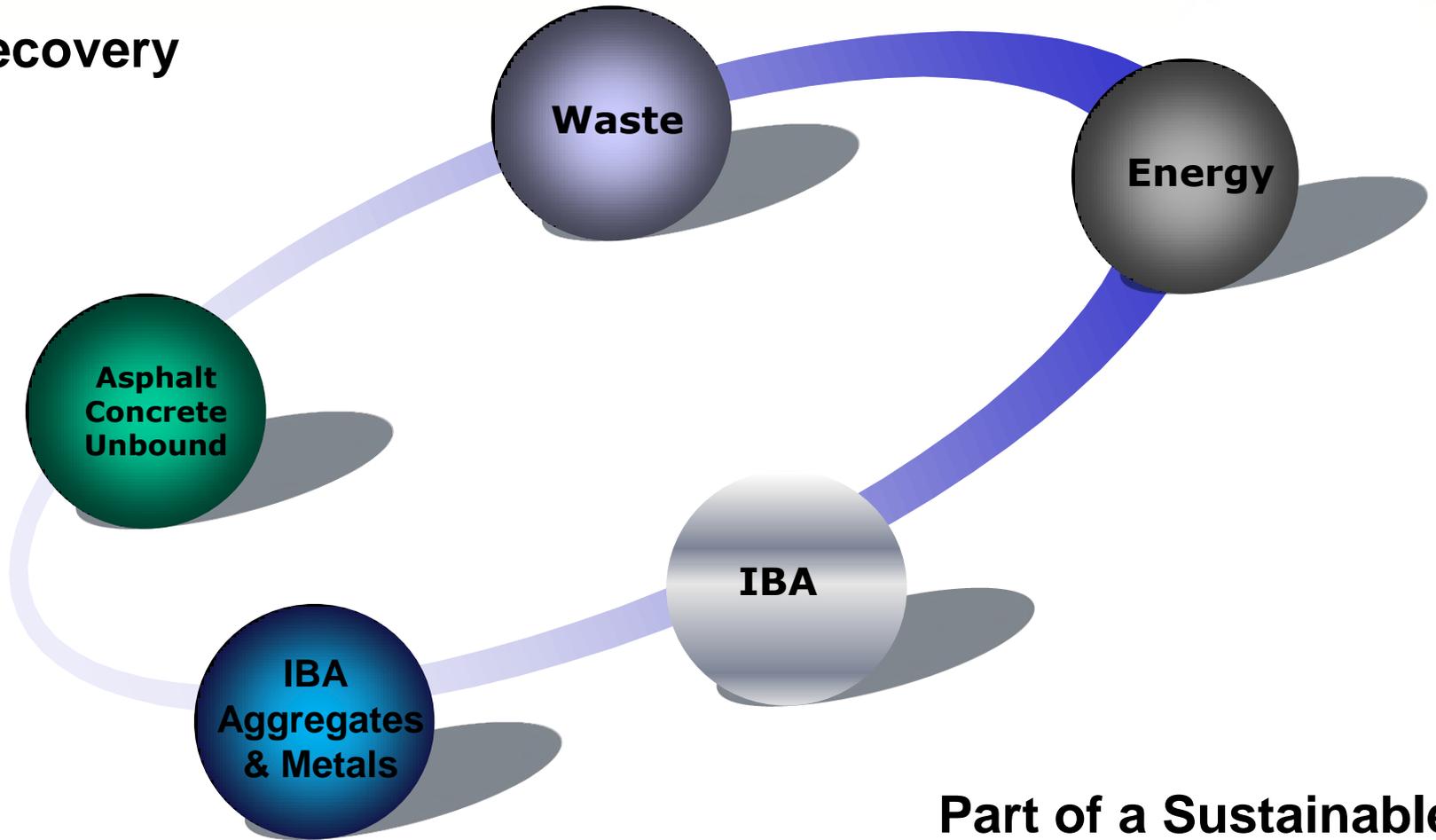
# Covanta Energy: for a cleaner world



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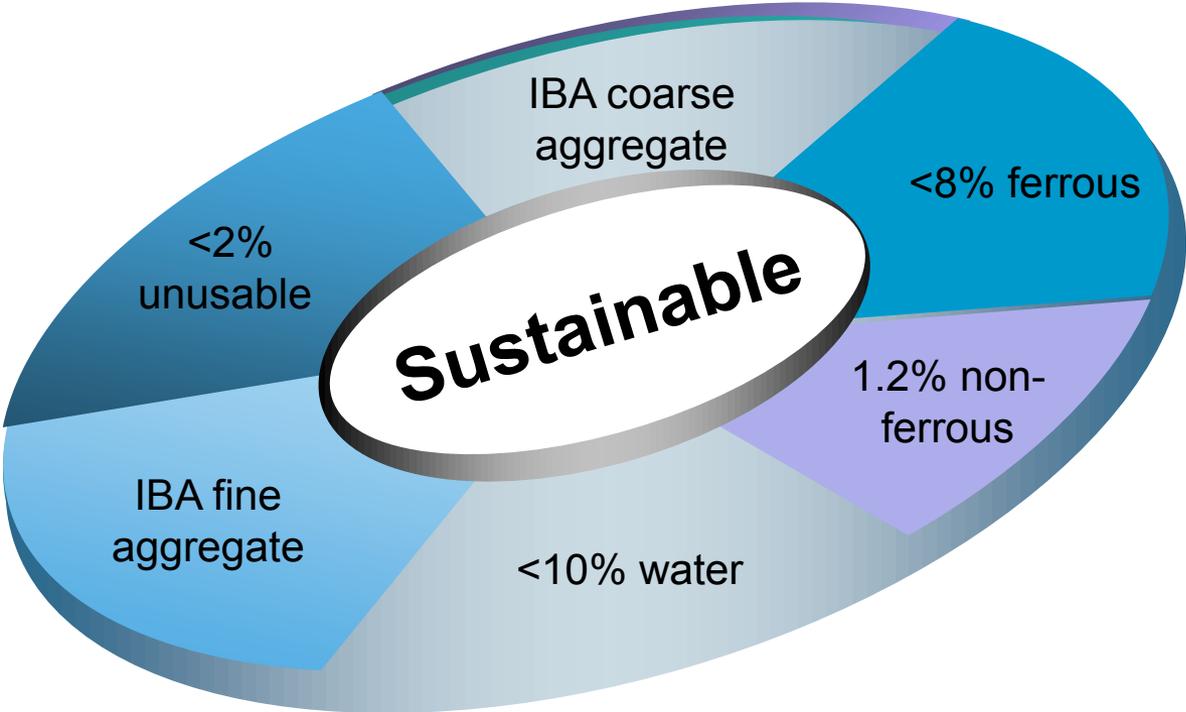


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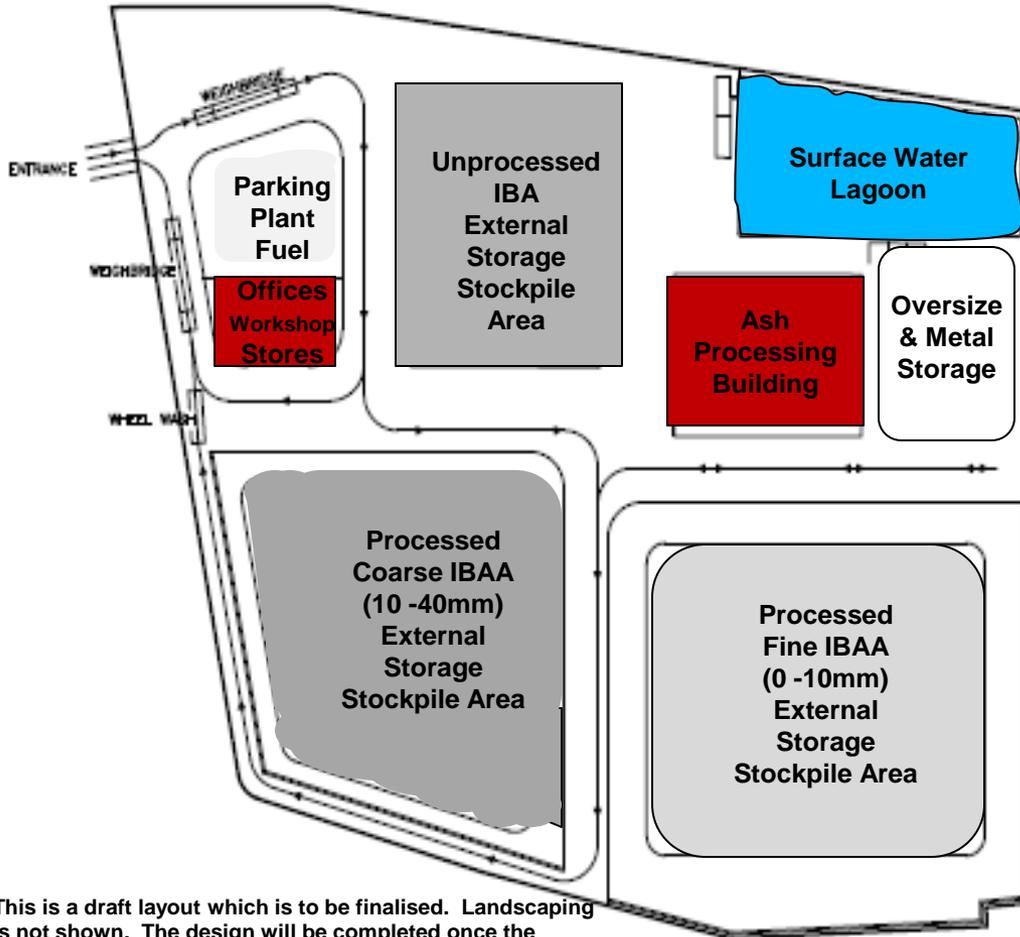
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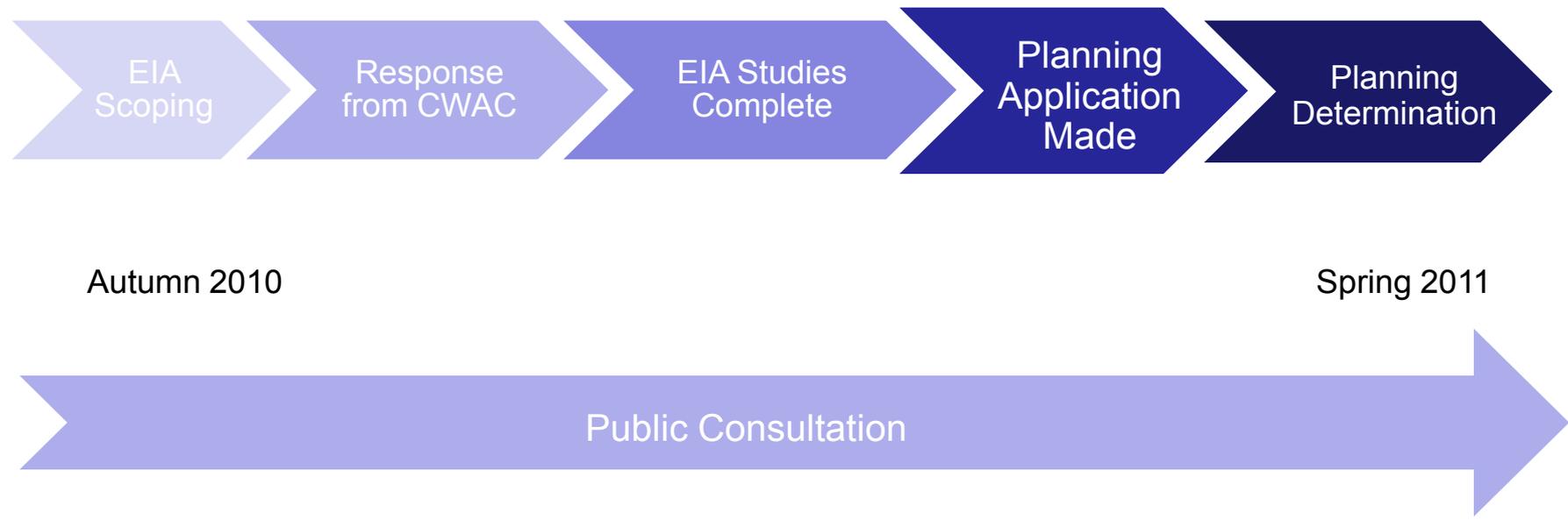
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## IBA Project Timetable



# Covanta Energy: for a cleaner world



Questions?



## Ince Park Community Forum

### Minutes:

27 October, 2010

7:00 pm Ellesmere Port Boat Museum

	Voting Members	Advisers
<b>Present:</b>	Cllr. Tony Mills, Elton Parish Council (Chairman)	Myles Kitcher (MK), Peel Environmental
	Cllr. J. Ireland, Elton Parish Council	Rachael Thorne (RT), Peel Environmental
	Cllr. Tim Lloyd, Ince Parish Council Cllr. Andrew Eardley Ince Parish Council	Keith Butterick (KB) (Secretary)
	Cllr. Sarah Temple, Helsby Parish Council	Rod Brookfield (RB), Cheshire West and Chester Council Claire Appleyard, Cheshire West & Chester Council Natalie Durney-Knight (CWaC)
	Mrs. Fran Miller	Stephen Bell (SB) GVA Grimley
		Tracey Rimmer, Environment Agency Jenny Bringloe, EA Ian Sinclair, EA
		Mark Ashby, Covanta UK Jane Stewart, Covanta UK Ian Holebrook, Covanta UK Dan Carbery, Covanta UK Josef Balodis, Covanta UK David York, Ballast Phoenix
<b>Apologies:</b>		
	Cllr. Paul Darlington Little Stanney & District Parish Council	
	Cllr. Brian Crowe, Mickle Trafford ward Cheshire West & Chester Council	
	Cllr. Graham Bondi, Frodsham Town Council	
	Cllr Andrew Dawson, Frodsham & Helsby ward Cheshire West & Chester Council	
	Cllr. Justin Madders, Central & Westminster ward Cheshire West & Chester Council	

	<p><b>Presentation:</b> Jenny Bringloe from the Environment Agency gave a presentation on the EA's proposals to manage the flood levels at Ince and Frodsham Marshes. This is part of a consultation process that has been taking place.</p> <p><b>Ash Handling Presentation:</b> Mark Ashby introduced the presentation with an introduction on Covanta the company. David Lord, MD of Ballast Phoenix introduced the company its operations and the proposed plant at Ince Park. Jane Stewart of Covanta, gave a presentation on the planning process and the</p>	
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	<p>nature of the buildings being proposed at Ince Park and timescales. The presentations are available on the Community Forum website Questions were raised on the following issues: <b>Dust:</b> The ash was not fine ash but substantial sized pieces of rock and did not produce dust. In summer IBA stockpiles would be watered to prevent the dust accumulating. <b>Opening Hours:</b> The facility would not operate 24 hours, the normal hours of operation would probably be 6:30am to 7:00pm. <b>Daytime traffic movements:</b> The number of lorries going to and from the plant would probably be lower than the number than the site already had consent for. There would be more in-plant traffic movements. <b>Night time traffic movements:</b> There would be no traffic movements at night as the plant would not be open <b>Odour:</b> The Ecological Impact Assessment (EIA) being undertaken would identify potential odour risks not only from the plant but what might be the combination with other plants in the area. <b>Noise:</b> The noise from the Ash handling facility would not be greater than the noise from the consented timber recycling plant. The EIA will identify the full noise impact of the plant. <b>How many people will it employ?</b> About 10/11 <b>What other ash will be produced?</b> Flue ash which the residue from the flue gas treatment will also be produced. This is managed in a controlled environment and taken from the plant in sealed vehicles to be disposed of at specialist landfill sites.</p>	
	<b>Following the presentations the October business meeting started</b>	
	<b><u>Agenda Item</u></b>	<b><u>Action</u></b>
1.	<p><b>Apologies:</b> Cllr. Paul Darlington Little Stanney &amp; District Parish Council Cllr. Brian Crowe, Mickle Trafford ward Cheshire West &amp; Chester Council Cllr. Graham Bondi, Frodsham Town Council Cllr. Andrew Dawson, Frodsham &amp; Helsby ward Cheshire West &amp; Chester Council Cllr. Justin Madders, Central &amp; Westminster ward Cheshire West &amp; Chester Council</p>	
2.	<p><b>Minutes:</b> KB pointed out that in the minutes of 22/9/10 the wrong people had been identified as the proposer and seconder in the two motions. The minute should read: <i>Cllr. Dawson formally proposed that the Forum should not endorse the Peel Energy questionnaire. Cllr. O'Neill seconded:</i> <i>Cllr. O'Neill proposed that the Forum produce its own questionnaire. Cllr. Dawson seconded:</i></p> <p>The correct minutes have been posted on the Forum website.</p> <p>The minutes of the 22 September, 2010 were accepted as a true record of the meeting</p>	
3.	<p><b>Matters arising:</b> It was agreed to leave the issue of the questionnaire to a future meeting of the Forum.</p> <p>There were no other matters arising</p>	

5.	<p><b>Progress Report:</b>  MK introduced the September Progress Report:</p> <ol style="list-style-type: none"> <li>1. <u>Planning:</u> SB provided the current update.</li> </ol>	
6.	<p><b>Forum webpage:</b>  RT introduced the latest additions to the web.</p>	
7.	<p><b>Any other business:</b>  JI asked if the latest Pool Lane Bridge survey was available – MK and RB said they would make relevant investigations</p>	
8.	<p><b>Date of the Next Meeting:</b>  <b>24<sup>th</sup> November 7:00pm</b>  <b>Venue: Ellesmere Port Boat Museum</b></p>	

**Forum Report  
Progress Update**

<b>Forum:</b>	Ince Park Community Forum
<b>Date of meeting:</b>	24 <sup>th</sup> November 2010
<b>Date of last meeting:</b>	27 <sup>th</sup> October 2010
<b>Action Items Completed:</b>	Nothing to report
<b>Action Items In-progress/Pending:</b>	<ol style="list-style-type: none"> <li>1. Report of survey on the Bridge</li> <li>2. Details of dredging of the Manchester Ship Canal</li> <li>3. Plan showing syphoning on the Marshes</li> </ol>
<b>Communication Strategy Update:</b>	<ul style="list-style-type: none"> <li>• March 2010 – Press Release (Forum Chairman) Press release distributed 19 May 2010</li> <li>• April / May 2010 – Project Update Press release regarding Project Update (Covanta Partnership) issued to forum members</li> <li>• April / May 2010 – Webpage to go live Website live August 2010</li> <li>• Summer 2010 – Media Releases Press release and website link to increase awareness of biomass plant, post 22 September meeting</li> </ul> <p>September 2010 - Press release to promote Ince Park Community Forum website</p> <ul style="list-style-type: none"> <li>• November / December 2010 - Exhibition to be held in Ince / Elton (location to be decided) to demonstrate construction process and phases of development <i>(Action deferred pending confirmation of commencement of site works – see Construction Update – the exhibition dates will be coordinated with the commencement of development)</i></li> <li>• November / December 2010 – Newsletter <i>(Action deferred pending confirmation of commencement of site works)</i></li> </ul>

**Planning Update:**

Condition update:

- No further submissions made since last report; awaiting issue of s.73 planning permission.
- Imminent submissions, which will be made immediately after any planning permission granted for the Section 73 application comprise:
  - Details of roadways
  - Combined heat and power pipework connections within the site
  - Footway / cycleway detail between Station Road and Kemira Road
  - First phase of landscaping on site
  - Surface water management plan and drainage design

Applications to be submitted

- Biomass plant to be submitted immediately after issue of s.73 permission.
- Ash processing plant to be submitted early January.
- Relocated timber facility (to consented WEEE plot) to be submitted at same time as ash processing plant.

Applications submitted

- No further submissions since last meeting. Current applications:
- Applications to amend access roads, rail line and berth arrangements, and consequential changes to the RDF facility and wider RRP layout. One application made under Section 73 of the Town and Country Planning Act for the variation of conditions on the existing outline planning permissions to allow for approval of amended plans. Second application made under Condition 4 of the Deemed Planning Permission (S.36 Consent) for approval of amended plans for the RDF development. Submitted 11 June 2010.
- Application for new sub-station: application for full planning permission within Plot 12 (as approved). Submitted w/c 14 June 2010.
- Section 73 application heard at Planning Committee 21 October 2010. Awaiting expiry of extended consultation period and completion of Section 106 Agreement.
- Substation application to be determined under delegated powers, imminently.

Applications determined

None

<b>Permit Update:</b>	Nothing to report
<b>Market Update:</b>	Covanta partnership announced Peel Energy (Biomass) proposals announced
<b>Construction Update:</b>	Tender documents were issued 24 <sup>th</sup> August and were returned 15 <sup>th</sup> November – these are currently being reviewed.  Whilst construction is still programmed to commence in the early part of 2011 it will be around March / April as opposed to January, as previously reported.
<b>Questions for the forum:</b>	Nothing to report
<b>Complaints Register:</b>	None received by Peel
<b>Other Notes:</b>	Nothing to report

## Ince Park Community Forum

### Minutes:

24 November, 2010

7:00 pm Ellesmere Port Boat Museum

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<b>Present:</b>	Cllr. Tony Mills, Elton Parish Council (Chairman)	Myles Kitcher (MK), Peel Environmental
	Cllr. J. Ireland, Elton Parish Council	Rachael Thorne (RT), Peel Environmental
	Cllr. Tim Lloyd, Ince Parish Council	Keith Butterick (KB) (Secretary)
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	Cllr. Brian Crowe, Mickle Trafford ward Cheshire West & Chester Council Cllr Andrew Dawson, Frodsham & Helsby ward Cheshire West & Chester Council Cllr. Justin Madders, Central & Westminster ward Cheshire West & Chester Council	Stephen Bell (SB) GVA Grimley Mark Ashby, Covanta UK Siobhan Bruce, Covanta UK
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	<u>Agenda Item</u>	<u>Action</u>
1.	<b>Apologies:</b> Cllr. Justin Madders, Central & Westminster ward Cheshire West & Chester Council Cllr. Andrew Eardley, Ince Parish Council Mrs. F. Miller	
2.	<b>Minutes:</b>  The minutes of the 24 <sup>th</sup> October 2010 meeting were accepted as a true record of the meeting	
3.	<b>Matters arising:</b>  There were no matters arising	
5.	<b>Progress Report:</b> MK introduced the November Progress Report:  <ul style="list-style-type: none"> <li>In-progress/Pending: MK said the dredging regime on the the Manchester Ship Canal has not</li> </ul>	

	<p>changed over the years and would not have any impact on the flood risk MK would get a copy of the Pool Lane bridge survey when it was completed</p> <ul style="list-style-type: none"> <li>• <b>Planning:</b> SB provided the current update. <ul style="list-style-type: none"> <li>- Still awaiting the outcome of the S.73 planning permission</li> <li>- Biomass planning application: Probably submitted in December – members will receive information on the full planning application prior to the submission. Peel Energy will do a presentation to the Forum in January and deal with outstanding questions.</li> <li>- Ash handling: Planning application will be submitted at the end of January, and a further presentation will be made to the Forum.</li> </ul> </li> </ul> <p>RB said that the archaeological survey had been completed Forum members requested a presentation on the Survey.</p>	<b>MK</b>
6.	<p><b>Forum webpage:</b></p> <p>RT updated members on the latest additions to the Forum website.</p>	
7.	<p><b>Donations:</b> MK explained that as a result of various requests for donations that had been received it was worthwhile to explain what the approach of Peel was. There is no set budgets for such donations, the company chairman made the final decision on such donations.. Applications were decided on their individual merits. A discussion followed about the nature of the donations and applications – agreed that the Forum would be told about any donations. Applications should be made to MK.</p>	
8.	<p><b>Any other business:</b></p> <ul style="list-style-type: none"> <li>- JI asked about the Pool Lane Bridge RB said he could not make it available but that MK would be able to get a copy. The Peel 'bridge specialist' would be invited to the Forum to help explain the report.</li> <li>- ST asked about the size of the biomass market – was it big enough for both Ince and the one proposed at Barton. KB said he would put this question to Jon Burley</li> <li>- TL asked about the work on the roundabout and what designs were proposed for it. MK said it hadn't been considered yet</li> <li>- TM referred back to the unresolved minutes from the September meeting in respect of the issue of the questionnaire. As Cllr. Dawson was present at the current meeting he was invited to clarify the position. Agreed that the questionnaire was Peel's and that the Forum would not be invited to endorse it. The Forum would not produce its own questionnaire.</li> <li>- AD requested a communications strategy be produced for the next meeting</li> </ul>	<b>KB</b>
9.	<p><b>Date of the Next Meeting:</b></p> <p><b>Agreed that there would not be a meeting in December.</b></p> <p>KB said he would produce a series of dates. Agreed that Wednesday on the last week of each month at the Boat Museum was the best date.</p>	